

Mustang Band Booster Meeting Monday, March 6, 2006

CALL TO ORDER

President Sandy Liedtke called the meeting to order at 7:35 p.m. She introduced and welcomed Ann Del Bene and Frances Spriet.

Members in attendance included: Renata Allelujka, Monika Cunningham, Tom Danko, Tracy Danko, Ann Del Bene, Karen Fraticola, Marla Hoffmeyer, Terry Kopytko, Margaret Legel, Mike Legel, Sandy Liedtke, Alice Luetger, Diane Mendoza, Karen Miller, Peggy O'Dell, Laura Sorce, Frances Spriet, Terri Vanderjack, Nancy Warmoth, and Glenn Williams.

Absent Executive Board members were: Deby Massa and Russ O'Dell.

APPROVAL OF MINUTES

The minutes were presented by Recording Secretary, Marla Hoffmeyer. Nancy Warmoth moved that the minutes be approved, Terri Vanderjack seconded the motion. The minutes were approved unanimously.

TREASURER'S REPORT

Treasurer Tom Danko reported that he and Laura Sorce had agreed to close the books as of the end of the month prior to board meetings. As of the end of February, the only Marching Band expense remaining is for uniform cleaning. General Band membership fees have started to come in and be deposited. There have been no major expenses. The Butter Braid and Plant Sale monies will be coming in soon.

The Chamber Music expense has not been used yet. We are planning to pay the instructors \$30/hour, but we have no contracts with them. Tom is concerned that at \$30/hour our budget only allows for 125 hours of instruction. He does not want to go over budget, so he wants to be sure that someone is keeping track of each instructor's hours. Glenn responded that he will give Tom a list of the instructors and will keep a log of the hours.

The balance in the checking account is \$41,562, the Jazz Band is showing a deficit, but Tom has received money today from Jazz Band members. The Community Bank Account had a deposit of \$49.31 of interest from the accounts enrolled for the Mustang Band Boosters. (The band receives an amount equal to 2% of the interest earned on those accounts.)

FINANCIAL SECRETARY'S REPORT

Laura Sorce reported the beginning balance in student accounts as of February 8, 2006 was \$12,202.06. Revenue in February was from the Bike and Hike for Mike, and one Music Bowl ad. Total revenue for February is \$1,152.00. Deductions were taken for music-related expenses and band booster fees totaling \$307.86. The balance in student accounts, as of March 6, 2006, is \$13,046.20.

BAND DIRECTORS' REPORT

Glenn Williams announced that the Chamber Ensembles have been practicing after school. The Chamber Ensemble recital/performance will be in May in the Auditorium. Mr. Hornish is assisting in the preparation of the pit orchestra for the spring musical, "Guys and Dolls". Twenty members of the Mustang Bands will be in the pit on opening night.

The Jazz Ensemble performed at the Chicago area jazz club, Fitzgerald's on March 5. Over 150 people attended to hear the band.

Dr. Tim Lautzenheiser co-founder of Bands of America will be at Downers South to work with students, parents and staff on May 24.

The Marching Band theme for the 2006 field production is "Colourations". The show will feature Claude Debussy's "Les Preludes" and Igor Stravinsky's "Firebird Suite".

Instrument Day is scheduled for Thursday, March 16. Select soloists and ensembles from this event will participate in the District 99 Honors Band Recital on May 8. Other upcoming events include:

Jazz performances on May 4 and May 30;
Concert Band, Symphonic Band and Wind Symphony May 23;
Wind Ensemble/A Capella Choir June 1
Chamber Music Recital May 18.

Glenn thanked everyone for the great attendance at the February concerts. Karen Miller asked if refreshments will be needed for the Chamber Music concert. Glenn agreed that there should be refreshments.

PRESIDENT'S REPORT

Sandy Liedtke said that she would like to have another Board Social this year. She thanked everyone who has done so much and will do so much in the coming year.

NOMINATING COMMITTEE

Alice Luetger passed out the ballots for the Board officers for the upcoming year. The results were tallied and announced before the end of the meeting.

VICE PRESIDENT OF COMMUNICATIONS' REPORT

Fanfare:

Peggy O'Dell stated that the Fanfare deadline is March 13. Sandy encouraged everyone to submit articles for this issue because this is the one that is mailed to all the band members.

Website:

Jerry Olsen and John Knepper were not present. Sandy said John maintains the website and Jerry keeps the e-mail archives and updates the late-breaking news. In June the old Board will be taken off. Both the old and new boards will get e-mails during the transition period of March and April.

VICE PRESIDENT OF WAYS AND MEANS' REPORT

Market Day:

Margaret Legel reported for Karen Rooney. Market Day pick up is this Saturday, March 11. This is not a band month. Orders are due online by Wednesday at noon.

Plant Sales:

Orders submitted by March 27 are eligible for a free patio pot raffle. The deadline is Tuesday, April 11; pick up is Saturday, May 6. Pictures and sunlight requirements are on the website.

