

MUSTANG BAND BOOSTERS MEETING
Monday, November 6, 2006

CALL TO ORDER

President Marla Hoffmeyer called the meeting to order at 7:07 p.m.

Members in attendance included: Renata Allelujka, Marilyn Bottorff, Monika Cunningham, Tom Danko, Tracy Danko, Ann Del Bene, Marla Hoffmeyer, Ron Hornish, Diane Hundseder, Ed Kopytko, Terry Kopytko, Debbie Larson, Margaret Legel, Mike Legel, Sandy Liedtke, Sheena Lilly, Alice Luetger, Amy Masek, Larry Masek, Diane Mendoza, Peggy O'Dell, Russ O'Dell, Karen Rooney, Craig Roselieb, Laura Sorce, Debbie Stanger, and Terri Vanderjack

Absent Executive Board members were: Karen Miller and Fran Spriet. Minutes were prepared by Margaret Legel in Fran's absence.

APPROVAL OF MINUTES

Marla Hoffmeyer initiated a discussion on the general topic of Booster minutes. A couple of board members expressed that they had some additional corrections for the October minutes, and others felt they had inadequate time for review, so the approval of the October minutes was tabled. Board members were instructed to send in any needed additional corrections to the Recording Secretary and then the October minutes would be presented again for approval by e-mail vote. The September minutes were finally approved via e-mail, but votes were slow in being returned, so this practice should not continue. Discussion ensued with suggestions on how to improve the timeliness of the minutes. As of now, only about half of the board members are providing written reports or notes to the Recording Secretary. Please provide written reports to facilitate in this effort.

FINANCIAL SECRETARY'S REPORT

Laura Sorce provided highlights from the following submitted report:

The balance in Student Accounts as of September 30, 2006, was \$11,580.46. Revenue in October came from Market Day, ValuCards, Music Bowl Ads, and Candy Sales. Total revenue was \$5,328.05. Expenses in the month of October were for Booster Fees, San Francisco Payments, Banquet Tickets, Music Lessons, and the Fundraising Expectation. Total Expenses were \$4,259.33. The balance in Student Accounts, as of October 31, 2006, was \$12,649.18.

TREASURER'S REPORT

Treasurer Tom Danko provided an e-mailed financial summary report prior to the meeting and provided highlights, as follows: For the Marching Band Budget, income was received from Fundraising Expectations and the first check from Market Day (three summer months only). Marching Band expenses included group meals from ISU and BOA (\$6 to each student at BOA in lieu of a provided meal), final payment to staff, and uniform cleaning prior to ISU. The BOA

hotel expense was as expected. An error in Percussion Supplies will be corrected later, since some of the bill should be General Band Budget expense. The negative entry in the Fall Banquet expenses column actually reflects income to pay for the Banquet guests. For general band, the new music cabinets were paid in part from the Director's discretionary fund. Gas expenses for trailer/truck expenses were also paid. For the checking account summary, there was a call for further investigation into Jazz Band fund, some deposits may have not been yet credited. The candy bar sale funds would increase from a deposit received tonight.

Ron Hornish reported that we had received a \$ 200 check from the Morton competition, since our 2nd place finish also received a cash prize.

Regarding the amount of savings in the CD, Tom Danko suggested that we discuss funding needs when it comes due in January. He suggested that the value be reduced by \$ 2000 to offer more fluidity in available funds.

