

**Mustang Band Booster Meeting**  
**Monday, February 6, 2006**

**CALL TO ORDER**

President Sandy Liedtke called the meeting to order at 7:39 p.m. Members in attendance included: Renata Allelujka, Monika Cunningham, Tracy Danko, Ann Del Bene, Peggy Caraher, Karen Fraticola, Marla Hoffmeyer, Ed Kopytko, Terry Kopytko, Margaret Legel, Sandy Liedtke, Alice Luetger, Deby Massa, Diane Mendoza, Peggy O'Dell, Russ O'Dell, Karen Rooney, Craig Roselieb, Laura Sorce, Doti Strening, and Terri Vanderjack.

Absent Executive Board members were: Tom Danko, Mike Legel, Karen Miller and Nancy Warmoth.

Sandy introduced and welcomed Ann Del Bene as a guest.

**APPROVAL OF MINUTES**

The minutes were presented by Recording Secretary, Marla Hoffmeyer. Karen Rooney moved that the minutes be approved, Monika Cunningham seconded the motion. The minutes were approved unanimously.

**TREASURER'S REPORT**

Tracy Danko reported for Treasurer Tom Danko. The financial reports will be sent in advance by e-mail from now on. There has not been much activity this past month. The certificate of deposit was opened January 14, 2006 with an interest rate of 3.86%. The Jazz Band fund paid for the NIU festival, but we will be collecting money to offset the negative balance shown on the account summary.

The Marching Mustang income for the year is \$1,900 under budget, possibly due to the lower number of students in marching band. The expenses are slightly under budget. The big expense was band camp, even though camp was one day shorter this year, the cost was still over budget. The marching band overall is about \$1,300 over budget.

The General Band fund is under budget by approximately \$7,000. The General Band and Marching Band have a combined profit at this time of \$6,015.

## **FINANCIAL SECRETARY'S REPORT**

Laura Sorce reported the beginning balance in Student Accounts as of January 8, 2006 was \$11,228.60. Revenue this past month came from candy sales, Music Bowl ads, and December Market Day. We also issued one refund for the Purdue Jazz Festival and a few reimbursements for overpayment of the Fundraising Expectation. Total revenue for this month is \$1,229.77. Deductions were taken for Marching Band payments, Band Booster Membership fees and the Fundraising Expectation totaling \$256.31. The balance in Student Accounts, as of February 6, 2006, is \$12,202.06.

## **NOMINATING COMMITTEE REPORT**

Karen Rooney thanked everyone who is remaining in their current positions and thanked those who have agreed to join the Board. She then announced the proposed slate for the 2006-2007 year:

### **Executive Board**

President	Marla Hoffmeyer
VP – Communications	Peggy O'Dell
VP – Ways and Means	Margaret Legel
VP – Membership	Ann Del Bene
Treasurer	Tom Danko
Financial Secretary	Laura Sorce
Recording/ Corresponding Secretary	Fran Spriet
Marketing/Public Relations	Renata Allelujka
Social Activities	Karen Miller & Tracy Danko
Uniforms	Terri Vanderjack & Diane Mendoza
Volunteer Coordinator	Alice Luetger
History/Tradition Secretary	Mike Legel
Mustang Music Bowl	Sandy Liedtke & Renata Allelujka
Equipment	Russ O'Dell
<b><u>General Board</u></b>	
Band Merchandise	Margaret Legel & possible assistant
Bands of America	Karen Fraticola
Butter Braids	Karen Medek
Candy Bars	Marilyn Bottorff & Amy/Larry Masek
Chaperone Coordinator	Monika Cunningham
Cheesecakes	Monika Cunningham
Color Guard Uniforms	Kimberly Tupper

