

MUSTANG BAND BOOSTER MEETING
Monday, June 12, 2006

CALL TO ORDER

President Marla Hoffmeyer called the meeting to order at 7:40 p.m. Members in attendance included Peggy O'Dell, Margaret Legel, Ann Del Bene, Tom Danko, Laura Sorce, Frances Spriet, Renata Allelujka, Tracy Danko, Diane Mendoza, Alice Luetger, Russ O'Dell, Craig Roselieb, Ron Hornish, Karen Fraticola, Monika Cunningham, Diane Hundseder, Kim Tupper, Debbie Stanger, Dave Johnson and John Knepper.

Absent Executive Board members were: Karen Miller, Mike Legel and Sandy Liedtke.

APPROVAL OF THE MINUTES

The minutes were presented by Recording Secretary, Frances Spriet. The minutes were approved by those in attendance.

TREASURER'S REPORT

Treasurer Tom Danko presented the revised Marching Mustang Band budget based on 110 students. The current financial report shows income was \$445 for band videos, \$602 from Butterbraids and \$2,592 from the plant sale. In the expense column, \$2,415 was paid out for the Chamber Music expenses for instructors.

For general band, the concert band music expense was \$1,514. Dr. Tim expenses had been previously approved for \$800. We have paid \$600 in expenses, we do not know if there will be any more from Dr. Tim. We are \$3,400 in the black for the year of 2006. Last year's profit was \$2,200. The Marching Fee collection will be included in the report at the next meeting.

The portion of the funds on deposit for the San Francisco Trip is \$6,500. \$7,500 of deposits has been paid by the students and families and we have paid a \$1,000 deposit to the travel agency. We are to make periodic payments to the travel agency.

\$2,000 is in the fund for the 2006 Bowl Start-up funds. A financial report will be sent in July even though we are not meeting until August.

FINANCIAL SECRETARY'S REPORT

Laura Sorce reported the balance in Student Accounts, as of April 30, 2006, was \$14,653.33. Revenue came from Butter Braids and the final Plant Sale deposit totaled \$775.16. Deductions were taken for Music Expenses, Booster Fees and Marching Shoes. Additionally, the account monies of graduated seniors from 2005 and 2006 were transferred to the Scholarship Fund. Total expenses for May came to \$4,865.18. The balance in the Student Accounts, as for May 31, 2006 was \$10,563.31.

Renata had a question regarding Scholarship Fund from student accounts. It was reported that in 2005, five \$150 scholarships were awarded. In the past, Friends of Fine Arts had given scholarships also. Renata questioned if the students have a sheet to know what scholarships are available. Renata sees a need for parents to be informed. \$200 is guaranteed for the section leaders if they attend the BOA conference at ISU. More information needs to be written about scholarships and should be distributed to the parents.

BAND DIRECTORS' REPORT

Ron Hornish reported that the May concerts were great and well attended. The freshmen had a successful year. The Wind Ensemble and Wind Symphony concert was well attended due to publicity on the marquee on 63rd Street. The first Marching Mustang rehearsal went well and was well attended. The incoming freshmen were reported to be cooperative by the leaders. The leadership group is outstanding with good group dynamics. Dr. Tim had a great session with them for 1 and 1/2 hrs with exercises to think about how to deal with people and band members. Dr. Tim met with all the leaders and he prompted them to think about the band in a new way. Our principal, Mark McDonald, attended Dr. Tim's lectures the entire time. We have some of his videos and DVD on leadership to keep the momentum going. Ron thanked the Board for all their help.

Craig Roselieb handed out the Mustang Bands Final Calendar 2006-2007. Market Day dates will need to be added into the calendar. Craig submitted a bill for the light bulbs for the tower \$107 and \$70 for 3 air/oil filters for the van. Acrylic plexiglass for music and hardware for hallway awards receipts were submitted to Tom Danko. Craig requested a \$250 check for the Bands of America Concert fee for Wind Ensemble to participate. The audition tape made at ISU was worthwhile since Wind Ensemble was accepted to participate. Wind Ensemble had a great experience at IMEA and they had a clear recording. Craig stated the San Francisco payments start to be collected in July. Ann Del Bene will have the checks sent to her. The coupons will go on the web. The Fourth of July parades have been scheduled for 8:30 line up at Hinsdale South High School for the Darien 9:30 a.m. parade and 12:15 line up in front of the Tivoli for the 1:00 parade. Our responsibilities will be to have water after the first parade and spritzers. Downers Grove North will supply the water for the second parade.

