

Band Booster Meeting Minutes
Sept. 8, 2003

The meeting was called to order at 7:30 pm by President Betty Wakerly. Members in attendance included: Renata Allelujka, John Anderson, Michele Bartlett, Barb Baxter, Julie Benes, Ginger Brese, Lynne Carr, Joanne Djuric, Mimi Fruehe, Mimi Johnson, Charlene Kelley, John Knepper, Margaret Legel, Mike Legel, Sandy Liedtke, Deby Massa, Peggy O'Dell, Russ O'Dell, Nancy Poch, Craig Roselieb, Mark Samel, Renee Vollrath, Betty Wakerly, Nancy Warmoth and Tom Warmoth.

Absent executive board members included: Karen Mink and Kelly Mueller.

MINUTES

Minutes were approved. In Karen Mink's absence, minutes are being recorded by Peggy O'Dell.

TREASURER'S REPORT

Lynne Carr presented her report with the caution that as she has had some major computer problems, there may be some inaccuracies. She had to re-enter information that was lost. She presented a written report on the budget 6/1/03 to 5/31/04 showing the actual amount of income or expense, the budgeted income or expense and the current difference as of today.

Lynne reported that there has been a lot of activity during the past five weeks with income from the calendar, parade, Heritage Fest and membership fees. The overall totals show the actual income to date as \$48,641.31, budgeted as \$18,415.00 with a difference of \$30,226.31. She reminded the board that most items are an ongoing budget item.

Under the Uniform Cleaning expense item, Lynne noted that there was leftover money from the Orlando account from last years budget and that was used to offset some of the cost of the most recent uniform cleaning as it was intended. Lynne also said that they are still awaiting reimbursement from District 99 on various items including the BOA audition tape for a total of about \$1212.77.

Barb Baxter asked about the line item amount of \$1000 for the 2004 Music Bowl and Lynne reported that amount was budgeted to cover any expenses that are incurred this year toward next year's Bowl.

Lynne also reported that she had spoken to Constance Markham regarding BOA in Pontiac, Michigan and that Constance said that parents needing hotel rooms will pay for the rooms upon arrival rather than have Boosters pay for them. She also reported that students will be able to preorder and prepay for their Saturday night meal in Pontiac and that orders will be due by September 18. Anyone prepaying may make out checks to Boosters and Lynne will issue a check for the total. Since Lynne was not going to

Pontiac, she was concerned about the checks that would have to be issued for hotel rooms, meals and finals tickets. It is estimated that three checks will be needed and Lynne needs to know those amounts.

It was also noted that there are request forms for checks and deposit slips available on the website.

FINANCIAL REPORT

Mimi Fruehe presented a printed report showing the individual student account activity. She reported that the balance in student accounts as of August 4, 2003 was \$8750.58. Activity included revenue from Market Day, the Max & Erma breakfast, ValuCards, Music Bowl hats/shirts reimbursements, Splash Bash reimbursements and the cost of lifeguards band camp for a total revenue of \$2,428.83. Expenses included students withdrawing their fundraising expectations, Marching Mustang fees and Mustang Band Booster fees for a total of \$1,450.00. The balance as of September 8, 2003 in Student Accounts is \$9,729.41.

The student account balances can be found on the website by id number. They are also posted outside of the band room. It was brought up that both students' name and id numbers are on that list and that could lead to problems. The student accounts should either have name or id number but not both. Mimi will replace the list immediately to correct the problem.

BAND DIRECTOR'S REPORT

Craig Roselieb reported that they applied for a grant from the District 99 Education Foundation for the NIU Jazz Ensemble and they were awarded \$1,600. This money will be used for a guest artist. The special concert will take place on Feb. 5, 2004 and Red Holloway will be performing. The grant will pay his fee so there will be no costs associated with this event. All ticket money profit will be able to go toward the Jazz fund.

Craig also reported that, on the shortened day, he had a presentation for the students from ValuCards and there was a good response from the students. He also discussed the importance of the Bike and Hike for Mike and he is anticipating a good response for that event also.

