

**MUSTANG BAND BOOSTER MEETING**  
**Monday, March 12, 2007**

**CALL TO ORDER**

President Marla Hoffmeyer called the meeting to order at 7:03 p.m. Members in attendance included: Monika Cunningham, Tom Danko, Tracy Danko, Ann Del Bene, Marla Hoffmeyer, Ron Hornish, Jeff Horvath, Diane Hundseder, Cathy Jama, Ed Kopytko, Margaret Legel, Sandy Liedtke, Alice Luetger, Amy Masek, Larry Masek, Karen Medek, Diane Mendoza, Karen Miller, Peggy O'Dell, Russ O'Dell, Karen Rooney, Craig Roselieb, Laura Sorce, Debbie Spiewak, Frances Spriet, Debbie Stanger, Kim Tupper, Terri Vanderjack and Glen Williams

Absent Executive Board members were: Renata Allelujka, Therese Lindberg and Mike Legel

**APPROVAL OF MINUTES**

The minutes were sent out via e-mail just prior to the meeting by Margaret Legel and Marla Hoffmeyer asked that the minutes be approved. Alice Luetger moved that the minutes be approved, Monika Cunningham seconded the motion. The minutes were approved unanimously.

**TREASURER'S REPORT**

Treasurer, Tom Danko, reported on the highlights from his financial summary reports as follows: For Marching Band, income this month came from the sale of Band Videos. There were expenses for supplies to produce Band Videos and expenses for various last Fall's Group Meals. We are waiting for the uniform dry cleaning bill. The current Marching Band balance is \$4,316.

For the General Band, income came from the sale of Butterbraids for \$748. We received a Market Day check from the school. After reviewing the amount it was decided the check included Market Day money owed to us from the beginning of 2006. In the future, Music Secretary Eileen Sejnost will be working with the new bookkeeper and will send a check request to ensure we receive our monies on a timely basis. There were expenses for stamps and envelopes for the Treasurer. The current General Band balance is \$4,605. The total balance for the Marching and General Band is \$8,921.

For the Bank Account Summary, the check book balance is \$46,894. We paid \$57,155 on February 11, 2007 to Bob Rogers Travel for the final San Francisco trip payment. We also paid \$1,202 for the Purdue Jazz Festival hotel fee out of the Jazz Fund.

We received our annual matching fund deposit from Mid America Bank into our Community Bank Account. This year's deposit was \$58.59. This money comes from the

bank matching a percentage of the interest earned on accounts that are linked to our Community Bank Account.

### **FINANCIAL SECRETARY'S REPORT**

Laura Sorce reported the beginning balance in Student Accounts, as of January 31, 2007, was \$9,992.09. She received \$130.32 in total revenue for February's Market Day. Deductions for the month of February were for San Francisco payments and Music Lessons/Music Expenses totaling \$676.67. The balance in Student Accounts, as of February 28, 2007, was \$9,445.74.

### **BAND DIRECTORS' REPORT**

Craig Roselieb reported that the Illinois State Competition has been denied to Downers Grove South as well as three or four other bands this year. Therefore, in lieu of ISC, we will have the first Wind Ensemble Invitational Concert on April 28, 2007 at Downers Grove South. Joliet West and Wheaton Warrenville South High Schools will be invited. Posters need to be made and plaques will be presented. Guests will be invited to make taped and written comments. The Wind Symphony Band will open the concert.

The Chamber Music Sessions are beginning with payments to private teachers within our budget. On Thursday, March 15, 2007, Instrumental Music Day will be judged by five judges. The school will be awarding \$150 in scholarships to the top soloist in each band. The names will be reported at the next meeting.

The registration forms for marching and general band programs have been updated. The general band registration forms will be mailed with Plant Sale, Market Day and Spring Banquet Forms.

The German Student Exchange needs more families from south to commit to hosting a student for a week. Craig has spoken to 15 students from the Wind Ensemble families to inquire in regards to hosting a student. The students, chaperones and directors will be arriving on May 24, 2007 and touring the Oakbrook Mall before arriving here for a dinner. They will be meeting their host students to share a meal with them. After dinner, they will meet their host families and are encouraged to attend the orchestra concert. There was a discussion regarding what food to serve. Pizza may be the choice entrée. Karen Rooney will know exactly how many to provide for by the end of March.