Cub Food Receipts	Janice Fischer
Fall Banquet	Deb/Dan Stanger & Debbie Larson
Heritage Fest	
Jazz Coordinator	Laura Sorce
Market Day	Karen Rooney & Mark Yahoudy
Max & Erma's Breakfast	no longer available
Mentoring	
Indoor Percussion	no current need
Plant Sale	Margaret Legel & Karen Rooney
Spring Banquet	Terry & Ed Kopytko
ValuCards	Dave & Mary Johnson
Video	Mike Legel & Ed Kopytko
Water	John & Pat Hoyt
Website	Jerry Olsen
Website & E-mail	John Knepper

There is still an issue of an additional one or two Color Guard moms needed. An e-mail was sent to the Color Guard moms, and Kimberly Tupper is interest if someone will work with her. The Heritage Fest chairs are dependent upon whether we win the parking assignment. Max & Erma's is no longer going to have the breakfast, they will now do a dinner with tickets similar to the one Fuddruckers does for fundraising. Terry and Ed Kopytko stated that they would again do Mentoring. Sandy commented that she has the Fall Banquet folder for the new chairs.

### **BAND DIRECTORS' REPORT**

Craig read Glenn Williams' report. The 2006 Jazz Café was a "sparkling success!!" Thanks to all the parents who helped, especially Laura Sorce. More than 100 students are participating in the new Chamber Music program. The Jazz Ensemble and Lab Band participated in the Purdue University Jazz Festival and a number of students received awards for musicianship and solos. Thanks to Joy and Chuck Sharp for chaperoning the trip. These two groups also participated in the NIU/District 99 Jazz Festival at Downers North. The Jazz Lab Ensemble performed at the New Trier High School jazz Festival on February 4 and the Jazz Ensemble will perform at the Evanston High School Jazz Festival on February 11.

February 16 the Brass Choir, Wind Symphony and Symphonic Band perform their Winter Concert. The Concert Band and Wind Ensemble Winter concert will be February 28.

Dr. Tim Lautzenheiser co-founder of Bands of America will be at Downers South to work with students, parents and staff on May 24. Craig stated that this includes meeting with the band boosters. He said that we should be prepared with questions for Dr. Tim. The students saw a video of Dr. Tim already.

Craig discussed the tentative calendar for the upcoming season. The dates of Band Camp are still open, because the directors would like to have it a week earlier so that the students would not have to learn the show all in one week. However, Manitoqua is not available the third week of August. They investigated going to NIU, but it is not available and Concordia is too expensive. Another alternative is to go to Manitoqua August 18 to 23 (Friday through Wednesday). School starts August 30. Ideally, camp would be the week of August 13 through 18, and then we could have practice the following week in the evenings. Craig is hoping to resolve the issue before the February 21 Marching Band Open House. Renata asked about having camp here at Downers South. Craig said that does not work because of students coming and going, especially to summer jobs. Laura Sorce asked about the rehearsal schedule for the summer. Craig said that the second week of June rehearsals would be morning music only rehearsals and the third week of June would be the mini camps and include the parent social. The directors are hoping to get the music to the students by Memorial Day. The August practices will be from 4:00 to 8:00 p.m. The Music Bowl date of October 7 has been confirmed. BOA is November 3 through 5 and ISU is October 21, which is a week later than usual.

The Marching Band contracts are being revised for next year and will include sign off sheets for employers. The plan is to have students' employers agree to giving time off for the competitions and not calling them into work on competition days. Craig also talked about having the staff each be "counselors" to a few students to form teams. He is open to suggestions to help improve the culture of the Marching Band.

Sandy mentioned the fee structure and Craig responded that once we know where band camp will be, maybe we can reduce the cost. It was agreed that we need to add the fundraising payment as a fifth payment coupon to help people to remember that it is due. Monika suggested that the payment coupon could show the fundraising option. Renata asked how many students participate in the fundraisers. Laura answered that there is a lot of activity in students' accounts, but many do not use it for the fundraising fee, they use the funds for lessons, etc. Karen Fraticola said that some schools required parent involvement or they had to pay an additional fee, but Deby Massa has talked with people at Lake Park who had been forced to be there and the people were unhappy. Deby felt that this is not how we want people to represent the school or the band. It was decided that the softer approach of asking rather than requiring participation is the best.