Craig reported the jazz band concert in May at Fishel Park was rained-out and rescheduled for that Sunday after. There was a two-thirds attendance from Wednesday night that came back to hear them play for approximately one hour. It was a great year for the jazz band.

The calendar was discussed again and it was brought to Craig's attention that the Max and Erma's fundraiser on July 31, 2006 needed to be added. The BOA dates were Nov. 3-4 not 3-5. It was discussed if the band could play for the Library Parade on Sept 9th as well as for the Bike n' Hike. Questions were brought up about the time for August rehearsals from 4-8 p.m.. Hien cannot get there for the rehearsals until that time. Kim Tupper would like the Aug. 6 color guard car wash to be placed on the calendar.

The intent for payments for the San Francisco Trip will need to be on the calendar. Craig stated new jazz contests will be added and he will know the rehearsal dates for the San Francisco trip by July. A letter and meeting will be held to provide further information. The Oct. 28th Marching Band Rehearsal should have lunch included. Late starts and early dismissals are on this schedule. Note the extra day on the winter break.

Craig noted the Chamber Ensemble budget was for \$3,750 and \$2,415 was spent. He stated that there is an additional \$300 in bills outstanding. Craig stated a need to purchase two more Sousaphones. He proposed we could lease one and buy the other. At this time we are borrowing two from Lakeview and will need to return them in September. D.G. North does not have any we can borrow. The school price for one is \$2,635. The expense could be taken out of the Bowl funds and the Saving Account. A motion was made by Renata Allelujka to purchase two Sousaphones and seconded by Tom Danko, the motion was approved unanimously.

Craig and other music faculty members will be playing an engagement for Diane Hires this summer. She would like to make a donation of \$1,000 each to the band boosters of D. G. North and D. G. South. He would like to see D. G. South put this money toward new folder cabinets. He would also like to thank Ron Hornish for overseeing the cleaning of the band room and to the parents for donating the cleaning supplies. He will be sure to encourage the students to keep it clean.

Renata Allelujka spoke at this time to share her thoughts that she expected something more from Dr. Tim. The parents did not feel they received long range planning suggestions and there was not a dialogue session after his talk. Ron Hornish agreed, but stated the directors did dialogue about goals and how to get competition marks higher, show design and philosophical long range goals for the marching band. Ron stated he took 30-40 pages of notes which he will type up, categorize and bring to the August meeting to share with the parents.

VICE PRESIDENT WAYS AND MEANS REPORT

Band Merchandise:

Margaret Legel reported that all order forms had been updated and are available at the Boosters web site. The blue t-shirt order was small. Some were pre-ordered and about 1/3 are sold. An email was sent out reminding students they will be available Tuesday and Wednesday of this week. A re-order will be made if necessary. The Show Shirt Design Contest was announced this week; due date is Friday, July 7th. Students' shirt sizing is to be collected in early August. Parent Season Show Shirt/Music Bowl t-shirt will be offered for sale in early August, pre-orders delivery will be at the Band Camp Picnic, then Margaret will place an additional order before the competition season starts. Hoodies' orders will be taken now through fall for the same design as last year. Please check the website for the appropriate order form. Coming soon are new selections for staff to wear.

Butterbraids:

Margaret Legel reported for Karen Medek, Butterbraid chairperson, that all the money has been collected and deposited.

Candy Bars:

Margaret Legel reported for chairpersons, Marilyn Bottorff and Amy/Larry Masek, that they will be working on the candy sale in August.

Market Day:

Margaret reported for Karen Rooney and Mark Yahoudy. She stated July is another Band only month. Internet orders need to be placed by Wednesday noon July 5th for pickup on Saturday, July 8th at 10 a.m.