Ron Hornish reported 100 students came to the Marching Band Informational Meeting. The following contest schedule will be: in Morton, Wheaton North, DGS Music Bowl, Lincoln-Way East, Illinois State University, Metro Dome/Minneapolis, MN and BOA/Indianapolis, IN.

Glenn Williams submitted his report via email as follows: At the Evanston Jazz Festival, the Jazz Ensemble received high praise from all three judges not only for their technical proficiency but also for their complete musicianship. Justin Kono (senior-percussion)

and Ben Sorce (junior-trombone) were recognized by the judging panel as outstanding soloists and musicians.

The upcoming Jazz events are May 3, 2007 at 7:00 pm. in the DGS Auditorium for our Spring Jazz Concert featuring all three big bands -Jazz Workshop, Jazz Lab Ensemble and Jazz Ensemble and our Jazz Combo. On May 29, 2007 at 6:30 p.m., North and South's Jazz Lab and Jazz Ensemble will be playing in Fishel Park.

### **PRESIDENT'S REPORT**

Marla Hoffmeyer reported the German Student Exchange Income needs to have a motion: to approve the expenditure of the monies designated for the German Student Fund not to exceed the amount of the fundraisers. Ed Kopytko motioned to accept with Sandy Liedtke seconding the motion. It was passed unanimously.

### **NOMINATING COMMITTEE**

Karen Miller, Tracy Danko and Laura Sorce passed out the ballots for the new Executive and General Board Positions for 2007-2008. Lynn Strantz was added to the Bands of America, Diane Hundseder to Color Guard Uniforms, Chuck Diewald to the Website and Glen Williams to Youth in Music. The Executive Board ballot results were: twenty votes for President - Marla Hoffmeyer; Vice President of Communications – Lou Bury; Vice President of Ways and Means – Margaret Legel; Vice President of Membership – Ann Del Bene; Treasurer – Tom Danko; Financial Secretary – Laura Sorce; Recording/Corresponding Secretary- Sue Linden & Cathy Jama; Marketing/Public Relations – Jill Pruetz; Social Activities Coordinator – Diane Kowalski and Tracy Danko; Uniform Chair – Terri Vanderjack and Diane Mendoza; Volunteer Coordinator- Alice Luetger and Mike Hutton; History/Traditions Secretary – Mike Legel; Mustang Music Bowl Coordinators – Renata Allelujka and one write-in Monika Cunningham; and Equipment Coordinator – Roy Linden. All ballots were submitted to the recording secretary and stored with the 2006-2007 files.

### **VICE PRESIDENT OF COMMUNICATIONS**

Peggy O'Dell reported she is working on the March Fanfare to be included in the registration packet. Please submit your articles as soon as possible.

### **VICE PRESIDENT OF WAYS AND MEANS' REPORT**

Margaret Legel reported on the following active and upcoming fundraisers:

Market Day (Karen Rooney/Mark Yahoudy) Funds have been reconciled by Tom Danko, Craig Roselieb, Karen Rooney and Marla Hoffmeyer. The final Market Day for this budget year is in April. Karen requested a need for more helpers for the April 21, 2007 Market Day.

Meijer: March profits net \$.80 with a net total of \$42.80 since we started in August, 2006. These funds were not budgeted for 2006 and no payments have been received. (They pay us when we reach over \$100.)

Amazon.com Shopping: To date, a total of \$43 has been earned in rebates since Thanksgiving, 2006. These funds were not budgeted for 2006 and no payments have been received. They pay us only after we reach \$100 with it coming as a direct deposit. Tom Danko will arrange the direct deposit.

February--Butterbraids: Karen Medek reported that 300 Butterbraids were sold for 2007. This shows a steady growth from 2006 of 283 and 2005 of 255 items sold. The three top sellers are: Mark Medek - \$468, Bryan Sitkawitz - \$369 and Christine Benes -\$342

March—Steak and Shake: Debbie Spiewak reported the date for this all-day fundraiser is Monday, March 26. They have an expected income of \$400. She has sent out mass emails marketing this event.

April/May—Plant Sale: Margaret Legel and Karen Rooney have order forms available on the website. These will be mailed with the General Mailing. Orders are due by April 5, 2007 with pickup on May 5. Early forms that are submitted by March 26 are eligible for one of three free patio pots as an incentive. We have an expected income of \$2000 in the General Band Budget.

Fundraisers 2007-2008. Fundraising approval forms for the next budget year's fundraisers will be submitted to the DGS Activities Office in April. Margaret will be preparing the forms for the same yearly fundraisers, except for the ValuCards and Gift Books, which did not meet the fundraising expectations.