BAND DIRECTORS' REPORT

Ron Hornish read a congratulatory letter from Dr. Mark MacDonald on the season's achievements of the Marching Band after receiving the highest score ever in a BOA performance. The General Music Ensemble score was even higher than that of Marian Catholic, and 10th overall in the preliminary scores in that category. Band directors and students were proud of their achievements, having shared the scores during the Band/5A resource period. Mr. Hornish stated we were well on path to becoming an elite Marching Band, receiving a score greater than 70 for each competition and having good consistency, and a good leap in scores this year. Chaperones reported positive experience from the BOA trip, with only one minor incident, to be handled by the Deans. The adversity at the beginning of the year was put behind them and the band will be congratulated in more detail at the Fall Marching Band Banquet, scheduled for Tuesday night. There will be some staff changes, as Eli is leaving as Color Guard instructor. The position has been posted at the BOA website and will be posted at the District 99 website. Eli left a good legacy and the Guard is in good condition with high morale. If an instructor is available, that will help with planning for a possible winter guard season. Ron thanked people who extended their thoughts and prayers during his mother's illness, and his absence, and he was thankful that Miss Lilly, the student teacher, was able to be available to band classes. Miss Lilly is done with her student teaching and leaves in early December.

Craig Roselieb reported that the Directors have asked permission to pursue a Band Camp (day camp), possibly at North Central College, in Naperville, since the DGS grounds will not be available in August for our desired dates. Driving or shuttle arrangements would also have to be discussed. The Wind Ensemble is traveling to NIU on Wednesday for a clinic. They will listen to the NIU band perform some music being considered for WE later this year. Next week are the fall concerts for all the bands. Tuesday is WE/WS and Thursday is CB/SB concerts. The Holiday Concert is December 14th (combined WE/WS) with the choirs and District 99 orchestra will feature a guest artist keyboard player and a soulful Hallelujah after the regular finale. The San Francisco trip meeting was successful with 19 new students taking a possible interest in the trip.

Discussion was interjected here regarding the need for a parent/student orientation meeting before the Marching Band season starts, similar to what the athletic teams have, re-iterating the school rules enforcement during extracurricular activities. This was done before, when the band traveled to London. Another need discussed was a possible “Marching Band workshop” to introduce competition vs. parade for incoming freshmen. Other board members encouraged the Directors to use current Marching Band students to do some recruiting now in the junior highs prior to the January/February freshmen registration.

PRESIDENT’S REPORT

Marla Hoffmeyer provided highlights from the following submitted report:

Many thanks to Karen Fraticola, Monika and Alice for their work on the BOA trip. And thanks to everyone who chaperoned, moved equipment, helped with uniforms, and those who took care of students who were not feeling well.

We have received a \$300 donation from the Knights of Columbus to help three marching band students whose families are having difficulties. The money is to be used for their marching band fees.

MidAmerica Bank has supplied the Band Boosters with flyers to promote the Community Banking program. If the directors approve, the plan is to have these distributed with the concert programs next week.

She and the the directors had a meeting to discuss the order of events during tomorrow’s banquet. The plan is to streamline the evening so it will not be quite so long. There is an additional meeting on Tuesday morning.

We have a new Marketing/Publicity chair – Therese Lindberg. She is ill tonight so she will not be here tonight, but will be here for the December meeting.

VICE PRESIDENT OF COMMUNICATIONS’ REPORT

Peggy O’Dell reported that the next deadline for the Fanfare is Jan. 10. Please submit articles and/or pictures to her at: peggy.odell@lamlc.com or peggyodell@comcast.net

There was no website report. Several board members reported a reduction in SPAM since the e-mail addresses were revised and they appreciate the efforts undertaken to resolve the problem.

VICE PRESIDENTS OF WAYS AND MEANS’ REPORT

Margaret Legel, and fundraiser chairs, if present, provided highlights from the following submitted report:

All fundraisers were approved by the Activities Office and all forms were received from Glenn Williams on Oct 4th.

Valucards- We are down to only 6 students that have money outstanding. They owe \$360. Dave Johnson is trying to wrap up this fundraiser. Help was requested from Craig Roselieb to collect the outstanding funds. Profits will be only about \$ 200, about half of our expectations (\$ 400), once all funds are collected. This fundraiser will be discontinued.

Merchandise - Football Games: Final October game was again cool, sales of candy was brisk. All deposits have been made. Colourations Shirts: Sold only a few additional to Music Bowl volunteers. Many parents already had purchased them. We have more leftover inventory than desired. Bargain prices on remaining 2006 items will be offered at November concerts. There are a couple dozen ornaments left in inventory which we will selling at the November concerts.(\$ 7).

