

**Community High School District 99 – South Campus**  
**Mustang Band Boosters**  
**February 4, 2008 – Minutes**

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**I. Call to Order:** The meeting was called to order by President Marla Hoffmeyer at 7:12 p.m. Board Members who were in attendance were Marla Hoffmeyer, Lou Bury, Margaret Legel, Ann Del Bene, Tom Danko, Laura Sorce, Cathy Jama, Jill Pruett, Tracy Danko, Terri Vanderjack, Diane Mendoza, Alice Luetger, Renata Allelujka, Lynn Filla-Clark, Gurmeet Chavla, Craig Roselieb, Kathy Gabric, Lynn Strantz, Karen Medek, Amy Masek, Monika Cunningham, Karen Rooney, Debbie Spiewak, Terry Kopytko, Ed Kopytko, Mike Klimczak and Dan Stanger.

Executive Board Members not in attendance were Michael Hutton, Roy Linden, Diane Kowalski and Mike Legel.

Glenn Williams informed the Board that Ron Hornish will be on a medical leave of absence through the remainder of the school year and they are in the process of finding a replacement. If you would like to send Ron well wishes, please send them to either Glenn or Craig who will forward them to Ron.

Marla invited our guests to introduce themselves to the Board. Our guests included Laura Scatena, Maria A. Garza, Joe Strantz, Kristen Meek, Paul Meek, Brian Vanderjack, Jan Colip, Mark Colip and Alene Ackerman.

**II. Approval of Minutes:** The January minutes have not been reviewed by the entire Board, therefore, they will be circulated and approved via e-mail.

**III. Secretary of Student Accounts' Report:** Laura Sorce reported that the balance in the Student Accounts as of December 31, 2007 was in the amount of \$11,324.74. Revenue in January came from Music Bowl ads and from November and December market days totaling \$629.12. Expenses in January were for Germany trip payments and for music lessons and expenses. Total expenses were in the amount of \$1,092.00. The balance in Student Accounts, as of January 31, 2008, is \$10,861.86. Laura spoke with the Samels regarding the Bike & Hike for Mike money for the student accounts and the funds will be available this month.

**IV. Treasurer's Report:** Tom reported the following:

**A. Marching Band:** Income received for Marching Band came from shopping rebates (Amazon) and Market Day. Expenses incurred were for the Leadership camp for prospective Marching Band Section Leaders. The current balance for **Marching Band** is in the amount of \$7,521.00. There will be expenses in the amount of \$1,400 for cleaning of uniforms after the Memorial Day Parade. Also, Tom suggested that a refund of \$40.00 per student will be refunded to 123 **Marching Band** students due to the **Marching Band** being under budget for the season. Scholarship recipients will not be eligible for a refund.

**B. General Band:** There was no income this month. Expenses incurred were for Jazz Café. The **General Band** budget balance is currently in the amount of \$2,116.00 with an overall band balance of \$9,637.00.

**C. Checking Account:** The \$500.00 Wal-Mart check was received. There were several income and expense transactions with the Jazz fund for their various trips. \$25,200.00 was paid to the Travel Agency for the Germany trip. \$975.00 was paid in copyright fees for the music to be

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used for the Marching Band show. An account to accrue 2008-2009 transactions was created as part of our saved funds. \$2,000.00 was transferred out of the 2007 Music Bowl funds as the start-up funds for the 2008 Music Bowl. The checking account balance is \$62,027.00

**V. Band Director's Report:** Craig Roselieb had the following report:

**A. Marching Band Recruitment 2008** – The Marching Band Recruitment meeting will be held on February 12, 2008. Patrick Reifsnider and Beth Murray agreed to become full-time staff to assist with the upcoming Marching Band season. Dwayne Rawl will also be bringing back his staff and Mike Madonia will be hired as a consultant to train basic Marching Band routines. The music will be contemporary and will be unveiled at the February 12th meeting.

**B. 2008-2009 Calendar:** Craig is working on the fall calendar and is working with the school on finalizing some dates. If any Board Members have dates that will need to be placed on the calendar, please send them to him.

**C. 2009-2009 Band Trip:** He has two travel agencies working on pricing packages for the trip to Hawaii planned for December 27, 2008 to January 2, 2009. The other option for a Band trip would be a four (4) day weekend from February 26, 2009 to March 3, 2009 encompassing one (1) day in New Orleans and then a three (3) day cruise. After discussion with the Board, the second idea will be tabled and Craig will continue with pricing for Hawaii and possibly obtaining a quote for Spring Break 2009.

**D. Ron Hornish – Medical Leave:** Craig will officially take over the Marching Band responsibilities and will assume Ron's other responsibilities until a replacement is found.

**F. Color Guard:** Next year, students from grades 10 through 12 will be eligible for PE credit 1st semester course. The credit will be for Dance Techniques/Body Dynamics. Gina Dryden will be teaching this course. Incoming Freshmen will be scheduled with 5A upperclassmen so that they can participate with the other Marching Band members.

