

Band Booster Meeting Minutes August 4, 2003

The meeting was called to order at 7:30 p.m. by president, Betty Wakerly. Members in attendance included: Renata Allelujka, John Anderson, Barb Baxter, Ginger Brese, Lynne Carr, Joanne Djuric, Carla Harrison, Mimi Johnson, John Knepper, Ed Kopytko, Terry Kopytko, Mike Legel, Sandy Liedtke, Mark McCormick, Karen Mink, Peggy O'Dell, Mark Samel, Geri Sorwell, and Betty Wakerly.

Absent executive board members included: Julie Benes, Mimi Fruehe, Nancy Poch, Craig Roselieb and Renee Vollrath.

MINUTES

Minutes were approved.

TREASURER'S REPORT

Lynne Carr reported that this represents the first budget of the new fiscal year. Budget categories from last year were transferred over into this budget. It shows membership fees and all monies collected so far this year under income. Heritage Fest income is not reflected here but \$1400 was received from the village of Downers Grove for the students working at the Fest. We are still missing \$6100 from Marching Mustang fee payments. Budget reflects \$1620 income already received from this year's Music Bowl.

In expenses, two payments have already been made toward band camp. Payment has also been made for music licensing. The deficit carryover from 2003 is still around \$3800.

The unassigned category includes other funds. The Orlando Trip is still being carried over because District 99 still owes us money for music and uniform cleaning. The special drum fund has \$600 in there.

The budget was established based on 120 band students. The number of students is down to 119 so the expenses will be a little less. We will also be reimbursed by District 99 for other music that was purchased this year with an anticipated amount of about \$100. We will also be reimbursed by the district for the BOA audition tape at \$250. As a result, the district owes us roughly \$600.

Lynne Carr discussed how money is transferred out of student accounts. Normally there is a form that is filled out by the student and signed by the parent with the reason the money should be transferred out of the account for a band expense. Money cannot be randomly pulled out of the student account for our use. It is expected that about \$12,000 will be taken out of student accounts to satisfy the fund raising fee. Lynne questioned how this would be done. There is only about \$8700 in student accounts at the moment. The question was raised as to whether we would take that money out without parental permission or how we would handle getting permission from the parents.

Discussion followed. Betty suggested that we wait until closer to the fundraising deadline and then ask parents how they are going to pay their \$100 fundraising obligation. They can have it taken out of their account or write a check for it. Mimi Johnson asked if the entire board needed to be involved in this decision. Betty said she

would be happy to make a form or contact parents about how they are going to pay this obligation.

FINANCIAL REPORT

Mimi Fruehe's husband is in the hospital and she was unavailable to make this report. Betty Wakerly gave the report. She said that the student account information was posted on the bulletin board outside of the band room. Corrections have been made to the student account report since the last meeting. As of June 30, there was a balance of \$8420.90 in the student account. Revenue from the June and July Market Days was \$671.58. Expenses included \$341.90 for hats, shirts and camp fees leaving a balance as of August 4 of \$8750.58.

BAND DIRECTOR'S REPORT

Craig Roselieb was on vacation. Mark McCormick gave the report. Mark reported that we were given an award for the Fourth of July parade. It is called the Shoemaker award. There is no money connected to the award but there will be a presentation at the village office. Mark also turned in a receipt for uniform cleaning and said there was nothing else to report.

PRESIDENT'S REPORT

Betty Wakerly reported that marching band membership is down to 119 because a student moved. There will be no more fee payments reimbursed. There are only 37 outstanding \$100 payments and Betty said she would continue to call people to collect all the fees.

Betty reported that the band merchandise people will set up a tent and show the new merchandise at band camp. She asked that the rest of the board use the time at band camp to do whatever is needed in the areas of getting chaperones for Marching Mustang trips, selling Music Bowl tickets, etc. Since most families will be there, it is a good time to contact them as needed.

Open House will take place on September 4. Betty reported that we would only have 7 minutes per period with the families. Betty plans to plug the communication center and talk about the website and getting email addresses to the mailman. Since people love to pick up handouts during Open House, if you have any information for your area that you think is of value to parents, print it up and get it to Open House. There will be about 300 families there and the Open House will run from 7 to 9 p.m.