Free Grocery Store Rebates--Cub Foods & Meijer: Cub Foods has closed. That is a \$ 300 income item that will be missed in the General Band Budget. The new Meijer "Community Rewards" can hopefully replace part of it. Information was sent out again in the September and October Fanfares and flyers will be available at November concerts. The October profit was \$ 4, and the November profit was \$ 15 so it popularity as shoppers move their Cub Foods business and they hear about the Rewards program. There are currently only 15 shoppers enrolled and only 11 are active to-date. Tell a friend! Tell a neighbor—anyone can help support us! Monthly purchases \$ 100-\$400/mo earn 1% rebate. \$ 400-800/mo earn 2%, > \$ 800/mo earns 4%

For the Jewel Shop & Share, the Sept 25-27 profit was \$ 133. The next Shop & Share dates are November 27-29, Monday-Wednesday AFTER Thanksgiving. Dates & slips are available via October Fanfare; Website; November Concerts; and in a reminder e-mail closer to the dates.

Market Day (Karen Rooney/Mark Yahoudy) November was a Band/MN month. A typical November sale is around \$ 10K in sales, this month was only \$ 6K due to BOA scheduled the same weekend. Four band parents total worked last Saturday morning and no students since they were in Indianapolis. December is another Band/MN month, so you have until Noon on Wednesday December 6th to place your order. Pickup is Saturday, December 9th from 9:30-10:30 am. Free Fannie May Trinidads (\$ 6 value) with a \$ 50 order. Lots of holiday items to order, including Candy Cane Pie!

Candy Bars (Marilyn Bottorf and Larry/Amy Masek) The successful sale has now closed, with a total of 198 cases sold; 10 for Music Bowl, 14 at football games and 174 by students. \$ 4500 went into student accounts.

Cheesecakes (Monika Cunningham) Sales start next Monday, for November concerts week. Pickup will be in the Orchestra room on December 5th. Some cheesecakes are sale-priced and mini-cheesecakes are available again as well.

New fundraiser (Monika Cunningham) : We will try out "OrderMyGift.com"- flyers and information will be available at the November concerts. Gift books will be available for purchase for holiday gift-giving through December 1st. The vendor is offering a 10% rebate to the Band Boosters. The profit will be split 50/50 with student accounts. Books start at \$ 20. The

\$ 3.95 tax/shipping fee is waived for orders over \$ 50. The fundraising form will be sent to Glenn Williams for submittal to Student Activities.

VICE PRESIDENT OF MEMBERSHIP

Ann Del Bene provided highlights from the following submitted report:

Marching Mustangs--As of the 11/3/06 departure for BOA, the fundraising expectation had been collected from all but one student and payment arrangements have been made for that student. A total of \$12,900.00 has been collected in Fundraising expectation fees. This brings the total Marching band payments collected for the 2006-2007 school year to \$68,740.00.

General Bands--As of 11/5/06, we have received \$5800 in Band Booster membership dues. The list of Booster supporters will be emailed to Eileen for the November concert programs which will hopefully increase awareness and stimulate more support.

We are missing medical forms from over 50 concert band students in the various bands. Since most of our bands travel at some point in the season, it is important to have this information on hand. Blank forms were sent home to each missing student through the directors, but we have only received a few forms back. The directors were asked to please remind students to return those forms to the band mailbox. She will then place them in the medical folder after checking them in.

San Francisco trip--As of 11/5/06, 133 people are registered for the San Francisco trip. There may be one more student planning on going, but no official notification from her yet. The breakdown of attendees is as follows: Students- 104; Parents – 21; Siblings – 3; DGS staff family – 5. We have collected a total of \$64,625.00 in payments so far. There are 36 attendees who have only made the initial \$50 deposit. Delinquent payment status was discussed and the occasional continuing misunderstanding of the Fundraising Expectations is still occurring in her experience with contacts with parents. A request was made to have the candy bar sales, or reports to Student Accounts, proceed earlier than was done this year, to facilitate the collection of Fundraising Expectations.

