

**MUSTANG BAND BOOSTER MEETING**  
**Monday, April 9, 2007**

**CALL TO ORDER**

President Marla Hoffmeyer called the meeting to order at 7:03 p.m. Members in attendance included: Renata Allelujka, Monika Cunningham, Tom Danko, Tracy Danko, Ann Del Bene, Marla Hoffmeyer, Ron Hornish, Diane Hundseder, Michael Hutton, Cathy Jama, John Knepper, Terry Kopytko, Diane Kowalski, Mike Legel, Sandy Liedtke, Alice Luetger, Peggy O'Dell, Russ O'Dell, Jill Pruett, Karen Rooney, Craig Roselieb, Joy Sharp, Laura Sorce, Debbie Spiewak, Frances Spriet, Debbie Stanger, Terri Vanderjack and Glen Williams

Absent Executive Board members were: Margaret Legel and Therese Lindberg

**APPROVAL OF MINUTES**

Marla Hoffmeyer stated that the minutes for March are going to be approved by e-mail because not everyone has had the chance to read them during the holiday weekend.

**FINANCIAL SECRETARY'S REPORT**

Laura Sorce reported the beginning balance in Student Accounts, as of February 28, 2007, was \$9,445.74. She received \$566.00 in total revenue for March's Butterbraids. The Expenses for the month of March for Music Lessons/Music Expenses came to \$116.21. The balance in Student Accounts, as of March 31, 2007, was \$9,885.53.

Laura stated she needs a receipt from the graduating seniors for music expenses and/or information about music related expenses in order to draw from their account. The deadline for requests will be May 15, 2007 according to the bylaws.

**TREASURER'S REPORT**

Treasurer, Tom Danko, reported on the highlights from his financial summary reports as follows: For Marching Band, income for April came from the sale of Band Videos. The current Marching Band income is \$4,274.00. Tom stated that all Market Day monies will go into the Marching Band fund.

For the General Band, income came from the Membership fees. There was a transfer from the Butterbraid income to student accounts. The expenses for the month were \$455 for Class Awards that will be presented to the students at the band banquet and for Chamber Music lessons. The current General Band income is \$2,303. The total income for the Marching and General Bands is \$6,577.

For the Bank Account Summary, the check book balance is \$58,373. For 2007-2008 collections, a new "saved" account was created in order to accrue collections received for

next fiscal year and keep them separate from the income for 2006-2007. The Music Bowl account was subdivided into four categories – 2007 Music Bowl activity, Summer Scholarships, Rainy Day Fund and Money Available to Spend. We received an \$81 interest payment on our CD.

### **2007 – 2008 Budget**

Marching Band: The budget is based on 120 students. On the income side, the changes from last year are: the Value Card fundraiser has been discontinued, the Winter Market Day dates will be included in Marching Band account, a donation line item was created to account for cash and goods received, the Jewel Shop & Share has been changed to Shopping Rebates to include Meijer's, Amazon.com and any other rebate programs and Max & Erma's has been expanded to two restaurant fundraisers. Also, there is a \$10,000 Music Bowl line item for the money that is available to spend on equipment for the Marching Band.

On the expense side, the changes from last year are: Band Camp is budgeted as a local activity, the Minneapolis trip has been added, truck rental expenses and the three items that will be purchased with the Music Bowl money.

Marching Band Staff: The Boosters are budgeted to pay \$10,000 for a total of seven staff positions. Three positions are filled and four are to be announced. There are two other staff positions, but District 99 will cover those via stipends. This amount matches last year's expenses. The Boosters are budgeted to pay \$5,000 for the Marching Band music, color guard routine, and the summer coordinator. District 99 will provide the stipend to the writer of the Drill for the show. This amount is \$3,000 less than last year's expenses.

General Band: The General Band budget is based on 140 families joining the Band Boosters. On the income side, Winter Market Day sales were moved to the Marching Band column, the Cub Foods fundraiser was discontinued since the store closed and two restaurant fundraisers were added. On the expense side, the changes from last year are: the Chamber Music budget was reduced to better reflect the time involved and Steel Drum tuning was added.

Craig Roselieb had a proposal at this time for the Long term Instrument Purchase/Lease. Currently the band needs three Concert Tubas due to wear and tear, two Bassoons and four French Horns due to need for more instruments. The Board has three options to purchase:

1. A contract for a five year lease of approximately \$6,000 per year. The Music Bowl rainy day money of \$6,000 or use savings and the rainy day monies to cover the expenses.
2. Purchase outright with \$8,000 from savings and \$3,000 released from the 2005 Music Bowl rainy day monies. In addition, take a \$15,000 lease at \$5,000 for three years. Payments would be \$5,000 per year from the Music Bowl rainy day money. If it rains the day of the Bowl, we will need to budget another way that year.