VICE PRESIDENT'S REPORT

Renata Allelujka reported that she had to send email 12 times as she is learning to use the mailing system and apologized to those who might have received multiple emails from her. She also apologized to Sandy Liedtke for referring to her by her daughter's name. She suggested that you contact John Knepper or Sandy Liedtke if you are having any problems using the email system.

The proposed newsletter schedule lays out everything before August 15 so it will be before band camp. This schedule sits well with the directors so they can go off to camp without worrying about it. The newsletter will be available the first day of school.

Craig wants some hard copies available at Open House. Hopefully most people will download it off the Internet. Topics mostly cover the calendar for the year.

Web Page

John Knepper passed out hard copies of everyone's email addresses. He has had to change all the attbi.com to comcast.net and wants everyone to check their email addresses for accuracy. He also asked that, if you know anyone who is missing from the list, you should let him know. John instructed that if you want to get in touch with a particular group, you can just send your email to the heading and it goes to all members of that group. He reported that mailing lists could be set up for certain sub-sets of the band. He said that the Marching Mustang mailing list is students only with the exception of the Samel family, who are the only non-student members of this mailing list.

John also reported that there are still some technical problems that he has not yet figured out involving multiple forwarding addresses for individual students and the way they are forwarded. He is talking to the technical department but they haven't come up with any good solutions. We may have to go to another service provider but we really don't want to do that.

Mark McCormick asked that his name be corrected in his email address to reflect two "c"s. John said it has been fixed. Mark also added his phone number to the list.

Sandy Liedtke said it is necessary to "capture" all these parents so we can get all of their addresses. She reported that students probably aren't using their Mustang email box so it is important that we also have their personal email addresses. She will create a form that asks for the student and parent email addresses and will give it to the students at their Thursday rehearsal.

Mimi Johnson asked how many students are already having their email forwarded to their personal accounts. John said there are about 120 marching band students out of about 400 total band students and there are only 130 total who have their mail forwarded to personal accounts. Sandy asked that if you create flyers or anything to send them to John to be put on the website.

John will be testing the email forwarding system in the next couple of days so he will be sending messages to the Executive Board, General Board, etc. He asked that we replied when we received these messages so he can be sure it got to us. He asked that flyers be sent to g-internet and it will go to both chairs.

2nd VICE PRESIDENT – WAYS AND MEANS

Joanne Djuric reported that she had nothing general to report but would be giving some of the reports for her absent committee members.

Splash Bash

John Anderson reported that Splash Bash will be Wednesday, August 6. About \$700 in presale tickets have been sold. A check is needed for Cypress Cove who is expecting to receive \$5 a head for everyone who shows up. That is the only cost. Presale tickets will be available up to Wednesday. If you purchased a presale ticket, you just need to come to the gate and check off your name. Everyone will get a wristband because we are coming in when the pool is open but we are staying after the pool is closed to the general public.

Max N Erma's Breakfast

Michelle Bartlett was not present to report on Max and Erma breakfast tickets. She is still selling tickets and there is still plenty left.

ValuCards

Joanne Djuric reported on Valucards for Mark Yahoudy who wasn't at the meeting. She reported that Mark has taken in \$3800 and that there are still students with outstanding money. 450 cards have been distributed and there are still about 100 cards left.

Heritage Fest

Kathy Russell was not at the meeting so Joanne Djuric reported on Heritage Fest. She said that expenses included 50 cases of soda, ice water and rental totaling \$676.57 in expenses. She said that a profit of \$893.80 was reported for the soda and water. Unsold soda and water will be used for Music Bowl or whatever. She anticipated about a \$217.23 profit from the Heritage Fest booth with total profit of a little over \$1800. There were 39 adult volunteers and the students have been asked to help at the fest again next year. Any loss of profit was due to low attendance and a high amount of water consumed by volunteers. Special thanks to the Jewel Food Store at 63rd and Main for the low price on pop and Fairview Village for donations of ice and chairs. We haven't made the \$1800 goal yet because of unsold product but hope to make it by using it in our program elsewhere. We are out \$226.59 right now but if we recover the cost of the products we will make our goal.

