

Band Booster Meeting Minutes
December 1, 2003

President Betty Wakerly called the meeting to order at 7:30 p.m. Members in attendance included: Barbara Baxter, Julie Benes, Ginger Brese, Kim Bokowski, Lynne Carr, Mimi Fruehe, Carla Harrison, Mimi Johnson, John Knepper, Margaret Legel, Mike Legel, Sandy Liedtke, Karen Mink, Peggy O'Dell, Craig Roselieb and Betty Wakerly.

Absent executive board members included: Renata Allelujka, Joanne Djuric, Kelly Mueller, Nancy Poch, Renee Vollrath and Tom Warmoth.

MINUTES

There were no additions or corrections. The minutes were approved as written.

TREASURER'S REPORT

Lynne Carr reported that the budget reflects the Marching Band expenses and income separate from everything else. We took in \$92,980.39 but budgeted an income of \$100,075.00. The budget shows the expenses anticipated for the Marching Band. The total actual expense is \$80,972.88 but our anticipated budget expenses were \$85,740.00. At this point, we are almost done with Marching Band expenses. Mimi Johnson anticipates that we still need to order hat boxes at \$3 a box but would order less than 200 which would not deplete the \$1000 budget for this line item. We might need to order as many as 40 boxes. The bottom line is that the income vs. expense actual is \$12,007.51. Since we budgeted \$14,335.00 for expenses, we are actually under budget.

Music Bowl income is \$6735.49. This is after Music Bowl paid about \$3000 for the driveway and additional money for the fencing and some staff stipends. The actual profit is closer to \$12,000.

We are still looking at a positive balance of \$5272.02. In Lynne Carr's four years, we have never had a "positive" amount so that is really commendable. Lynne Carr suggested that the Music Bowl money be pulled out completely and put into a separate account like Jazz and some of the others do. This would also aid the Marching Band budget by moving start-up expenses out of the line item of the regular budget.

Mimi Johnson asked for clarification that Music Bowl profit was to be used to offset Marching Band expenses but if we now take it out and put it in its own separate account, who decides how it is spent. Betty Wakerly said that the bylaws say that the band director and Music Bowl chairs would decide how it would be spent. Mike Legel wanted to know what happens if the Bowl does not do well. Would Marching Band then support it? If that were the case, wouldn't it be better for the Music Bowl account to continue to be part of Marching Band? Craig Roselieb said we are not isolating the money but just listing it separately like a separate line item. Barb Baxter said that keeping it in a separate line item wouldn't effect the entire budget.

Page two of the budget shows line items other than Marching Band. It shows our actual income as \$11,612.96 against a budgeted amount of \$13,800.00. Betty Wakerly will seek out more membership fees, as this line item would show a lot more income if everyone paid their \$50 membership fee. In expenses, we have \$8,322.87 in actual expenses but expect expenses to be \$12,920.00. Our budgeted income vs. expenses is \$880.00. The deficit carry over of \$3200 from past years is figured in so it appears we have made that up and no longer have that deficit hanging over our heads and future budgets. We are still waiting for numerous repayments such as money from the district for the BOA audition tape and other things.

On the student accounts, there were students wishing to have their Subway meals for Indy BOA deducted from their student accounts. This has not yet been done but will be reflected in next month's budget report and will show income in our favor.

FINANCIAL SECRETARY'S REPORT

Mimi Fruehe reported that the beginning balance in Student Accounts was \$11,372.58. Revenue for the month was \$527.86 and expenses were \$3068.20 for a balance, as of December 1, of \$8832.24.

BAND DIRECTOR'S REPORT

Craig Roselieb reported that there has been good feedback from the concerts and also that a survey went home with the students about the concert and these are coming in.

Craig is excited about holiday concert to be held on Dec. 11. This is a nice event for our top two bands again. Over 100 poinsettias were ordered.

Our German friends will visit May 21-27 (Friday through Thursday). We will be marching in the Memorial Day parade next year but their visit will overlap Jazz in Park that weekend. We will lose some host families from North because it is prom weekend. Kiwanis has donated \$1000 toward this effort for the German fund. This represents \$500 from last spring's visit and \$500 for this year.