Hien and Eli are both committed to the Marching Band for this year. Dwayne Rawl is back for percussion and he will be here all summer for Marching Band. He will do both battery and pit. Karen Fraticola asked if Eli would be working solo this year, Craig said they are still looking for someone to work with him.

Peggy Caraher asked when they will have an idea of what the show will be. Her concern is that if the flags (and anything else that needs to be ordered) are not ordered by the end of June, they will not be here in time for the start of the season. Some things did not come in until October this year.

We will need to make a deposit for the San Francisco trip in May. If we do not book the airline soon, the cost will go up substantially. Ann Del Bene asked if she would be required to make the reservations or just collect the funds. Craig responded that the travel agent will make the reservations. There will be a meeting regarding the trip in April; the exact date is still to be announced.

### **PRESIDENT'S REPORT**

Sandy Liedtke thanked the nominating committee, those returning in their same positions and Laura Sorce for being the Jazz Coordinator. Sandy asked for motions from the floor for any of the positions on the Board to be added to the slate. This evening's slate will be presented in written form for voting at the next meeting, March 6.

She also thanked those who brought in treats and served at the Jazz Café and those who helped at Open House. We had a good presence at Open House, both parents and a lot of students too. 40 students signed up for Color Guard and 62 for Marching Band.

Sandy invited everyone to see the new addition to the band room – there are trophies hanging for all to see. Thanks to the trophy helpers Russ O'Dell and Renata Allelujka, Melissa Liedtke, Liz Carbon, Lindsey Christiansen and Eric Hart.

We need an audit committee of three people, who are not authorized on the checking account. This committee also needs to be approved by the executive board by a vote.

There has been a request for scholarships for two flute players. There is limit of five scholarships per year, and we may have already done all five. Sandy asked for a vote to approve the scholarships if we have not done the five for the year. The money is being requested for private lessons. Sandy moved that if we have not granted five scholarships that two flute players be granted \$150 scholarships. Diane Mendoza seconded the motion. If we have done four scholarships, the scholarship will go to the student who requested it first. The motion carried unanimously.

### **VICE PRESIDENT OF COMMUNICATIONS' REPORT**

#### **Fanfare:**

Peggy O'Dell stated that the Fanfare deadline is today. Terry Kopytko will have something for the March Fanfare announcing the Spring Banquet. The deadline for the March issue is March 13. The March issue is the one that is sent by regular mail and will include information about next year's trip. She wants to be able to get the March issue out before Spring Break.

#### **Website:**

Jerry Olsen and John Knepper were not present. Sandy said she asked John about some changes to the website which needs to be updated.

## **VICE PRESIDENT OF WAYS AND MEANS' REPORT**

### **Market Day:**

Karen Rooney stated that the Market Day orders are due Wednesday, February 15; pick up is Saturday, February 18. Karen would appreciate help with this sale since she will not be able to be there this month.

### **Plant Sales:**

Margaret Legel has plant sale order forms available, the orders are due April 11. There will be five patio pots as raffle prizes for those who submit their orders before Spring Break, Monday, March 27. Pick up will be the morning of Saturday, May 6 by the Library.

### **Butter Braids:**

Margaret reported for Karen Medek that the dates for the Butter Braid sales will be Monday, February 13 through Thursday, March 2. Delivery will be March 11 and will coincide with Market Day. There are some new flavors this year and Karen will have samples at the February concerts.

## **VICE PRESIDENT OF MEMBERSHIP'S REPORT**

Sandy gave Nancy Warmoth's report. We are down to three people left to pay for fundraising. One family says they paid but are unable to find the cancelled check and it will cost them \$25 to obtain a copy from their bank. Ed Kopytko suggested that if they can get a copy, we will refund them the \$25 fee; otherwise, they will need to pay the fundraising fee. It was agreed that this was fair.