3. Purchase outright as monies become available from savings and/or Music Bowl rainy day money.

Rationale for Using Bowl Monies for Concert Instruments: Marching students use concert instruments all throughout the year. The School District purchased nine mellophones and eight Marching Baritones in 1999 for the Marching Band. We are only committing the rainy day money that was released two years ago. Thereafter, use the rainy day monies each year it becomes available and not use the Music Bowl profits. It makes sense for the Music Bowl to support the concert program once needs for marching band purchases are no longer necessary.

Questions from the Board Members were:

- a) When would the purchases be made for new instruments? The vote to approve the purchases will be in May, 2007 and purchased in the summer.
- b) How will the maintenance be handled for these instruments? The district pays \$65 per instrument for a maintenance contract.
- c) What vendors are the instruments purchased from? Craig will be getting quotes from three different vendors.

The final 2007-2008 budget needs to be approved at the May meeting as our fiscal year begins on June 1.

### **BAND DIRECTORS' REPORT**

Craig Roselieb reported we will have the first Wind Ensemble Invitational Concert on April 28, 2007 at Downers Grove South. Wheaton Warrenville South High School will be coming. A plaque will be presented to our guest with a tape of their performance. The Wind Symphony Band will open the concert.

On April 17<sup>th</sup>, 2007, the Symphonic Band will be having a field trip to Vandercook during 4<sup>th</sup> to 8<sup>th</sup> periods.

The scholarship form has been updated and can be found online.

Craig handed out the tentative 2007-2008 South High School Fine Arts Calendar. He pointed out that everything has been moved up a week in May because of May 30<sup>th</sup> graduation. Craig is also adding another Jazz Concert in November, 2007.

The San Francisco Trip went very well with beautiful weather and the gig on Pier 39. The informative tour guide, Marcia, will be sent a \$200 check with a thank you letter. Pins will be given to the participants of the trip. Craig Roselieb stated he has received \$600 in a refund check from the travel agency due to Ron Hornish was ill and unable to make the trip. The \$500 check from the Samels went towards a scholarship fee for a band family. Craig reported that DGS Jazz Ensemble won first place overall in the San Francisco Jazz Competition including an adjudicator's award for the highest score and a Class 3A Gold Award, Indoor Percussion won first place in their division with a Class 3A Gold Award,

and Symphonic Band came in fourth with a Class 3A Silver Award. Nate Van Asselt won a Maestro Award for his solo.

The Wind Ensemble and Wind Symphony auditions were finished on Monday, April 16, 2007. The results were submitted to the guidance office to change the students' schedules for next year.

Band Banquet Awards are completed and extra money was needed for replacement of hallway plaques and engraving.

Ron Hornish wanted to thank the students for the plant and e-mails from California while he was recuperating. He reported 46 forms are still out for returning Marching Band members and next Monday at 6:30 he will be meeting families regarding color guard training.

The upcoming Jazz events are May 3, 2007 at 7:00 pm. in the DGS Auditorium for our Spring Jazz Concert featuring Jazz Workshop, Jazz Lab Ensemble and Jazz Ensemble and our Jazz Combo. On May 29, 2007 at 6:30 p.m. in Fishel Park, North and South's Jazz Lab and Jazz Ensemble will be performing.

### **PRESIDENT'S REPORT**

Marla Hoffmeyer thanked Ann Del Bene for her assistance in checking the mailbox during her busy time at work. The Board received a lovely thank you note from Renata Allelujka for the plant. Thank you to Mike Legel for the notice regarding the late plane arrivals from San Francisco. Marla will be hosting a social on May 12 for the Board and will be sending out an e-mail invitation shortly.

### **VICE PRESIDENT OF COMMUNICATIONS**

Peggy O'Dell reported she needs articles for the Fanfare by May 1. She will send out reminders. This is her last Fanfare Newsletter after three years and will be handing the project over to Lou Bury.

### **VICE PRESIDENT OF WAYS AND MEANS' REPORT**

Margaret Legel had Mike Legel report on the following fundraisers:

Market Day: The final Band Market Day is in April with orders due by Wednesday, April 18 and pickup on Saturday, April 21<sup>st</sup> at 9:30 a.m. The next Market Day will be held in June, July and August. The students get band service credits for helping at Market Day. Please e-mail Karen Rooney to inform her you will be volunteering.