Market Day

Market Day chairs, Kris Blackwell, Darlene Bedoe and Lou Bedoe were not in attendance so Joanne Djuric reported. Market Day profit totals were \$531.79 for June and \$603.70 for July. Because sales were so high, we qualified for an extra 5% profit. We also received a small amount of profit from people who purchased items at the sale Total profit for these two months was \$1732.84. The next all school Market Day is Saturday, August 9. Internet orders are due by Wednesday, August 6.

Candy Sales

Candy sales are being worked on by Nancy Warmoth and will be held in September. Thanks also to Peggy O'Dell and handling Cub Food receipts.

EQUIPMENT COORDINATOR

There is still no Equipment Manager but if anyone knows of someone who might be interested, please let Betty know.

HISTORY/TRADITION SECRETARY

Kelly Mueller has looked through the boxes and thinks it will be a challenge to archive it all somehow. She doesn't think we want to keep doing it in scrapbooks. She suggested we might wish to scan it and save it that way. She expressed concern that if she begins concentrating on scanning the "old" stuff, she may miss the new stuff that is

coming in and she will probably need some help. Anyone who is interested in helping should email Kelly. There is no hurry. She believes that Frank Fletcher-Broucek, our official photographer will be a great resource going forward and his photos are already digital. She also asked that if you have anything, let her know and she will get it from you.

Mark McCormick said there might be students who would enjoy scanning photos and that there is a scanner in the Fine Arts Lab. Kelly will keep in contact with Mark about this.

MARKETING/PUBLIC RELATIONS

John Anderson reported that we should not just be putting history and traditions on cds but should get them out to the public through our website and the display case. He said that there was no hint of history of the band but everywhere else in the building there is both history and tradition.

John showed the “show” T-shirt that is actually in production right now. It will be three colors and will have the show schedule on the back. It will be on a white T-shirt.

John reported that he has met with Charlene Kelly and is trying to move that along. They are trying to keep a tight cap on what they do with merchandise and want to handle it mostly on an order basis.

John discussed how they have been trying to make it “cool” to be a part of marching band. Last year’s “bowled over” had that in mind. He wants to take it another step further this year and hopes to keep it a “hip” group while making some profit. He has created some “tag lines” which might be on a gray hooded sweatshirt. The tag line, "Make Noise" would be on the back of the shirt with the Marching Mustang on the front. Like last year, he hopes to hang up a sample with a sign up and take orders. Got 100 last year this way. We will probably do the same thing with these. They will be silk-screened. John will have a prototype at band camp with a sign up sheet.

Band Merchandise

Mike Legel reported that an order form has been prepared and will be on the web site by Tuesday. It will include denim shirts and fleece shirts with a choice of logos. He is hoping to sell a lot and we will make about \$3 profit on each but they are still priced at about \$20 which is a great price. He is holding off until we get one silk screened so they can all be offered at the same time. An order form will be left at the communication center if someone will show him where it is. He will also have a catalog for consignment merchandise. This would have minimal exposure to the group with the possibility of high profit.

MUSIC BOWL

Barb Baxter began by extending her thanks to everyone who participated in the Social. She thinks we answered a lot of questions. There were a lot of freshman parents who were the target audience.

She reported that the Music Bowl is up to 8 bands with Antioch being the newest addition. She also spoke to the director at Wheaton who may still come to our

competition but reminded us that we have not yet signed up for their competition. According to Mr. Hornish, “Eight schools a competition does make”.

Barb has met with administration about the ramp and other issues. This year they are considering putting in a permanent ramp for us. Music Bowl came up with the idea of the Social, which was great, and Betty thanked Barb for picking up the slack for the Boosters with this social.

SOCIAL ACTIVITIES

Nancy Poch was out of town and there was no report.