Butter Braids:

Margaret reported for Karen Medek that kickoff for the Butter Braid sale was Monday, February 13. The due date is today, March 6. Delivery will be March 11 and will coincide with Market Day.

2006 Season Band Merchandise:

Quotes were requested from Holy Cow for parent wear and some new t-shirts to be made available to the students in May. Order forms will be updated for the new costs and made available for the parent wear items by the June parent meetings.

Last year's Special Parent Show shirts were a huge hit, so special parent shirts combining the "Colourations" show and the "5th Annual Music Bowl" are being designed and we are obtaining quotes for them from Holy Cow. We are planning to again have a show shirt design contest. The due dates and guidelines will be announced later.

Max and Erma's:

Max and Erma's no longer offers the breakfast we have had for the last several years. We have the option of selecting a weekday, Monday through Thursday, and we would receive 20% of the day's sales from patrons presenting band forms, similar to Shop'N'Share.

VICE PRESIDENT OF MEMBERSHIP'S REPORT

Nancy Warmoth reported that four students have not paid for last year's Marching Band fundraising requirement. One has agreed to pay, but the other three are not committed. Sandy said she will ask the directors to get involved.

EQUIPMENT COORDINATOR'S REPORT

Russ O'Dell was not present, so there was no report.

HISTORY/TRADITION SECRETARY'S REPORT

Historian – Mike Legel had nothing new to report.

MARKETING/PUBLIC RELATIONS COORDINATOR'S REPORT

Marketing/Public Relations:

Renata reported that we are just into concert season. People did see the articles in the newspapers and the announcements on the community television channel.

Videography:

Mike Legel said that progress is being made on the season video. The slideshow for Band Camp has been completed. Once the BOA slideshow and practice video are complete, the DVDs will be ready for assembly. They should be complete and delivered by mid April.

MUSTANG MUSIC BOWL COORDINATOR'S REPORT

Sandy stated that things are "rolling right along". Postcards have been sent out to the other schools. They have been calling judges, and the Cavaliers are sending a judge. A Phantom Regiment performance and the Wheaton competition may be set for the same day. Sandy wants to e-mail the bands who participated in the past, to offer them the first chance to participate, before sending letters out to other bands. We still need people to chair the volunteer, publicity and sponsorship committees.

SOCIAL ACTIVITIES COORDINATORS' REPORT

Concerts:

Karen Miller and Tracy Danko felt that the concerts went well. The food came out just about right for the first concert, but there was leftover food from the second concert. We are in need of more cups for future social events; we use about 250 to 300 cups per concert.

UNIFORM COORDINATORS' REPORT

Terri Vanderjack and Diane Mendoza said that a date needs to be decided for freshman fitting. They will be calling the freshmen about being fitted.

Karen Fraticola asked about Color Guard uniforms for the Memorial Day parade. There was some discussion about this and what has been done in prior years. Glenn Williams will check with Eli.

VOLUNTEER COORDINATOR'S REPORT

Alice Luetger reported that ISU on Saturday, April 29 is the next WS/WE "field trip". She will check on the number of volunteers needed and put out a request next month.

She apologized for not updating the website with the Midwest Music Festival Information this past month. She will be updating the Volunteer Opportunities page soon and will start formulating an email to introduce herself and the volunteer opportunities to the incoming freshman parents. Band Camp will be mentioned too, now that we have our dates so parents can plan ahead. This email will probably not be sent until May so as not to overwhelm anyone.

It is Alice's hope to talk with Sandy and/or John Knepper/Jerry Olsen regarding the volunteer pages on the band's website. She is finding the navigation a little cumbersome and hopes to streamline the process. She is planning to look at other band websites to see if it would be easier to put a tab on the toolbar where itineraries and schedules can be viewed, rather than navigate through all the volunteer links.

She proposed that it might be better to email volunteer schedules as attachments rather than post names on the website, although there is always the problem of getting this information to someone who has not signed up for email. Alice will make sure her contact information is always visible

PARENT COORDINATORS' REPORTS

Color Guard:

Karen Fraticola reported that Peggy Caraher is still working on her report for the new coordinators. The new coordinators are anxious to jump in, but they still need a third mom to serve as coordinator. Also the carwash date needs to be booked now.

There was some discussion about the necessity of communication between the time students sign up for color guard and the practices; changes in the practice schedule; as well as who is coming to practice and who has paid their fees. Terry Kopytko suggested that Eli could use the e-mail system to communicate with the Color guard or establish a phone tree.

Jazz Coordinator:

Laura Sorce is still collecting for the NIU festival tickets the students were asked to sell. She is still collecting for the New Trier trip as well. Renata asked why the students are allowed to participate if they have not paid. Glenn answered that there were extenuating circumstances in these cases.