We have only gotten a handful of Travel agreements and Code of Conduct forms back. They are not due until January, but a reminder to the students to turn them in before the holidays is planned.

EQUIPMENT COORDINATOR'S REPORT

Russ O'Dell reported that a few tasks remain to be done: the scaffolding needs to be taken down and stored, flats stored, and addressing the storage issues in the Loft. There is some needed trailer maintenance, some of it expensive with repairs needed to the battery, doors, and lights. A discussion was entertained on whether some color guard equipment could be discarded or sold to alleviate some of the Loft storage issues. Some is not in good condition for use in future competitions.

HISTORY/TRADITION SECRETARY'S REPORT

Mike Legel stated that there are no significant items to report.

MARKETING/PUBLIC RELATIONS COORDINATORS' REPORTS

A new chair, Therese Lindberg, was announced via e-mail and again at this meeting by Marla Hoffmeyer.

Video report- The Music Bowl video is 95% complete. Ed got some great angles this year and it is really looking great. Too bad there were not more orders but additional order forms will be included with the copies delivered which could generate a few more sales.

All of the music bowl pictures and the final videos should be on the web site before Thanksgiving. An email will be sent out informing the band directors of the availability. The pictures taken were also excellent. Mike congratulated photographers on a great job. Chuck Gunn is looking into a means to sell these pictures in future years. This could also be a great profit producer.

The season video has been started and will be done this year in plenty of time for Christmas. All pictures are welcome and will be included. There will be a sampler at the banquet tomorrow.

Both the music bowl and the season videos are ending up being two disks. The supplies to produce and deliver the final product have been ordered. Music Bowl videos were sold \$20 for A & AA and \$20 for AAA divisions, \$35.00 if both were ordered. Season videos will be \$20.00 each. DGS parents interested in the Music Bowl videos will be able to get all three divisions for \$15.00 with the purchase of a season video.

Finally, there was a minimal music bowl profit on videos. This is being spent on a professional level VHS machine for future bowls. A used machine was purchased.(Original Price \$1500) for \$50 – no one does VHS anymore. After Mike finishes doing band videos it will be passed to the next video chair.

MUSTANG MUSIC BOWL-COORDINATORS' REPORT

Sandy Liedtke passed around a preliminary budget report which summarized that although gate ticket sales were down by 200, concessions sales were about the same as the previous year. The new concessions permit requirement had been quite a challenge, but the concession chairs handled it very well. The weather cooperated and the net profit is around \$ 18,000. The numbers are not finalized, and the Village of Downers Grove Community Grant had not paid their grant monies (\$ 3400) . Surveys received from judges and directors gave positive feedback so far. New chairs will need to be recruited to replace parents of senior students, including a shadow for the overall Music Bowl chair. Thanks to all committees, parents and students who helped to make it successful.

Sandy had earlier provided an e-mail to the Boosters on scores obtained over all the years as a competitive Marching Band and is impressed with our growth. The scores can be reviewed at http://www.mustangbandboosters.com/competition_info.htm

SOCIAL ACTIVITIES COORDINATORS' REPORT

The Marching Band had Avanti's at ISU, donated pizzas for the Saturday pre-BOA practice, and received \$ 6 for BOA, which reportedly didn't go very far in the dome concession stand. Hot chocolate was enjoyed as the weather got cooler. Some goodies are needed for concerts, less due to the cheesecake sampling. There was information forwarded about potential future donations of Krispy Kremes.

The fall banquet chairs reported they were expecting about 302 guests at the Fall Banquet at Ashyana for Tuesday evening.

BOA COORDINATOR'S REPORT

Karen Fraticola wasn't able to attend, but submitted a report which Marla reviewed for the group.

There were some overcharges and undercharges at the Marriott. The sales tax (listed as county tax) was charged and needs to be refunded, but we were not charged for one of the suites, so \$129 will be charged with the occupancy tax. When it is all said and done, we will get a refund for about \$80.00. She will work with the book keeper at Castleton and will keep the board informed.