UNIFORM COORDINATORS

Mimi Johnson reported that 19 pairs of shoes were available for sale and 13 were purchased. She said it was easy to have the shoe sale and they will do it again. She reported that \$45 was made for the general fund because there was a box in the loft of old shoes. The rest of the money will go back into the student accounts.

Mimi reported that only 32 kids have shown up for fittings and volunteers were there a lot of hours. Tomorrow, the fittings will definitely close at 5 p.m. so students will get down to band on time. She reminded parents to get their students to the fitting. Color guards are being fitted on Thursday. Mimi called a lot of freshman parents and they all returned her call and all were willing to help. She reported that they were really ready to help us.

VOLUNTEER COORDINATOR

Julie Benes is on vacation but Betty had notes. The volunteer spreadsheet has been updated as of July 30th and is now on the web page. It is password protected on a “need to know” basis. It is protected because it has our email addresses and phone numbers, etc. The spreadsheet should be the first point of contact for finding help so please use them.

Regarding volunteers for band camp, more than half the slots are filled. About 8 more volunteers signed up at the Social. There is a particular need for male chaperones. Since Julie is on vacation, the list will not be updated. Betty is going to make some calls and see what she can do to fill in slots. Julie hasn’t done anything yet on setting up a volunteer template with descriptions of what all the jobs are so volunteers will know what they are getting involved in. You may be contacted and asked what you do for the website.

Future ideas include having parents committing to volunteer for a certain number of hours so it would make parents more aware that all parents should volunteer. It was also suggested adding a volunteer job for people to make phone calls or scan photos since we don’t have a slot for either of these jobs. It was also suggested that we get our kids more involved.

MISCELLANEOUS

Mark Samel reported that his Spirit of Music fund is now a 501c3 corporation so they have 7 weeks to plan the Bike and Hike for Mike. He reported that the band directors said there is a need to replace the drumline. He has already deposited a check to help with this. The goal is to raise \$10,000 on the Hike for Mike for drums. Last year

they made \$6,000 and it paid for scholarships and other things. The Chamber of Commerce of Woodridge and Downers Grove got letters last week concerning the Hike for Mike. The band directors have also made a commitment that the entire drum line would participate and the entire marching band would also be encouraged to do so. They can walk or ride bikes. There will be a party at a church afterwards with a band playing. There will also be some corporate sponsors. All the students will get brochures for sponsorship. If every child got pledges for \$50 and 120 kids participated, there would be \$6000 and some change raised. Money will be accounted for by one of the board members who is also a CPA. There will also be special awards and certificates. If people have already made donations towards drums, they can write that on their sponsorship form and that will aid them in their taxes for charitable donations. Individual receipts for taxes will also be given.

Mark expressed a desire to get big enough that the newspapers take notice. Last year about \$500 was raised from people who were driving by and were wondering what was happening. He thanked the boosters for their support. Mark said that he and Pat will be at band camp and several other events. He has already gotten volunteers from the church for the Hike. He reported that the drums are expected to arrive before band camp.

On another note, kids were all asked to bring caps to the rehearsals. Not everybody brought them. Music bowl caps were offered to the students and they had to pay \$3 or had \$3 deducted from their student accounts. Parents didn't feel that was correct use of student. Craig said if kids didn't want to pay for caps they didn't have to unless they want to donate the \$3 or get their money back but they could keep the caps regardless. We are waiting to see if someone requests a refund. There is a need to announce that kids who paid cash for that cap can have that cash refunded to them.

It was noted that everything needs to pass through Craig Roselieb since the bottom line is that he is responsible for everything in this program. Mark McCormick emphasized that, especially when it is Booster related Craig is the one who knows about it and also knows how it has been handled in the past. Mimi said that we give everyone three pairs of gloves but if they need gloves at another time, Mimi either gets \$2 or they take it from account and asked if that was still "legal". Betty thought it was.

UNFINISHED BUSINESS

John Knepper wants to remind Craig that they are to be working on the PE exemption. John Anderson said they are still on it and will talk with the new athletic director.

NEW BUSINESS

None

The next meeting will be held at 7:30 p.m. on Monday, September 8 in Room D180.

The meeting was adjourned at 8:57 p.m.