

Mustang Band Boosters Meeting  
September 13, 2004

President Sandy Liedtke called the minutes to order at 7:30 P.M. Members in attendance included: Renata Allelujka, Michele Bartlett, Kim Bokowski, Ginger Brese, Monica Cunningham, Tom Danko, Tracy Danko, Joanne Djuric, Mimi Fruehe, Pat Hoyt, Mimi Johnson, Ed Kopytko, Margaret Legel, Michael Legel, Sandy Liedtke, Constance Markham, Deby Massa, Karen Medek, Karen Mink, Randy Mink, Peggy O'Dell, Russ O'Dell, Jerry Olsen, Nancy Poch, Karen Rooney, Craig Roselieb, Mark Samel, Pat Samel, Doti Strening, Terri Vanderjack, and Nancy Warmoth.

Absent executive board members included: Kelly Mueller.

Sandy Liedtke introduced special guests: Pat and Mark Samel. Saturday was the Bike and Hike for Mike with over 150 participants. The Samels have reached out to a Christian high school being built in Plainfield as one of the recipients of this year's earnings. The Samels also wanted to thank the Downers Grove South band members and Boosters. The Jazz Band performed at the party that followed the Bike and Hike and were very good. Over \$14,000 was made right out at the "git go". They then got a donation from one person for \$1000. The Samels have made a commitment to help the pit and think they will do the first payment for the pit equipment without a hitch. The Samels are grateful from the "bottom of their hearts". They will be at the Music Bowl this year for the first time and will help. They asked that anyone with questions should give them a call and also to tell the kids what a great job they did. Money still being collected can be put in band mailbox.

**MINUTES**

Craig wants to amend the Director's report made by Ron Hornish. IMEA only lets one band from the tri-area in each year so it is tough to get into that. BOA listens to tapes of 47 bands. They said our band's tape was better than ever heard from DGS and the person who commented on our tape said he would come from Texas to help our band. This addition is being added to the minutes. A motion was made to accept the minutes as amended. The motion was seconded and a vote was taken. The minutes were accepted as amended unanimously.

**TREASURER'S REPORT**

Tom Danko reported on the revised Marching Mustang budget. It was originally set on 122 anticipated band members but we actually have 132. This changes the fee payment and increased the amount received. Camp Manitoqua was higher because there were more students than were budgeted for. As a result, the total expenses were approved as \$66,650 but is now revised to read \$71,856. This is a difference of \$5206 in expenses. This makes a difference of an excess of \$1,494.

The next report was the Consultant Summary that showed all the consultants that are helping the band. We budgeted \$11,600. We had an extra color guard consultant at band camp but Amy Sejnost dropped as horn line and Bart Bates is being paid by District 99. As a result, we are paying \$12,850 instead of the initial \$11,600. Ken Bluder didn't go to band

camp so he will come off the budget Summarized, we are over the budget by about \$1000 but with the income side we are still okay.

Also, a checking account summary was presented. It showed the balance as of 9/8 to be \$88,884.71. The expenses were broken out by different factions (brass choir, jazz band, etc.) so individual groups know how much they have to work with. This shows the current 2004 balance to be \$13,751.15

Finally, a summary for the equipment purchase was presented. It shows the equipment budget for 2004 to be \$6,700. Expenses included \$3948 for the last sousaphone payment and \$9196 for the new pit equipment lease. This made a total of \$13,144 or leaving a deficit of \$6444. Available funds from the 2003 Music Bowl is \$5153. Band profit was \$3142. We also have \$7179 in our band savings account.

Deby Massa asked about the band savings account and what its purpose is. Craig wasn't at the last meeting but wanted to clarify what has been happening. When he spoke to Lynne over the summer, the budget for equipment purchases based on the budget meeting was \$6,700, which would budget for the lease of a new timpani. They weren't talking about pit equipment because pit is a marching band thing. In order to get the equipment here in the fall, it was determined to make a down payment based on the cash we have on hand at the time which was the \$9196. The rest would come from the Bike and Hike and then a future lease can be done at about \$7000 a year for three years. Making a down payment this year was decided based on available cash and anticipating the Samel fundraiser. They will have a final report on where they are standing at the next meeting. That will include Bike and Hike and Band Bowl money earned.

In general all the accounts seem to be going very well. Tom had a "hiccup" trying to reconcile account over the weekend but hopes to get that worked out.