Winter drumline season - a tentative calendar is put together and a meeting will be held tomorrow night about the season and what it will involve. Carla Harrison is the official band mom for communicating on drum line. There were some conflicts with our own competitions but these dates will be worked out.

Section leader tryouts will wait until January. The Open House will reveal the new season.

Lynne Carr said we never got the income from September and November's Market Day. Kris Blackwell would know the amount but we don't know it. The profit check usually comes to school about 3 weeks following the sale. We still need September and November's checks. Craig will request that money.

Next year's trip. Band directors recommended us to march in the London's Annual New Year's Parade. The invitation will come from the queen and there will be a photo opportunity

with the queen while we are there. An 8-day tour will run from Dec. 26 through Jan. 2. The package will include touring and transportation and several other performances by our other bands, which would make it an all-inclusive program for our band program. We will seek approval for this in time to make it official at Open House. The actual cost is not yet known. The price will come from agency hired by the British government to plan the entire trip.

Jazz café is coming up and they have a gig coming up Sunday night. Craig gave the school band website a make over. Craig has one more expense - \$100 for the cost of transporting the Pioneer drums we borrowed back to Wisconsin. Bart Bates paid it and we need to repay him. Lynne wants a receipt before paying.

There are two more requests for lesson scholarships from Dan Mueller and Justin Kono. They need \$150 each from the scholarship fund. This fund has increased since Mimi Fruehe graduated some people and put their student account balances in the scholarship fund. Lynne will give the check to Craig.

There is a meeting tomorrow for the drum line at 6 p.m. in the band room.

Craig spoke about the PE exemption for Marching Band members. He said that there is no deadline or anything but we would have to present it to people. Craig still needs people to call other programs to see what their PE exemption is and how they spell it out for their program so we have a couple of models to present for our program. Craig is presenting this from that point of view instead of saying that students want this exemption to get out of band. He is offering it as open a slot for another class for students who are so active. He believes anyone can get the necessary information by calling other programs. Barb Baxter said you can go to www.google.com and put in PE exemption and it would come up with lots of different sites. John Knepper said he would be interested in collecting that data and organizing it for Craig. If our Board of Education wants to adopt it they can do it by changing policy. It is already state law so we don't have to appeal to state.

PRESIDENT'S REPORT

Betty Wakerly reported that, in the area of fees and fundraising expectations, she was able to secure two more \$50 membership fees as a result of the last concert where families saw that their names were not included on the membership list. Betty is still working with two families to get the \$106 still outstanding. She is happy that all is well beyond that.

Nominating committee - Betty called for volunteers for this committee. Barb Baxter volunteered. There must be three people and they will work with the directors. Committee is responsible for filling the Executive Board but they can also take notes on people interested in serving on the General Board. At this time, we know there are openings for president, 1st vice president, treasurer and one uniform coordinator position. Lynne Carr will also serve on the committee. Barb Baxter also volunteered Deby Masa for the committee.

We have quorum at this meeting but it is very close. Executive members must vote on revisions to bylaws regarding scholarship fund. The revision says that the scholarship fund will include up to \$150 for private lessons for up to 5 students per calendar year. Betty

asked for questions about amendment. Mimi Johnson moved that we accept the revisions and Julie Benes seconded the motion. It passed unanimously.

1ST VICE PRESIDENT REPORT

Renata Alleljka was not present to report. The next Fanfare deadline will be about the second week in January and that will be mailed to new incoming freshmen.

Website

John Knepper and Sandy Liedtke reported. John said that there is a piece of software that he would like to get that automates the process of adding and deleting names on our mailing lists. One of the problems we currently face is that our messages go out in one big burst. All the messages are going out but when they get to Comcast, AOL, etc., the software on the receiving end sees a whole burst of stuff from the same server and recognizes it as Spam and it quits sending it. There is nothing we can do about it. If we purchase this piece of software, there is a perimeter in the software that sends out only 5 messages per nanosecond in small bursts. This "fakes out" the receiving software so it doesn't appear as Spam. In theory we wouldn't be losing email. This software is currently in use in the village of Arlington Heights. Instead of John creating mailing lists, people would "subscribe" from a website. It costs \$100 and is "good stuff". Much bigger organizations are doing it with this software. Craig Roselieb feels it is well worth it and would like it in place before Open House so freshman parents can sign up online. Those currently in the system would continue to exist without resubscribing. There is currently \$400 available in the budget for website expenses so John only needs to purchase it and submit the bill.