## **VICE PRESIDENT OF MEMBERSHIP'S REPORT**

Ann Del Bene reported registration for the 2007 Marching Mustangs kicked off with a student/parent meeting on March 1, 2007. As of March 11, 2007, thirteen interest forms have been submitted, with a total of \$1700 in payments. The contract and \$100 deposit are due on March 16, 2007. Any students wishing to receive a refund must submit their request in writing or email to a Director or the Vice President of Membership before the June 23, 2007 drop date. Intent forms and contracts are being given to the Directors. Volunteer assistance forms are being given to Alice Luetger as they come in. A roster of incoming freshman is being developed for the Mentoring chairs. A color guard roster is being developed for the color guard uniform coordinators.

As of March 11, 2007, \$6450 has been collected in Band Booster membership fees for the 2006-2007 school year. Registration forms, health forms and Mustang Band Booster membership forms for the 2007-2008 school years should be mailed before Spring Break.

A parent and chaperone meeting for the San Francisco trip will be held at the end of rehearsal on Thursday, March 22, 2007 at 8:30 p.m. Information regarding this meeting

will go out in an email and be put on the Band Booster website. We are still missing permission slips from a few students. Reminder calls were placed to the families this weekend. (Boys will be wearing black pants and tux shirts with black socks. Girls will wear black skirt and white blouse with closed toe shoes.)

### **EQUIPMENT COORDINATOR'S REPORT**

Russ O'Dell stated no report at this time.

### **HISTORY TRADITION SECRETARY'S REPORT**

Margaret Legel reported for Mike Legel that there is no report at this time.

### **MARKETING/PUBLIC RELATIONS COORDINATOR'S REPORTS**

Marketing and public relations: Therese Lindberg did not submit a report at this time.

Videography: Margaret Legel reported for Mike Legel that: The Jazz Café video is complete. He will be submitting it to Channel 16 this week and it should start airing soon thereafter. Two and one half hours on one disk was a challenge but it works and looks great.

The Wind Ensemble IMEA performance is being edited and will be complete by the Spring Concerts. He intends to provide a copy to each member of the group as a remembrance of their great performance. Mike would like to suggest the Wind Ensemble disk be placed in a case for \$1.50 versus an envelope.

The German Exchange Band: Karen Rooney reported as follows: that they will probably need hosts for five boys after Becky Connery from DGN and Karen worked on their preliminary matching of students with our families. DGS has 16 families hosting 25 students and DGN has 35 families hosting about 35 students. The reason DGN has more families involved is because the DGN participated in the last exchange to Germany. Many DGN students have become friends with the German students and are now eager to host them. They are researching into the gift-giving exchange between the Downers Grove Mayor's office and the tourism culture office of Bietinghiem-Bissingen where the music school is located. This gift exchange between the groups as well as the Directors will happen during the concert.

Karen also reported the German visit itinerary is still being revised by the Directors. They are putting together the Chicago sights the students will be visiting on Tuesday, May 29<sup>th</sup>. Individual host families will be given the names and email information of their student(s) about the beginning of April. On May 27<sup>th</sup>, the students will be performing at Downers Grove North followed by dinner with host families providing the potluck and finishing with the traditional soccer game.

## **MUSTANG MUSIC BOWL COORDINATOR'S REPORT**

Coordinators' Report: Sandy Liedtke reported for Renata Allelujka with the following Music Bowl Report: 10 of our 11 judges have been secured with one more music judge to respond. Confirmations have been mailed to the 10 judges that have responded.

A first mailing went out to the past participants with emails sent at 9:30 p.m. on a Monday and by 7 a.m. on Tuesday our first registration was received—Lemont High School. We just received another registration on Thursday from Lincoln-Way Central. Both schools have said their checks are on the way. Mailings to all other schools will go out next week. Mike Legel has placed our 2007 application on the website for all to access.

Karen Rooney has graciously agreed to fill the slot of Unit Movement which leaves an opening in Hospitality. The Budget for 2007 is in progress with the hope it will be together in the next couple of weeks.

Monika Cunningham (Program/Ads), Karen Miller (Sponsorships) and Renata will meet March 21 to review and revamp the whole selling of ads and sponsorships. At this time, there are discrepancies between in-kind donations, sponsorships and ads.

