

**Mustang Band Booster Meeting
Monday, April 11, 2005**

President Sandy Liedtke called the meeting to order at 7:30 p.m. Members in attendance included: Renata Allelujka, Julie Benes, Kim Bokowski, Monika Cunningham, Tom Danko, Tracy Danko, Mimi Fruehe, Jeanne L. Jeziorski, Ed Kopytko, Terry Kopytko, Margaret Legel, Mike Legel, Sandy Liedtke, Alice Luetger, Constance Markham, Diane Mendoza, Karen Miller, Karen Mink, Randy Mink, Kelly Mueller, Peggy O'Dell, Russ O'Dell, Jerry Olsen, Nancy Poch, Karen Rooney, Craig Roselieb, Laura Sorce, Doti Strening, Terri Vanderjack, Nancy Warmoth,

Absent Executive Board members included: Mimi Johnson, Ginger Brese, and Deby Massa.

MINUTES

A motion was made to approve the minutes as presented by Secretary Karen Mink. The minutes were approved.

TREASURER'S REPORT

Tom Danko presented the treasurer's report. He began by explaining the 2004-2005 budget. For Marching Mustang income, the approved budget income was \$73,350. Actual income is \$74,008 which is \$658 greater than anticipated. Anticipated Marching Band expenses were to be \$73,350 with actual expenses totaling \$70,294 or \$3056 under budget. As a result, the Marching Mustangs gained \$3714 over anticipated.

The balance in the checking account as of 4/8/05 was \$32,712.27. This included \$34,256.70 in "saved" funds for such accounts as brass choir, color guard fund, scholarship fund, student accounts, Music Bowl 2004 and \$11,439 collected in 2005-2006 marching band fees. There is also \$361 in the Community Bank Account and \$7111.29 in the Band Savings Account.

The General Band Budget shows other band income and expenses. Anticipated income for other band income including membership fees, Market Day, Music Bowl, etc. was \$42,244. Actual income was \$37,448 or \$4796 less than anticipated. Anticipated expenses for other band activities were \$42,244 with actual expenses totaling \$37,417 or \$4827 less than anticipated. This brings a total net profit of both marching and other band activities to \$603 for the 2004-2005 year to date.

Tom Danko also presented the 2005-2006 proposed budget which would be approved at the next meeting. For the general band, income and expenses are anticipated to be \$15,350 with 180 anticipated students participating. The marching band budget income and expenses are proposed to be \$76,600 based on 130 students. The Band Staff Summary was also presented showing anticipated expenses to be \$7500. The district is expected to cover the \$9000 additional staff expenses. Personnel include color guard instructor, drill instructor stipend, horn line stipend, pit instructor stipend, marching band battery percussion and marching staff.

FINANCIAL SECRETARY'S REPORT

Mimi Fruehe reported that the beginning balance in student accounts as of March 14, 2005 was \$9173.89. There was no revenue during the month. Expenses were \$780.00 which included deductions for private lessons, NIU jazz tickets, Marching band Fees, membership fees, spring banquet and the purchase of a London DVD. Balance as of April 11, 2005, was \$8393.89.

BAND DIRECTOR'S REPORT

Craig Roselieb reported that the Fine Arts Chair would be selected in about a week. He also discussed the upcoming concerts and how the different bands needed to be juggled around due to the final concert for Diane Hires' retirement. The calendar has been updated to show four bands to perform on 5/24 and one band on 5/26. He said there will be more information in the Fanfare.

Craig also mentioned that they have the general theme for the marching show for next year and it will require large props on the field. They will have to see how they will fit in the trailer.

It was brought to Craig's attention that we still use social security numbers on our medical forms and he will be deleting that in the future forms and asked Nancy Warmoth to black out any numbers on current forms to prevent identity theft. He also asked about what personal information and student pictures with names are on our website. We are in compliance but Nancy should watch to see if anyone request their student photo not be on the web on the registration form when submitted. She offered to send a list of students that should not be on the web to board members once all the registration forms are in.

Craig reported that he will be working with Nancy Grisham at the beginning of May to turn over delinquent students to the bookkeeper to be inputted in the school computer system as fine/money owed to band department/boosters. All fines from all departments of the school must be paid before seniors can get their diploma and any outstanding fines for underclassmen gets added to their fees due on their summer statement and must be paid before the fall semester starts.

PRESIDENT'S REPORT

Sandy Liedtke thanked the budget committee: Tom Danko, Craig Roselieb, Margaret Legel and Deb Massa for their work on the proposed 2005-2006 budget. She also extended a thank you to Karen Medek for the butter braid sale. It was a huge success. She asked that incoming and outgoing officers use the time between now and the close of the May board meeting for transition time during which the officers should work together to fulfill the duties of that office. She announced that there was a search for a recording secretary as Ginger Brese was unable to serve in that office. Sandy also announced that we have received 5 of the 18 missing band fees. \$887.53 has been received but there is still \$1234.38 outstanding. She is working with Nancy Warmoth and Craig Roselieb to recover the remaining outstanding fees. Of the 13 delinquent students, only three are seniors.

Sandy sent a board list around and asked that members check their email and phone numbers and initial if there was no change. She announced that April 22nd is our First Board Social at her house. She asked that people sign up to bring an appetizer or dessert and she would provide the drinks. She also announced that we have received a \$75.00 anonymous donation and that she sent a thank you letter acknowledging it.

VICE PRESIDENT OF COMMUNICATIONS' REPORT

Mustang Fanfare

Peggy O'Dell reported that the deadline for the Fanfare was the 14th of April and articles could be emailed to her at peggyodell@comcast.net or peggy.odell@lamllc.com.