The budget will get reconciled and accepted in October. The bank statement shows a difference in that the last treasurer would make one deposit and Tom makes many small deposits so it needs to be reconciled to the actual statement.

For the records, the accounts were audited at the transition of the new officers.

#### **FINANCIAL SECRETARY'S REPORT**

Mimi Fruehe reported that beginning balance was 7358.84. There was deposits for Market Day and Music Bowl ads as well as a Spring Banquet adjustment making total revenue \$2251.09. Expenses included some Play On shirts for \$106. Current balance is \$9503.93. Individual student accounts will be updated soon.

#### **BAND DIRECTOR'S REPORT**

Craig received a check for all the summer Market Days in one check. Fundraising has been approved by Jenny Davis. She requested that we make out a fundraising form for the Music Bowl and the Samel fund raiser. Mike Legel will fill them out.

District 99 referendum is coming up in November and is being addressed in a question/answer handout that was passed out at Open House. Craig said you can read it on your own and make your own decision about the referendum.

District 99 Orchestra and North High band will be going to Germany. We are being asked if 15 orchestra members can do fundraising with us to help pay for it. Mimi has agreed to tabulate this money. Check would be written to North High Boosters when the time comes. Craig made the motion that we include orchestra students in our fundraising activities. It was seconded. Discussion followed as to how money would be divided and when money is split between group and student, how would it be handled. General consensus said that North students would get whatever part the student would get and our band would get the rest. Orchestra members would get the student portion of any fundraising with the balance going into the Band Booster account. The motion was seconded and approved unanimously.

Diane Hires is retiring in June and they are discussing a recognition of her 35 years of service to our district. They are asking that James Muholland be commissioned to write a piece of music to be performed by the wind ensemble and a cappello choir to be performed in the spring. It would cost \$5000. They are asking \$1000-1500 from the Band Boosters. North would pay \$1000. Friends of Fine Arts would pay \$1000 and the choral fund would be \$1500. Craig is requesting that we consider supporting this commission and we would receive recognition for this support. Craig said he would offer the entire director's discretionary fund and put it to this if we couldn't afford it. Julie Benes discussed that Booster money should be directed to the kids and not as a recognition. Craig felt that our recognition on a piece of music that would be published across the country would be good for us. The publisher would own the copyright and not the artist. Craig made the motion that we support this commission by James Mulholland and support it to the tune of \$1500 which will come from Band Boosters or director's discretionary fund. It was seconded and carried unanimously.

London update. The forms are due now. Our contract guarantees 110 participants. We have 111 people interested but three have made no payments and five have only made a deposit. Craig added two more students to be added to the list. Craig believes there are still some people sitting on the fence. Names must be submitted for the airline tickets now. Several people were added bringing the numbers up to where they have to be.

Pat Hoyt reported that her husband heard a conversation about some pit equipment that needed to be taken to a machine shop to be repaired. If he could get the key, he has access to a machine shop and will get it fixed. Craig said if he comes on Tuesday at 6:00 he could get the key and see if it is possible to take it with him.

There is a November 8<sup>th</sup> meeting scheduled for parents and students to come to get all documents notarized for the London trip. Everyone will have to bring copies of their passports and everyone should be in the process of getting their passports so they can have it for November meeting.

Another meeting will be added to the calendar. Craig got an email from Powell Yohan. The mayor and Lt. mayor of London are coming to Chicago for a formal dinner which Craig and Mark will be attending. The dinner is to celebrate the world's greatest parade and festival of youth music - the New Year's Day Parade. It will be at the Ritz Carlton on Wednesday, October 6<sup>th</sup>. All the participants who have ever gone to London will be going also. On Thursday, October 7<sup>th</sup> there will be a meeting at the Village Hall at 7:30 p.m. with all official people as well as parents and students to meet the mayor and Lt. mayor. It will be hosted by the mayor of Downers Grove. Craig is hoping for a lot of PR since we are also participating in the Chicago Thanksgiving Day parade.

As far as buses go, the Sauk Trail bus company no longer exists. We looked for other coach buses but others require advance payment. We usually pay afterwards so Jenny Davis is checking with the comptroller to see if Boosters can pay for buses and get reimbursement from the district OR whether they would advance pay for it. It is cheaper to have coaches than multiple school buses. There will be 6 school buses going to Lake Park.

Entertainment books are being sold by the choir and the Friends of Fine Arts and are now available for our students. They get 100% of the profit by getting them out of the Fine Arts department. They cost \$20 and \$10 goes to the students.