Craig reported that there were a couple of changes to the Marching Band schedule. Since Lake Park is closed on September 20, we will be going to Geneseo for the Maple Leaf Classic instead. This will include a 3 p.m. clinic and a performance at 8:30 p.m. There is more information on the website as it becomes available. Also, instead of going to Metamora on October 18, we will be going to Davenport, Iowa. Since Metamora is not coming to our Music Bowl and Davenport is, it was decided to make this change.

It was brought up that juniors are scheduled to take PSAT on that date and Mr. Roselieb reported that the guidance office will be notifying the students of the alternate date when they may take the PSAT.

At the Open House, Mr. Roselieb let the parents of the Wind Ensemble students know that they were accepted to perform at the New York Wind Band Festival at Carnegie Hall in March 2004. This is a very prestigious honor with only 6 bands being accepted to perform. He would like all 56 students to attend as a culmination of their work together. Two issues arose. First, the students would miss two days of school and secondly, the cost would be around \$1200 per student. The Festival alone would cost \$698 per student and would include 4 nights at the Park Central Hotel across from Carnegie Hall, festival, clinic, judges, transportation within the city, t-shirt, souvenir program, registration fees and dinner/dance. Additional expenses would include airfare, additional meals, tickets to a Broadway show and a visit to the Empire State Building at about \$250 per student or a total of \$1200. Mr. Roselieb will be sending out a survey to the Wind Ensemble parents to find out how much of the cost they are able to bear and then he will approach the district to see if they could contribute money. Then he will bring all this information back to the boosters to see how much would need to be added by fundraising. He would like the fundraising to be opened to the whole community as it is such a prestigious honor to be accepted to this festival.

PRESIDENT'S REPORT

Betty Wakerly reported that Tom Warmoth has volunteered to be the Equipment Coordinator. John Anderson made a motion to vote him in as Coordinator and Barb Baxter seconded. The motion passed.

Betty reported that there is only one more fee payment outstanding and the \$100 fundraising payments are also beginning to be collected.

VICE PRESIDENT'S REPORT

Renata Allelujka reported that latest issue of Fanfare is available on the website. She made quite a few hard copies for Open House and has quite a few left over. Some people expressed some trouble opening the entire issue online. John Knepper suggested saving the document first and then trying to open it and, hopefully, that would solve the problem. The next newsletter deadline is Sept. 17 and it will be published by Sept. 23. Email Renata with articles or suggestions. She will continue to print out some hard copies of the newsletter and make them available in the Communications Center to anyone who cannot access the website.

Website

John Knepper reported that he is still having trouble with the SOBIG virus and urged everyone to make sure their anti-virus software was up to date. He has blocked access to the group email to everyone except Betty Wakerly. If you have an email that needs to go to everyone, please email it to Betty and she will forward it. Betty will include the initials MBB in the subject line so we will know that it is a legitimate email and not the virus.

Important emails are now archived on the website, so if you're not sure if you received an important email, you can look on the website under "News".

2ND VICE PRESIDENT – WAYS AND MEANS

Joanne Djuric did not have anything to report.

Splash Bash

John Anderson reported that they sold \$728 in presale tickets, \$230 at the gate and the profit after reimbursements and expenses was \$538.

Max N Erma's Breakfast

Michele Bartlett reported that they sold 344 tickets and the profit to the general fund is \$418.00 and the profit to the student accounts is \$1000.

ValuCards

Mark Yahoudy was not present, so Joanne Djuric reported that they had 550 cards. They have about 61 cards left in inventory and are expecting a profit of approximately \$1500.

Candy Sales

Nancy Warmoth reported that the candy bars will be delivered on Sept. 12th and she will be distributing them after Marching Band rehearsals on the 16th and 18th and if students cannot pick up at that time, to contact her and she will make arrangements with them for an alternative time. She will send out a flyer next week and will make arrangements for a poster to be put up for non – marching students to be aware of the arrangements for the candy sale.

Market Day

The Market Day chairpersons were not present, so Joanne Djuric reported that the pick up is this Saturday 9:30 -10:30. If you are volunteering to help with the distribution, please arrive at 8:15. Online orders are being taken until noon 9/10/03.