ValuCards:

Dave Johnson reported the kick off for this fundraiser is Tuesday night June 20 following Marching Band practice and also Thursday night June 22 during the Parent Social. Dave stated he spoke to the ValuCard representative (Joe Albanese) and he will get Dave the cards this week. Once again, we do not want us to take back any cards we pass out to students. So this year, Dave is going to encourage the kids to not take more than 10 each and if they want more they need to give Dave the money for the first 10 and he will give them more cards. He is going to ask that any cards given out in June be sold and money returned to him just before band camp in August. The cards are also available anytime during the season.

Margaret Legel reported that all fundraiser information was reviewed at the website and updated as needed.

VICE PRESIDENT OF COMMUNICATIONS' REPORT

Fanfare:

Peggy O'Dell reported the June 20th is the deadline for Fanfare articles. She will send out reminders for articles for the August Fanfare.

Website:

John Knepper reported that the archives are being updated. The old emails are online with emails to various band groups for 2005 and 2006.

VICE PRESIDENT OF MEMBERSHIP'S REPORT

Ann Del Bene reported the summary of payments received for Marching Band as of June 1, 2006 are as follows: 123 students have paid at least one installment, 110 have made two payments, 91 have made three payments, 23 have made four payments and four have made all payments plus their fundraising expectation. This makes a total of 138 students who have begun making payments. In addition, there are 12 students who have submitted a letter of intent or contract only, without a submitting payment.

We have received \$4,050.00 in General Band Membership fees. This fee is \$50 per student or family.

For the San Francisco trip, 106 students, 18 parents and 4 siblings have made deposits. Four other parents have given a firm verbal commitment, for a total of 132 people. Staff and their families are in addition to this number.

EQUIPMENT COORDINATOR'S REPORT

Russ O'Dell reported on the 4th of July the truck will be need to be loaded at 7:45 a.m.

VIDEO AND HISTORIAN REPORT

Margaret Legel reported for Mike Legel that all season videos ordered have been delivered. They turned out well and are looking forward to next year's videos. Copies still can be made and we have even received orders for previous years. We have taped the Chamber performances, the final concerts and the Jazz Group performing in nice weather in Fishel Park. These will be edited and included on the web site sometime in July. Jeff Horvath taped the Jazz Ensemble spring concert which will be included on an upcoming DVD.

MARKETING /PUBLIC RELATIONS REPORT

Renata Allelujka reported the outstanding music student was posted in the Downers Grove Reporter. She would like any articles about our students that appear in papers other than Downers Grove, be sent to her.

MUSTANG MUSIC BOWL COORDINATORS' REPORT

Renata Allelujka reported \$3,200 was approved for the grant by the Village of Downers Grove. Karen Miller is going to chair the sponsorship committee. Alice Luetger will serve as the volunteer chair for the Music Bowl. The Mustang Marching Band Music Bowl Parents' Social will be June 22. On Wednesday night at 7:00 p.m. will be the next Music Bowl meeting. The DuPage Community Foundation grant application will be submitted for next year's Music Bowl.

SOCIAL ACTIVITIES COORDINATOR REPORT

Tracy Danko reported that she and Karen Miller are planning meals to be served at minicamp. Tracy would like to know if breaking for dinner will be at 5:00 on Tuesday and Thursday in order to know when to have the food delivered. She will also need helpers and desserts for Tuesday and Thursday. Margaret Legel has coupons from Steak and Shake and will see if they will supply milkshakes. They would like to thank those who brought treats for the concerts. It was noted that not many people donated for the concerts.

UNIFORM REPORT

Terri Vanderjack and Diane Mendoza reported the task of taking down hems, repairing snaps, zippers, and straps has to be done before sending uniforms to Sparkle Cleaners. They will be

looking for volunteers for the annual raincoat washing. The Memorial Day fitting went well and refitting will take place in August on dates to be determined.