#### **PRESIDENT'S REPORT**

Sandy has put the itinerary for the Lake Park Joust on the website. There are concessions available at Lake Park. The color guard will change into uniforms at DGS because there are no changing rooms at Lake Park. Marching band will change on the bus. Color guard will eat carefully on the bus and marching band will eat before they are in uniform. Color guards must be in leotards before getting on the bus but may put the rest of their uniforms on later so they can eat without getting dirty.

#### **VICE PRESIDENT OF COMMUNICATION'S REPORT**

##### **Mustang Band Fanfare**

Peggy O'Dell reported that Friday, September 17, would be the deadline for the Fanfare and she would get it out next week. Craig would like to get results from Lake Park in it also and have it out by Tuesday.

##### **Website**

John Knepper wasn't at the meeting but Jerry Olsen reported that any video type stuff has been pushed Mike Legel's way.

#### **VICE PRESIDENT OF WAYS AND MEANS' REPORT**

Mike Legel reported that there were some good summer Market Days making over \$2000. We don't have a final count on Valucards yet.

##### **Merchandise**

Margaret Legel reported that staff wear was \$750 but it will only cost about \$510. The polo shirts are in and wind shirts are ordered. Orders have been delivered. There is also a keepsake ornament for Christmas. Order forms went home on curriculum night in that

packet. We want warm, dry weather at the football game because we sold \$250 worth of stuff at the game because people couldn't get near the concessions.

Margaret said we still have a bunch of window clings to be delivered. There is \$240 in merchandising profits to date, which is great.

### **Shop & Share**

Margaret Legel won't know until the September date what we made in August on Shop and Share. She asked Randy Mink to see about getting publicized. School share handout went out on curriculum night. There will also be a Shop and Share in November before thanksgiving.

### **Max & Ermas**

Michelle reported they sold 313 tickets and had a few walk ins. \$939 went into student accounts and \$366 went into the general account.

### **Candy Sale**

Laurel Garza wasn't present to report. The candy sale starts tomorrow. We have forms and the profit is \$25 a box.

### **VICE PRESIDENT OF MEMBERSHIP**

Nancy Warmoth said there is still about \$85,000 to collect for London. She will send out letters in the next couple of weeks to get membership fee payments.

### **EQUIPMENT COORDINATOR'S REPORT**

Russ O'Dell said there is enough helpers for Lake Park but needs help for Music Bowl. They are adding some shelving to the trailer this week before Lake Park. There was enough help at the football game.

### **HISTORY/TRADITION SECRETARY'S REPORT**

Deby Massa reported that Kelly Mueller will have a report in another month or two because she is working on the Music Bowl.

### **MARKETING/PUBLIC ELATIONS COORDINATOR'S REPORT**

Randy Mink had been working on the Bike and Hike for Mike and there was something in the Downers Grove paper, Woodridge paper and Daily Herald. There was something also on the Woodridge community channel. The papers don't like to use pictures, which is too bad. We will have to be happy with having print. Sandy Liedtke has been good with publicity on the Music Bowl. His next two things to publicize are the London trip and the Thanksgiving parade.

### **Videography**

Mike Legel said he plans on doing three disks this year....a season-long tape, music bowl, and jazz café. They will also do indoor percussion and the London trip. He probably won't do concerts since there wasn't that much interest in them.

### **MUSTANG MUSIC BOWL COORDINATOR'S REPORT**

Deby Massa reported that we are 11 days away from the Music Bowl and have 13 bands signed on. All is going well. We just got an application for another band today. She asked if everyone is signed up to work. Ed Kopytko passed a volunteer sheet around to get blanks filled. He is looking for volunteers to help our band during second shift. If you can push a shopping cart, you can help with pit. Photographers are also needed. Volunteer meeting will be held on Thursday. They are also looking for students to help by serving as band hosts.

Sandy Liedtke spoke to someone from the Daily Herald and they will have an article and take pictures of the band rehearsing on Thursday. She is also thankful to those who put out posters.

Deby wanted to thank her committee and everyone in Band Boosters who have made it very easy. She is overwhelmed by the generosity and spirit of the organization.

Randy asked about collecting free will donations at the Music Bowl. Another band recommended it as they do it at their Music Bowl.