At the March 6 meeting, several good ideas were presented for better use of students as Event Hosts and for promoting those who are advertisers or sponsors of the Music Bowl at all music events, i.e., concerts, open houses, curriculum night throughout the year. All are invited to our next Bowl meeting on May 15, 2007.

Finance Committee Report: The Music Bowl Finance Committee comprised of the incoming and outgoing music bowl coordinators (Renata Allelujka and Sandy Liedtke) the incoming and outgoing music bowl finance managers (Tracy Danko) and the treasurer (Tom Danko) submitted the following proposal to the Band Directors regarding funds as outlined in the Band Boosters Bylaws. The allocations were agreed to with questions regarding the use of item d. It may be necessary to discuss this further at a Band Booster meeting.

According to Section 6 of the Bylaws the committee determined the following:

- a. The total profit from the current year according to the final financial report was \$19,903.36.
- b. The appropriate budget start-up amount for the following year's event will be \$2,000.
- c. The expenses that will be incurred for the student leadership scholarships is \$3,000.
- d. The amount that is appropriate to recommend to the budget committee for the inclusion in the development of the marching band portion of the annual budget for the following year will be \$10,000. This may also include anticipation of the purchase of new equipment as needed for use by students in the immediate future.
- e. The amount that is appropriate to maintain as a reserve in case the following year does not produce profit due to inclement weather will be \$5,000.

f. The budget committee has submitted a recommendation of future fund allocation for the use in the budget development process will be \$3,580.64. This figure was derived from the total Music Bowl balance in the account as of this date as \$23,494.00 minus the above figures. Craig suggested placing the funds in a six month interest bearing fund with the intent to build profit till monies are needed. Music Equipment will be needed as well as trailer repairs. It is with the understanding that if this amount is not budgeted, it cannot be spent.

### **SOCIAL ACTIVITIES COORDINATORS' REPORT**

Concerts: Tracy Danko and Karen Miller reported that the band concerts in February went well. Thank you to everyone that brought treats to share. We have Spring Band Concerts on May 1, 22 and 31 of 2007. Also, we will be providing dinner for the German Band students on May 24<sup>th</sup>.

Spring Banquet: Ed Kopytko reported for Terry Kopytko that the reservation forms have been sent out by email. Ed requested that the Spring Banquet keep the fee of \$17.00 and any extra monies go towards funds for the German Visitors.

### **UNIFORM COORDINATORS' REPORT**

Terri Vanderjack stated no report at this time.

### **VOLUNTEER COORDINATORS' REPORT**

Alice Luetger reported since ISU was cancelled there was no need for volunteers at this event. She will coordinate for the hosting of the Wind Ensemble Invitational Concert on April 28, 2007.

### **PARENT COORDINATORS**

Color Guard: Craig had reported that the 2007 show is entitled "Symphixations". Diane Hundseder stated the number of flags will need to be figured before meeting with the new guard instructor. They are still in need of storage for sabers, flags and warm ups. Kim and Diane will separate the equipment.

Chaperone Coordinator: Monika Cunningham stated no report at this time.

Jazz: Laura Sorce reported nothing to report at this time.

Jeff Horvath reported four students from the Jazz Combo played for the Jazz Society on March 1, 2007 in Brookfield. To the Society's surprise, Darren Horvath, Justin Kono, Zach Munoz and Nate Van-Asselt played two 45 minute sets.

Mentoring: Ed Kopytko reported he received a list and will call parents to welcome Band Families. He will need a list for the meeting scheduled in June for the Activity Code Meeting.

### **MISCELLANEOUS UNFINISHED BUSINESS & NEW BUSINESS**

Monika Cunningham is calling photographers to inquire into price for Marching Band Professional Photo pictures. Craig suggested they could be done on September 21, 2007. Monica will email families regarding the prices of the photo packages. An inquiry was made regarding if siblings who are in different sections could have their pictures taken together.

Monika Cunningham was inquiring about the need for Marching Band families to know how bands are judged from one band to another. These families were also wondering about Marching Band Etiquette for example when to applaud and cheer. Ron Hornish will address their questions.

Marla Hoffmeyer stated that the Budget Committee meeting will be after the San Francisco Trip on Tuesday, April 3, 2007.

Ann Del Bene asked Craig if payments for Marching Band and photo date could be placed on the band calendar?

The next meeting is April 9, 2007 at 7:00 p.m. in DGS room D180. The meeting was adjourned at 9:10 p.m.