VOLUNTEER COORDINATOR REPORT

Alice Luetger reported she reviewed the yellow volunteer sheets which have been returned so far. She hopes to input them into the spreadsheet before the August meeting. She will print individual committee lists to distribute to committee heads in August since most people do not utilize this spreadsheet online. Alice would like to make a few changes to the spreadsheet for this year. One of them would be to eliminate the work phone column and insert cell phone information.

Alice reported she received a total of 58 yellow forms this year. Last year they had 100 returned. If we have roughly 275 concert band students, then that only equates to 21% return on forms (36% last year). There are 47 items on our volunteer form: 16 related strictly to marching band, the other 31 are concert band related. The majority of interest lies in concert refreshments and a few of our fundraisers. Rarely, does anyone sign up for our major needs on this form, i.e. band camp chaperones, music bowl or competition chaperones. Alice stated she would like the Board to consider reviewing, revamping and streamlining this volunteer form. She can work with Marla on this project.

Alice will set up her volunteer table at the Parent Social where she hopes to recruit band camp chaperones, first and foremost, and then some competition and football game help.

Alice reports that we have at least 6 volunteers for each of the 4th of July Parades to walk and spritz, as well as volunteers to serve water after Darien and shirt washers after DG. Kudos to our freshmen parents as she believes the majority of our helpers are freshmen parents. As soon as we get the approved itinerary, she will post in on the web-especially on the home page.

Alice reports they have 16 people tentatively to chaperone Band Camp. We will need 25 dads and 35 moms to cover band camp for 5 nights. She will see the response after the Parent Social and send out another email in early July, but would like to send postcards by mid-July to reach out for more chaperones if we are low.

PARENT COODINATOR'S REPORT

Color Guard:

Kim Tupper and Diane Hundseder have a final roster of 30 members. They will continue to remind them of their obligations for payment in full by June 16. Color Guard Car Wash is set for Sunday, August 6 at Wal-Mart on 75th Street in Darien. Watch for emails announcing ticket sales soon.

Flag design has been approved by directors and visual coordinator. They are looking into alternatives for obtaining the flags at a cost that is within the budget.

Competition uniforms are to be black/grey tunic top with black jazz pants. We are obtaining price quotes on both pieces. Competition shoes will be black oxfords which will be purchased separately by each member. Cost is anticipated to be approximately \$35 a pair. We will need to purchase competition black gloves.

Measurements will be taken soon for both competition uniforms and warm-ups for football games. Warm-ups take 6-8 weeks to obtain so they will need to take an inventory of what they have and what they will need to purchase.

Kim and Diane have received a request from Eli to purchase 21 Ultimate & Elite rifles in a 39" length. They purchased twelve 36" Elite rifles last year and have eight 36" Ultimate rifles from previous years. They have worked with Eli to limit the amount of new flag poles and will utilize 18 white aluminum poles we currently own, 25 silver aluminum poles. They are taking an inventory of black poles and will determine if we can utilize the black fiberglass poles in stock or if they will need to purchase 45 new aluminum ones. They fortunately have enough sabers to save costs. The color guard will be submitting a design for this year's guard t-shirt.

Mentoring:

Terry and Ed Kopytko will send out a letter to freshmen which includes an insert regarding the Concert Attire Resale and a description of volunteer jobs.

MISCELLANEOUS

Heritage Festival:

Russ O'Dell stated that all time slots are filled as of today. Water and t-shirts will be provided to the workers. We will use the parking garage as a base camp.

Concert Attire Resale:

Alice Luetger reported she will e-mail information about the Concert Attire Resale.

BOA Coordinator:

The price is \$109/ per night for our stay at BOA. Karen Fraticola will ask for additional rooms by addendum to contract if needed. Karen presented the Marriott contract for approval. Terry Vanderjack made the motion to approve, Margaret Legel seconded the motion. Then a vote was taken and the contract approved.

Bylaws Committee:

The bylaws as most recently revised have not been given to the Board for their review. The section in the bylaws regarding the music bowl responsibilities will be drafted tonight by the bylaws committee and Craig and Marla. The bylaws will then be sent by e-mail to the Executive Board.

The next meeting will be August 7, 2006, 7:00 p.m., DGS room D180. The meeting was adjourned at 9:30 p.m.