Website

Jerry Olsen had nothing to report.

VICE PRESIDENT OF WYAS AND MEANS' REPORT

Merchandise

Margaret Legel had no report regarding merchandise.

Butter braid

Mike Legel presented Karen Medek's report in her absence. The total income from the sale was \$2547. Product costs were \$1415 and sample costs were \$18. This netted a profit of \$1114. \$566 was put into the student escrow accounts and \$548 was put in the general band account. The sale dates were 2/14/05 through 2/28/05.

Karen had some recommendations for next year. She asked that the board consider changing fundraiser date to run in late fall and coordinating with the fall concert sales. The Butter braid spokesperson stated that sales are typically better in the fall rather than the spring because food product lends well to winter holidays. Another suggestion was to offer fundraiser twice with the second sale coinciding with the winter concerts.

The only problems or difficulties with this year's sale were that Karen Medek had to call on forgotten orders. She asked that, in the future, you obtain email addresses on the order form for each order placed so she could send individual email reminders prior to pick up. Also, try to schedule pick up around other activities to avoid confusion. Shorten the pick up window to one hour instead of two since most orders are picked up within the first hour. Remind students to have parents clearly label order envelopes. Other suggestions include bringing box cutters to delivery time to assist with order sorting and have two people to sort and pack orders and 1 or 2 to distribute orders.

Plant Sale

Margaret Legel and Karen Rooney reported that \$11,164 was received for the plant sale and the plants actual costs would be \$7050. This would mean a booster profit of \$2050 to the band booster's account and \$2050 into student individual accounts. There will be a few straggler orders submitted to complete the 2005 sales. Predicted budget amount was

\$1500 so the sale is above that target. Plant sale pick up is on Saturday, April 30th in the DGS parking lot.

VICE PRESIDENT OF MEMBERSHIP

Nancy Warmoth reported that 110 students have currently signed up for the Marching Mustangs for the 2005-2006 season and she has collected the majority of the first payment and are currently working on collecting the payment that is due on April 15th. She has finished collecting membership fees for the 2004-2005 year and has collected approximately \$1500 for the 2005-2006 school year. Sandy Liedtke and Craig Roselieb have been working on collecting the remaining fundraising fees for the 2004 marching band season and have only \$888 outstanding.

EQUIPMENT COORDINATOR'S REPORT

Russ O'Dell had nothing to report.

HERITAGE FESTIVAL

Renata Allelujka reported that we will be submitting payment for a tent and electricity for the Band Booster's booth at Heritage Fest. The booth will feature a game "Sing That Song" for a donation to the band program and a chance to win a prize and maybe two tickets to the Music Bowl. Margaret Legel is helping with prizes that might be able to carry Mustang Band logos so people would parade around the Fest with our identification. Parents and students will be able to sign up to work at the Fest in the band room at the end of May.

HISTORY/TRADITION SECRETARY'S REPORT

Kelly Mueller had nothing to report.

MARKETING/PUBLIC RELATIONS COORDINATOR'S REPORT

Randy Mink asked that anyone wishing to have events publicized should contact him.

Videography

Mike Legel reported that the indoor percussion DVD is almost complete and will be done after the next concert. Order forms will be on the website.

MUSTANG MUSIC BOWL COORDINATOR'S REPORT

Deby Massa was not present and there was no report.

CHAPERONE COORDINATOR'S REPORT

Renata Allelujka reported that the indoor percussion season is over and there is no report.

SOCIAL ACTIVITIES COORDINATOR'S REPORT

Nancy Poch mentioned the dates of the mini camps on June 21 and 23. She also discussed refreshments at the upcoming concerts.

Spring Banquet

Terry Kopytko reported that banquet orders are coming in. She mentioned that prices will increase as we get closer to the banquet date to encourage early sales.

UNIFORM COORDINATOR'S REPORT

Terri Vanderjack had no report.

VOLUNTEER COORDINATOR'S REPORT

Julie Benes reported that they still need chaperones for the ISU competition on April 30th. The response is slow but she believes as the time draws near, the problem will resolve itself. She submitted a request for chaperones in the Fanfare. They are also in the process of bringing Alice Luetger on board as the new coordinator. They have just received the volunteer forms for the 2005-2006 season so they will begin the process of entering the data into the volunteer spreadsheet.

PARENT COORDINATOR'S REPORT

Color Guard

Color guard coordinators were not present but submitted a report stating that replacement warm ups have arrived. Their initial impression is that the new fabric will wear better and that pilling won't be an issue this time around. The current coordinators have met with the new replacements. Once they receive the roster of color guard students and the new guard coach position is filled, they will be ready to begin.

Percussion

Doti Strening reported that there is a performance of the Indoor Percussion coming up on April 21st with the jazz groups. There will be rehearsals on April 18th and 19th from 6 to 9 p.m. There will be an end of the season party on Wednesday, May 4th. Transportation is being discussed with Craig. The final accounting will be given to the treasurer and Pete Strening will match numbers with Tom Danko in the next couple of days. There are missing flags and Doti asked if anyone has seen them. They have been found.

Jazz

Kim Bokowski reported that she has collected \$1185 for NIU and still needs to collect from 13 more people which includes \$5 pizza money from DePaul. A list was given to Mr. Roselieb for the directors to try to talk to individual students about this.

MISCELLANEOUS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS

The next Booster meeting will be held at 7:30 p.m. on Monday, May 9th in the Faculty Cafeteria.

ADJOURNMENT

Meeting was adjourned at _____ p.m.