Meijer: March and April profits will be reported next month. Effective May 1, they are restructuring the rebates. The Boosters will get 1% of all eligible purchases made with a Meijer Credit Card and 0.5% of all purchases made with cash. Personal checks, debit

cards and non-Meijer credit cards will no longer be eligible. However, they are eliminating the minimum purchase requirements, the sliding scale and the \$5/month administrative fee. The Boosters must re-enroll and each participant must re-enroll. Details of these changes will be noted in the next Fanfare and Meijer has sent out letters with this same information.

Amazon.com Shopping: March and April profits will be reported next month. No payments to the Boosters at this time. We need to meet a \$100 rebate minimum.

February--Butterbraids: \$570 is the final income after the transfer to the student accounts.

March—Steak and Shake: Debbie Spiewak reported the fundraiser successfully earned \$507 and the manager would like to do this fundraiser again.

Max and Erma's: Debbie Spiewak and Joy Sharp reported this date should be scheduled soon for August to fit with the Marching Band schedule.

New Restaurant fundraiser: Look for a new event to be scheduled in June.

April/May—Plant Sale: Margaret Legel and Karen Rooney have 178 orders with approximately \$13,000 collected. They are expecting approximately \$4,900 in profit with a 50% split between band and students. A final count will be reported at May's meeting. They will accept orders until April 13, 2007. The order goes to the greenhouse the weekend of April 14, 2007. Helpers, parents and students, are needed to come around 6 a.m. to unload the truck, sort and fill orders. Students get band service credits for helping at the Plant Sale. Please e-mail Karen Rooney to let her know you are volunteering.

Band Merchandise: Pricing was updated for polo t-shirts, etc. An updated order form will be available in June. A show shirt contest will again be held for student artists for the Marching Band. Designs are due before July 4, 2007. Marching Mustangs 2007 t-shirts will be offered for sale at June practices with the show shirts distributed to students at Band Camp in August, per the usual schedule.

Fundraisers 2007-2008. Fundraising approval forms are needed for next year's fundraisers as shown in the 2007-2008 draft budget, plus the Color Guard summer car wash. They will be submitted in April to the DGS Student Activities Office.

## **VICE PRESIDENT OF MEMBERSHIP'S REPORT**

**Marching Mustangs:** Ann Del Bene reported as of April 8, 2007, the following has been submitted for the 2007 Marching band: 101 Intent forms, 85 Contracts, 95 Deposits for Total Payments of \$14,400. She is expecting an additional 10 to 20 more members.

Of these members, there are 19 freshman and 19 Color Guard members. Ron has reminded students to get all their forms and payments in as soon as possible. She will

make calls toward the end of April to the last year's members not registered at this time to confirm whether or not they will be returning.

**General Band:** Registration materials for the 2007-2008 school year were mailed out at the end of March. The registration form indicated a due date of April 10, 2007. As of April 8, 2007, a total of \$300 in Booster payments have been submitted for the upcoming school year.

### **EQUIPMENT COORDINATOR'S REPORT**

Russ O'Dell reported he has received a quote for a new trailer from A & W Auto, Truck and Trailer. The wait is four weeks and they would start to build with a PO or a check. They can move the hitch mounts to the new trailer for a charge and an exterior mount spare wheel and tire is about \$150. He submitted a photo and specs on the trailer with a quote for \$5764.

### **HISTORY TRADITION SECRETARY'S REPORT**

Mike Legel reported that there is no report at this time.

### **MARKETING/PUBLIC RELATIONS COORDINATOR'S REPORTS**

Marketing and public relations: Therese Lindberg was not present, so there is no report at this time.

Videography: Mike Legel reported the Jazz Café DVD has been edited and is presently being shown on Channel 16. He has had some requests for copies of the program and will be working on these as time permits. He has had to do some special work to make the full program fit on one DVD and there is a problem with some DVD's not working properly. He will have these available for interested individuals in the next couple of weeks. Additional orders have also been received for the season video. He is out of them and will need to prepare a few more as time permits.

The Wind Ensemble Peoria performance is edited but the DVD's are not completed at this time. His plan is to provide a copy to each member of Wind Ensemble in a case. The cost of these cases will be about \$2.00 each. They should be available by May 1, 2007. The Peoria program consisted of a workshop for educators and performance by the band. The DVD for the students will include the entire program. He will be making a performance only version for airing on Channel 16.