2ND VICE PRESIDENT REPORT

Joanne Djuric was not present to report.

Cheesecakes

Monika Cunningham was not present but wanted everyone to remember that tomorrow is the due date for cheesecake orders. Craig Roselieb suggested that Betty write the reminder on the board in the band room. Betty Wakerly commended Monika on a great job handling the cheesecake samples at the band concerts.

Butter Braids

Laurie Smith has agreed to do this again even though she has no student in band this year.

Cub Foods

Peggy O'Dell submitted receipts for \$122.83 and asks that people keep the receipts coming in.

EQUIPMENT COORDINATOR'S REPORT

Tom Warmoth got the safety equipment on the trailer before the BOA trip and that went well. There was no waddling down the road.

HISTORY/TRADITION SECRETARY'S REPORT

Kelly Mueller was not present but she has gone through almost everything in the boxes and some rudimentary organization is evolving. She has lots of questions for Craig Roselieb and, hopefully, Mike Legel's offer for the autoscanner is still good. It is the holiday season so she will wait until the beginning of next year to get into this. Betty reported that, even though Kelly does not attend meetings, she is doing her job.

MARKETING/PUBLIC REALTIONS COORDINATOR'S REPORT

Band Merchandise

Margaret Legel reported that there are about 18 video orders so far. There will be about \$240 additional income from merchandising for a total of \$1725 in total income. She reminded people to go to www.schoolshare.com to do their Christmas shopping. She can get the results of this fundraising from Kris Blackwell from Market Day.

We get a 3-4% "kick back" to band every time someone completes a sale at this site

Videography

Mike Legel reported that he received 18 orders. He believes that each video gets progressively better.

MUSIC BAND BOWL

Barb Baxter announced that the next Music Bowl would be held on September 25. We managed to avoid two big contests in choosing that date. Since we don't know of any other conflicts, we will begin advertising the Music Bowl now. Next year there will be a football game the night before so we may have extra clean up and may have to hire someone to repaint the lines.

SOCIAL ACTIVITIES COORDINATOR'S REPORT

Concert Refreshments

Nancy Poch was not present but she has her people working. She got additional people to help at the last two concerts and we had enough desserts at both concerts.

Fall Awards Banquet

Constance Markham was not present to report. Barb Baxter said it went really well. It was agreed that it was a nice idea to do the pasta buffet with two set-ups. Constance took copious notes and Marriott is so good to work with. We don't make any money on that event but we raise the price by \$1 to cover any other expenses. Spring banquet will be there as well. Betty thanked Barb Baxter, Gordon Benes and Constance Markham for a job well done.

Jazz Café

Kim Bokowski reported that she would do a snack and drink for the Café but hasn't figured out how she is going to arrange it yet. There are four bands and the program will start at 6 p.m. with the Jazz Ensemble and then the junior high bands. It will last no later than 9:30 p.m. Kim will need two groups of volunteers to help out with the refreshment end and will have volunteers come at the same time as student's call time.

Kim Bokowski is to jazz as Carla Harrison is to percussion and if there is a winter guard, we will need a contact person for that one too.

UNIFORM COORDINATOR'S REPORT

Mimi Johnson said that there was nothing to report. Craig asked if the uniforms would be cleaned before Memorial Day. Mimi was thinking of setting fitting dates prior to Open House so freshmen will have those dates at their Open House and wants it in the Power Point for Craig.

Color Guard Uniforms

Joanne was not present to report but the pregame uniforms need to go home to be handwashed. There are still some that need to be picked up and others that still need to be washed.

VOLUNTEER COORDINATOR'S REPORT

Julie Benes reported that there is nothing going on and there is nothing left for the Marching Band except for the Memorial Day Parade. Craig Roselieb said that chaperones would be needed for the Concert Band and Jazz Band competitions. There would be a definite need for the February 28th competition.

MISCELLANEOUS

There was no miscellaneous business.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

ANNOUNCEMENTS

The next meeting will be January 5, 2004 at 7:30 p.m. in Room D180.

The meeting was adjourned at 8:40 p.m.