She provided these lessons learned for future coordinators: 1) Don't get rooms assigned ahead of time (they change). Assign chaperones to kids based on listing from directors. That is all that can be done ahead of time. Room assignments are made when the BOA hotel person checks in for the group. Do your room assignments then. 2) Remove the water bottles or tell the staff NOT to put water in the rooms. It is not known how many \$2.00 water charges there may have been. 3) Make certain all taxes are correct on the contract because even though she had communication from the Contract person about the occupancy tax, it needs to correct on the contract.

A year-end report and folder will be provided for next year's chair. There was concern expressed that no water or snacks were available to the students at the conclusion of practice on Friday, as had been provided before. We had the early performance time assigned due to a mix-up in the payment of the fee, although the application was in on time. Indianapolis is Eastern time zone, which was on the itinerary. Another band traveled to Indianapolis without a Friday night stay and DGS was thankful to have that night's short rest and a good, but early breakfast before our performance.

UNIFORM COORDINATORS' REPORT

Terri Vanderjack and Diane Mendoza reported that there is one additional Marching Band event, the Santa Parade. The agenda will be sent out, students will meet at DGS at 11:30 am, and be transported by bus on Sunday, November 26th. Santa hats are encouraged for the parade.

No major uniform snafus were reported for BOA. One student with luggage inadvertently left at DGS survived the weekend.

VOLUNTEER COORDINATORS' REPORT

Alice Luetger gave Thank You's all around for all the volunteers this past Marching Band season. Some volunteers will be needed for some WE events in February and May.

PARENT COORDINATORS

Color Guard: Diane Hundseder reported that there was the loss of only one sabre, not two, as reported earlier. Discussions are ongoing on more secure storage in the loft. Vandalism and pranks with shoes and costumes was a problem this past season. Students borrow the warm-up jackets during the school day and there are losses. Craig and the school maintenance people will work with the Color Guard on their storage needs to prevent future problems. The availability of a Winter Guard program is pending a faculty sponsor and staff. This impacts also the possible groups performing for the San Francisco trip. Percussion ensembles may be put together for the trip.

Chaperone: Monika Cunningham gave Thank You's all around as well for trip chaperones. Mr. Glenn Clark will shadow her next year for Chaperone Chair.

Jazz: Laura Sorce reported that she was missing details on the upcoming IMEA Jazz Festival. Craig reported a packet of information went to students last week. The Jazz Café will be in January.

Mentoring: Ed & Terry Kopytko reported that they received feedback and lessons learned information from the PTA Buddy/mentoring program that they can use. She passed around a preliminary sign-up sheet for "veteran" parents to volunteer. Some phone calls with recruiting scripts may follow in January/February Marching Band recruiting timeframe.

Water: No report.

MISCELLANEOUS, UNFINISHED BUSINESS & NEW BUSINESS

Interjected within other reports were the following needs for next week's concerts: Five double tables for merchandise, gift books, cheesecakes, SF trip payments, and the usual concert goodies. Also a list needs to be prepared for reading between the bands of all the offerings in the hallway at the conclusion of the concert.

Monika Cunningham will pursue individual Marching Band photos next year from a “sports” photographer- a date needs to be scheduled and reserved in the calendar for this purpose.

The ISU pictures are available on their website. The web pictures aren't of good quality, but experience shows that ordered prints are better.

Editorial changes need to be made in the Band Registration forms that are given to students in March. Ann Del Bene has the edits.

Miss Lilly shared that she enjoyed her student teaching experience at DGS, and other student teachers are jealous that she was able to get valuable classroom experience.

Missing lanyards from Music Bowl can still be turned in.

ANNOUNCEMENTS- NEXT BOOSTER MEETING

The next meeting is Monday, December 4, 2006 at 7:00 p.m. in DGS room D180.
The meeting was adjourned at 9:20 p.m.