Spring Banquet:

Terry Kopytko will be sending out confirmation e-mails of people's reservations for the banquet. There was some discussion about the inclusion of students who dropped out of band in the senior slide show, particularly if their parents were still involved. One of the difficulties would be to identify these students. Sandy asked that if anyone had any suggestions that they e-mail them to her and the directors. Peggy O'Dell is willing to put it in the Fanfare. Ann Del Bene suggested that the school newspaper and the daily announcements be used. Tom Danko felt that something could be added to the banquet reservation form as well.

Mentoring:

Terry Kopytko asked for incoming student information so they can send out welcome letters.

MISCELLANEOUS, UNFINISHED BUSINESS & NEW BUSINESS:

Renata reported that we did not get the parking garage assignment; the contract went to the same group that did it last year. We do not have a contract yet from the village to do anything for the Fest and it is possible that we would not receive an honorarium. We need to contact the village to obtain a list of what services are needed for the Fest that the band could possibly provide. If we are granted a contract, we will need a Heritage Fest chair.

Alice announced the election results: all nominees for the executive board were elected, there were no write in votes. The executive and general boards for the 2006-2007 year are:

Executive Board

President	Marla Hoffmeyer
VP – Communications	Peggy O’Dell
VP – Ways and Means	Margaret Legel
VP – Membership	Ann Del Bene
Treasurer	Tom Danko
Financial Secretary	Laura Sorce

Recording/ Corresponding Secretary	Fran Spriet
Marketing/Public Relations	Renata Allelujka
Social Activities	Karen Miller & Tracy Danko
Uniforms	Terri Vanderjack & Diane Mendoza

Volunteer Coordinator	Alice Luetger
History/Tradition Secretary	Mike Legel
Mustang Music Bowl	Sandy Liedtke & Renata Allelujka
Equipment	Russ O’Dell

General Board

Band Merchandise	Margaret Legel
Bands of America	Karen Fraticola
Butter Braids	Karen Medek
Candy Bars	Marilyn Bottorff & Amy/Larry Masek

Chaperone Coordinator	Monika Cunningham
Cheesecakes	Monika Cunningham
Color Guard Uniforms	Kimberly Tupper, Diane Hundseder, open

Cub Food Receipts	Janice Fischer
Fall Banquet	Deb/Dan Stanger & Debbie Larson
Heritage Fest	Open
Jazz Coordinator	Laura Sorce
Market Day	Karen Rooney & Mark Yahoudy
Max & Erma’s	status unknown at this time
Mentoring	Terry & Ed Kopytko
Indoor Percussion	no current need
Plant Sale	Margaret Legel & Karen Rooney
Spring Banquet	Terry & Ed Kopytko
ValuCards	Dave & Mary Johnson

Video	Mike Legel & Ed Kopytko
Water	John & Pat Hoyt
Website	Jerry Olsen
Website & E-mail	John Knepper

Sandy asked for volunteers for an audit committee. An internal audit needs to be conducted because of changes in the executive board, particularly the officers who have check signing authority. Margaret Legel and Marla Hoffmeyer volunteered, Sandy will find out when this needs to be done. She also asked for volunteers for a bylaws committee to review our current bylaws and make suggestions for changes. Peggy O'Dell and Renata Allelujka volunteered. Mike Legel moved to accept both committees, Monika Cunningham seconded the motion. The motion passed unanimously.

Renata questioned Glenn about the August rehearsal schedule of 4 to 8 p.m. Glenn responded that the schedule was based on Hien's schedule. Glenn will discuss the matter with the other directors because the schedule is a problem for working parents. It was also noted that there were problems with the calendar because the days and dates do not match. Glenn confirmed the dates of band camp as the week of August 20, Sunday to Friday.

Sandy and Renata brought up the subject of Dr. Tim and a request from Eli for new rifles. The question that has been put before the board is how these are to be funded, since there is no money left in the Marching Band budget for the year. The fee for Dr. Tim is \$2,500 plus expenses, the rifles are expected to cost about \$500.

The discussion began with Dr. Tim's visit and why the board is just now being told about the cost and how it is to be paid for. We have known for some time that Dr. Tim is coming, but the cost has not been previously mentioned. There is the possibility of paying for it out of Music Bowl funds. The board does not have to approve the payment out of the Bowl funds. The directors and Bowl chair have the authority to determine how the Bowl money is spent. There was further discussion about the long term goals of the Marching Band and what Dr. Tim can and will do for us. A vote on the payment has been tabled until the April meeting.

Eli has asked that new rifles be purchased for the upcoming season. Eli would like to have these now for practicing. However, there are no funds left in this year's budget, and we do not know what the choreography and costumes will look like yet, so we do not know if they will be needed for this year's show. Karen Fraticola checked her color guard records and \$344 was spent on new rifles in July, 2005. It was felt that even if new ones are purchased, they should be used only for competitions and that the old ones should be used for practice so that the new ones will look good for the competitions. This has also been tabled until the April meeting.

The next meeting will be Monday, April 10. There were no other miscellaneous items or other business. The meeting was adjourned at 9:36 p.m.