## **EQUIPMENT COORDINATOR'S REPORT**

Russ O'Dell had nothing to report. He did state that if any sets need to be built this year, there is a 12 foot height limit for BOA.

## **HISTORY/TRADITION SECRETARY'S REPORT**

Historian – Mike Legel was not present, so Sandy read his report. There are no new developments. If anyone has pictures from Jazz Cafe or any of the recent activities, please forward them. He will be happy to include them in the archives.

Video – Mike is sorry that the freshman recruiting video was not completed in time for the Open House. To do the job right required more time than he had available. He will

be completing the effort in the next couple of weeks and will make it available on the web site and for the directors to use in the future.

The season video is still under production. As with the recruiting video, there just has been no time available. He sends his apologies, but the final product will be worth the wait.

### **MARKETING/PUBLIC RELATIONS COORDINATOR'S REPORT**

Renata reported that we are busy getting all of our items and events on the cable community announcements (Channel 6). Craig thanked her for the contact with the Sun newspaper. She is planning to expand Marketing and Public Relations to include the Fine Arts Department as a whole. She has asked Glenn to keep her informed about events in the department so that we can get all the fine arts students more recognition.

### **MUSTANG MUSIC BOWL COORDINATOR'S REPORT**

Sandy presented Deby Massa with a token gift to remind her of the Music Bowl. Sandy and Renata will be having a Bowl meeting with Deby. Deby reported that the Music Bowl just received another check and is under budget by \$2,600. The receipts were \$41,600 and total profit was \$24,677.48. Deby said she has enjoyed doing the Bowl, and she thanked the chair people who will be returning this next year. She then presented Sandy with a flash drive that has all the Bowl files on it.

### **SOCIAL ACTIVITIES COORDINATORS' REPORT**

#### Concerts:

Tracy Danko stated that donations of baked goods are needed for the band concerts. One person has volunteered to serve, and Butter Braid samples will be served also.

#### Spring Banquet:

Terry Kopytko reported she has a meeting at the end of the month with Ashyana. The form will be available and on the website. The final count is due the week before the event. Terry said it is a beautiful place and it is huge.

Diane Mendoza asked if in the future the banquets could be held the night before a late start school day. Monika suggested that some of the presentations could be done in between courses during the banquet to break it up a bit.

### **UNIFORM COORDINATORS' REPORT**

Terri Vanderjack and Diane Mendoza had nothing to report.

### **VOLUNTEER COORDINATOR'S REPORT**

Alice Luetger has had discussions with Sandy about the need for chaperones for day trips. Six chaperones are needed for the WE/WS trip to the Midwest Music Festival at Lemont High School on February 25. There is also a trip to ISU in April that will require chaperones. She needs to start putting together information about the camps and what volunteers we will need.

### **PARENT COORDINATORS' REPORTS**

#### Color Guard:

Peggy Caraher reported that she has put together a step by step guide for the Color Guard Coordinators.

#### Jazz Coordinator:

Laura Sorce reported that there is a Jazz binder available, but she has not yet seen it. She is anxious to see how Jazz Café was done in the past. There is a Jazz Festival on Saturday, and Laura asked if chaperones were needed. Craig said he just takes the students, but chaperones and parents are welcome. The Jazz Band has a gig at Fitzgerald's in Berwyn coming up.

#### Mentoring:

Ed Kopytko stated that the Frequently Asked Questions are done, and John Knepper had them posted on the website very quickly. They met quite a few people at Open House and had a good overall response.

### **MISCELLANEOUS, UNFINISHED BUSINESS & NEW BUSINESS:**

Renata reported that the Heritage Fest parking is to be awarded within 90 days of the application due date which was January 18.

There were no other miscellaneous items or other business. The meeting was adjourned at 9:20 p.m.