### **CHAPERONE COORDINATOR'S REPORT**

Renata Allelujka reported that Russ covered everything. She has thirteen volunteers. A base of 16 pit volunteers is usually needed at games.

### **SOCIAL ACTIVITIES COORDINATOR'S REPORT**

Nancy Poch said the dinner on the 3<sup>rd</sup> went well. Water and fruit really went but about 7 pizzas were left and kids ate it cold. There was also a birthday cake for Craig. There will be another dinner on October 11<sup>th</sup>.

### **UNIFORM COORDINATOR'S REPORT**

Terry Vanderjack reported that cleanings have been scheduled for the rest of the year. Mimi said they are ordering new aussies for the drum majors. They will be white with a navy blue plume. (hats). This will be for the parades and football games. Names will be put in raincoats instead of numbers.

### **VOLUNTEER COORDINATOR'S REPORT**

Julie Benes said she is still working on her daughter's drum major uniform for this weekend. Boys are wearing cutaway tails and vest that is the same material as color guard uniforms. Amy is wearing a full length dress of the same material. It is black with silver stripes in it. Jacket is a short cropped jacket that is all silver with fancy trim along the edge.

Volunteer stuff is going okay. Julie said she needs to add volunteers for the Sunday Santa parade and Thanksgiving Day parade. All uniforms will be cleaned in January so there will be no cleaning in the summer so cash flow should reflect big cleaning in January instead of June or July.

## **PARENT COORDINATORS**

### **Color Guard**

Joanne Djuric thanked people who helped at the car wash fundraiser. Mark Samel provided a tent and Krispie Kreme donuts. Parent coordinators provided pop, rags, soap, etc. and no expenses were incurred. We got a check for \$502 from WalMart. Eight students purchased their own warm ups so we ended up making \$325 on warm ups. Two more are interested and will probably purchase theirs in October, bringing the profit to \$477.00. Joanne asked that money be put in a fund for next year to start them out. Craig said there is a color guard fund. It doesn't have anything in it but money can be put in it to help for next year. An extremely big thank you to Peggy Caraher and Terry Griffin for making all the color guard outfits. They are doing well with their budget and still have about \$400 left out of \$6000.

### **Percussion**

Doti Strening said she needs the names of seamstresses this spring for the indoor percussion. There isn't a lot to say. We are helping Bart because he wants new stick bags since the old ones are falling apart. Some casing for the drums and bass drum racks are being made. He needs a cover for the chimes. We will look for a donation or make it. She also needs the tax exemption sheets to make purchases and received one from Russ O'Dell. The indoor season is sketched out and will need to be brought to Craig.

### **Water**

No report on water as Pat Hoyt had to leave early.

## **MISCELLANEOUS**

### **BOA**

Constance Markham reported that she has heard concerns on lodging in Indianapolis. Directors want a full breakfast for students on Saturday and Sunday. Courtyard Marriott is the best option according to pricing. The students will still have to eat in two different rooms. Rates did go up from last year but got a price break for \$99 a room for four students. It takes 19,000 points to pay for a room so we can take off 6 rooms with our earned points. We need 34 student rooms and need a head count for directors. They are reserving approximately 47 rooms for us. We are paying for student and band director rooms but will get a discount for the adult rooms if they mention the band.

Constance made the motion that we accept the contract offer of \$99 per night from Courtyard Marriott which includes a suite for Craig. It would cost around \$8700 including tax minus 6 rooms so it would be around \$8100. It is about \$15 a room more than last year. They will get a full hot breakfast. It was seconded. It was approved unanimously.

They will use Subway for dinner on Saturday and it will be delivered to the bus. Order forms will come.

## **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

PA system for band has disappeared and is still missing. It is used by drill instructors at every rehearsal. It is really expensive to replace.

It is time to get the cheesecake fundraiser rolling. Discussion arose as to whether we want to stick with the same sale dates for the cheesecakes with sampling at the two November concerts or do we want to move it closer to Easter? Craig said it is pre-London so keep it there.

Dates changed for November concerts. November 4<sup>th</sup> and 23<sup>rd</sup> are the new dates. Rehearsals also changed so check November calendar for rehearsal and concert dates. We will no longer be meeting in this room.

We are still looking for a butter braid chair if you can think of anyone.

### **ANNOUNCEMENTS**

The next meeting will be held on October 4, 2004 at 7:30 p.m. in Room D180.

### **ADJOURNMENT**

The meeting was adjourned at 9:24 p.m.