The German Exchange Band: Karen Rooney reported she has received information cards about the students hobbies and instrument they play from Brayer Teague to give to host families. The families are advised to contact the students in April and introduce themselves. We have two or three families from North who will standby for emergency purposes. Downers Grove South has 16 families who will be hosting 26 students and

Downers Grove North has 30 families who will be hosting 40 students. Accompanying the students, are two Directors and five chaperones.

Approximately 50 high school students will be coming for dinner with the German Exchange Students and food for 123 people will be needed. Signs with the exchange student's name are being made in order to help the exchange student find his host student at the dinner.

### **MUSTANG MUSIC BOWL COORDINATOR'S REPORT**

Renata Allelujka reported from the Music Bowl's meeting that 10 out of 11 judges have been secured. The ten confirmation letters have been mailed with five having been returned so far. We are waiting to hear from one more music judge. The 2007 Budget is being established and hopefully will be together in the next few weeks. The Music Bowl has six band applications of which four have sent their payment. We have two bands in each of the three classes. Oak Park/River Forest, Class AA and Providence have just registered.

Monika (Program Ads), Karen Miller (Sponsorships) and Renata have met to review and develop a new selling/premium offer to keep a fair and equitable return for the students and businesses. The student percentage for ad selling and the sponsors they secure will remain at 10%. All in-kind donations will be listed on a page in the program book with a logo and/or slogan, no separate ad pages. In addition, names will be displayed on a board at the concerts and Parent Social.

We have secured a University Marching Band for 2008. Dr. Bough of the Northern Illinois Marching Huskies has committed to bring the band here for our modest stipend and without transportation fees. He feels he has built a strong relationship with us and fully realizes how important our bottom line is as a fundraiser with the Music Bowl.

Due to a conflict in Renata's schedule, the May 15, 2007 Music Bowl meeting will be rescheduled.

### **SOCIAL ACTIVITIES COORDINATORS' REPORT**

Concerts: Tracy Danko and Karen Miller reported we will be providing a pizza dinner for the German Band students on May 24<sup>th</sup>. Currently, they are looking into prices for delivered meals for the Summer Band Camp.

Spring Banquet: Terri Kopytko reported that presently they have 130 people committed to coming to the Banquet. After April 13, the fee will have increased to \$25. The final count is due to the banquet hall on April 19<sup>th</sup>. A DVD from the San Francisco trip with pictures taken by Chuck Gunn will be shown as well as the senior power point presentation. The invitations to staff and guests will be given to Craig.

## **UNIFORM COORDINATORS' REPORT**

Terri Vanderjack stated no report at this time.

## **VOLUNTEER COORDINATORS' REPORT**

Alice Luetger reported that there currently are no events requiring volunteers. Mike Hutton and Alice Luetger will meet to divide up the Volunteer Coordinator position duties for the 2007 season. The first priority will be updating the website and entering current volunteer information into the spreadsheet.

## **PARENT COORDINATORS**

Color Guard: Diane Hundseder reported that they will be scheduling a meeting with the new color guard instructor, Ron Hornish, Color Guard Moms and Kim Tupper to go over next year's program.

Chaperone Coordinator: Monika Cunningham stated no report at this time.

Jazz: Laura Sorce reported that the next Jazz Concert will be on May 3 at 7:00 p.m.

Mentoring: Terry Kopytko reported she received a list of the Freshman members for Marching and Concert Bands. She will temporarily handle it until she has a replacement.

Youth In Music (Minneapolis): Glen Williams reported his research shows that 20 bands are participating in the Youth In Music Competition on October 27, 2007. Glen found the Embassy Suites to have the best rates and is two blocks from the Metro Dome. The rooms are \$119 a night for double beds. Craig Roselieb proposed we contract 45 rooms with four students to a room, rooms for directors, staff and chaperones. Glen stated they need 80% occupancy. He will ask for a contract and upon approval, request monies from Tom to place a down payment.

## **MISCELLANEOUS UNFINISHED BUSINESS & NEW BUSINESS**

Monika Cunningham asked if tenor drums could be stored underneath the stairway. Craig responded that other things are stored there so there is no room. She also stated she would bring information on the professional photographers for the marching band to May's meeting.

The Heritage Fest organizers have contracted the Steel Drums Ensemble called the "Tropical Breeze" to play on Sunday, June 24, 2007.

The next meeting is May 14, 2007 at 7:00 p.m. in DGS room D180. The meeting was adjourned at 9:03 p.m.