Cub Foods

Peggy O'Dell had nothing to report.

EQUIPMENT COORDINATOR

Please contact Tom Warmoth if you wish to volunteer with driving the van to any of the away events. His contact information will be available on the website.

Please contact the Christensen family if you can help move the pit equipment on and or off the field for the performances at home games.

HISTORY/TRADITION SECRETARY

Kelly Mueller was not present, but it was reported by Betty that she continues to work on the historical documentation.

MARKETING/PUBLIC RELATIONS

Band Merchandise

Margaret Legel reported that so far they have made \$310.00 in profit so far which is in excess of the \$300 expected profit. Additionally, there have been 60 orders for the Make Noise shirts and a profit of \$5-\$6 per shirt is expected which will make at least an additional \$300 profit over budget. There is current information on the old inventory on the website. After this year, we will not carry any inventory and will just order what is sold. The Boosters will buy denim shirts for the new principal as well as the athletic director.

MUSIC BOWL

Barb Baxter reported that this is the last week for purchasing ads for the Music Bowl program and it will go to press on September 22. . There will be a publicity meeting on September 11th. There are eight bands signed up for the Bowl. Eisenhower Junior High School will do the National Anthem. As far as concessions go, Home Run Inn is on consignment and Caribou Coffee and Dippin' Dots are also expected.

SOCIAL ACTIVITIES

Nancy Poch reported that the University of Illinois dinner went well. She is in need of volunteers for the Homecoming Dinner and you can contact her if you are willing to help.

Ginger Brese reported that the students are offered water at pregame and half time. They will also offer water to Downers Grove North. Water is being purchased at 18 cents each at Sam's Club.

UNIFORM COORDINATORS

Mimi Johnson and Renee Vollrath reported that there will be a new procedure for checking in uniforms after a performance. Students will have to hang up their pants correctly. Parents are urged to wait outside when picking up their students. There will be a notice in the newsletter or by email in this regard.

Color Guards Uniforms

Joanne Djuric reported that the Color Guard performance uniforms are now done. She expressed her gratitude that there are so many moms who can sew.

VOLUNTEER COORDINATOR

Julie Benes reported that there are still openings for adult volunteers for both Geneseo and the Davenport, Iowa trip. They will leave around 11:00. Contact Julie or check the website to volunteer for these trips.

MISCELLANEOUS

Regarding the BOA Pontiac trip, the hotel, meals, extra space on the bus for non-chaperon parents that are driving up independently but need transportation to and from the event will be coordinated. Constance Markham will send a notice home at the

Thursday rehearsal regarding the meals. These meals can be paid from the individual student accounts if desired.

Mark Samel reported on the Bike and Hike for Mike. He said that 1000 forms have been distributed. There will be a party afterwards and Home Run Inn is donating all the food. Circuit City is donating a \$100 gift certificate for the top fund raiser. It is hoped enough money is made to pay for the new drums. Volunteers are still needed to man the various stations.

UNFINISHED BUSINESS

There is reserved parking on Springside to accommodate the van trailer, water and merchandise. There are six spots there. The van-trailer needs to be there at 6:45 p.m.

Concern was expressed about selling outdated or clearance band items at a price lower than their initial cost. It was felt that some people would want the cost higher because they paid full price for the item the year before. John Anderson felt that customers should be offered some of the new items when they are requesting band wear. Betty Wakerly closed the lively discussion by stating that it was up to the members of the band merchandise committee on how to handle the current year's sales. Others' input has been expressed and heard but it would ultimately lie in the hands of the committee as to how to handle the existing inventory items and new orders this year.

NEW BUSINESS

A question also arose about indoor percussion. It was reported they are currently trying to coordinate finances with the district to support this and additional information will be forthcoming as it is available.

The next meeting will be held at 7:30 pm on Monday October 6, 2003 in Room D180

The meeting was adjourned at 9:00 pm.

Respectfully submitted by Peggy O'Dell and Karen Mink