**G. Jazz:** The Samels contributed \$1,100 towards refurbishing the donated instruments. We now have over one hundred (100) collected instruments in good working order for our donation to Build a Band.

**VI. President's Report:** Marla Hoffmeyer reported the following:

- She met with the Presidents of Choir and FOFA and their cookie dough fundraiser will begin on February 26, 2008 through March 14, 2008 with delivery scheduled for April 10, 2008.
- Oberweis Dairy participates in Fundraisers which we may want to look into in the future. FOFA and Choir Boosters are also interested in participating in the Band Plant Sale. "Barrage" tickets are also on sale through FOFA as one of their fundraisers.
- The Choir is hosting the Penn State Glee Club and they are looking for hosts to accommodate their housing needs. The Glee Club is scheduled to come on March 7, 8, 9, 2008.
- 80 students signed up for either Marching Band or Color Guard from our Freshman Open Houses. Mike Klimczak has compiled a roster of those students.

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**VII. Vice President of Communication Report:**

**A. Mustang Band Fanfare:** Lou Bury reported that the January Fanfare was circulated on time and that March 15, 2008 is the next scheduled release date. Deadline for articles to be submitted is March 12, 2008.

**B. Website:** Mike Klimczak indicated that the Plant sale information is now posted on the website. He will be updating the e-mail list with the incoming students who signed up. Kathy Gabric will be assisting Mike with the website.

**VIII. Vice President of Ways and Means' Report:**

- **Winter/Spring Band Eats Out Promotions:** The Steak & Shake fundraiser netted \$429.00. The Max & Erma's fundraiser will be held on April 16, 2008. **Note:** In order to hold a fundraiser at Carrabba's, fundraiser request forms need to be submitted to them with requested dates by September. Their policy is to commit to fundraisers all at one time.
- **Market Day/Plant Sale:** Karen Rooney reported that the next Market Day will be held the third weekend in February. Orders may be taken by February 20, 2008 and pick up is Saturday, February 23, 2008.
- **Plant Sale:** The order forms were distributed at the Freshman Open Houses and information may be found on the website and in the band room. Orders are due right after Spring Break with a pick-up day before Mother's Day in May.
- **Butter Braids:** Karen Medek reported that the Butter Braid forms will be sent out via e-mail and samples will be available at the at the February concerts. She will need volunteers to assist with the sampling. Orders must be submitted by March 3, 2008 and delivery is scheduled for March 8, 2008.
- **Jewel Shop & Share:** No information received regarding November or December profits.
- **Meijer:** Don't forget to sign up for Community Rewards so that the benefit of your shopping comes to the Band Boosters.
- **Amazon.com Shopping:** Use the Amazon link on the Mustang Band Boosters website which brings dollars back to the band program. Tom Danko reported receiving \$80.00 in deposits.

**IX. Vice President of Membership:** Ann Del Bene reported the following:

**A. Marching Band:** Eighth grade students interested in joining the 2008 Marching Mustangs signed up during the Open Houses held at the end of January. Close to 80 students expressed an interest in either Marching Band or Color Guard. Mike Klimczak has compiled a roster of those students for the Directors and Mentoring Chairs in order to follow up with those students.

**B. General Band:** As of February 4, 2008, a total of \$5,250.00 in Band Booster membership payments have been submitted. Two additional members joined after the January reminders were sent out. An updated list has been sent to the DGS secretary for the February concert programs.

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**C. Germany Trip:** As of February 4, 2008, a total of thirty three (33) students and two (2) paying adults from DGS are registered for the Germany trip. A total of \$44,325.00 in payments have been submitted. One student has dropped since last months' report. The next payment is due on February 15, 2007 in the amount of \$500.00. A copy of each students' passport is due with the payment. Student information cards, which will be used by the German hosts, are due to the Directors by February 11, 2008. A mandatory meeting for all tour participants and a parent will be held on Monday, March 10th at 7:00 p.m. in the DGS Auditorium.

**X. Equipment Coordinator's Report:** No report at this time.

**XI. History/Tradition Secretary's Report:** Margaret reported for Mike that the 2007 Season disks are ready for mailing. Some CD's will be delivered tonight and the remainder mailed tomorrow. About \$400 in expenses remain to be submitted. The Jazz Café has been taped, but hasn't been edited yet. It should complete sometime in Mid-March. At present, the plan is to just prepare it for viewing on Channel 16 and for distribution to the other cable channels in the area.

**XII. Marketing/Public Relations Coordinator's Reports:** Jill reported that the Downers Grove Reporter ran two (2) stories on the Jimmy Heath performance with the NIU Jazz Ensemble and the Downers Grove South students who were selected to perform with the North Shore Concert Band.

**XIII. Mustang Music Bowl Coordinator's Report:** Lynn Filla-Clark introduced Gurmeet Chavla who will be the 2008 Music Bowl Co-Chair. They are still looking to fill the Concessions and Ticketing Co-Chairs. They received the payment for the last ad as well as the invoice for the patches. Profit is approximately \$18,333. Ticket sales were down from last year. The 2008 Music Bowl date has been changed and is now scheduled for October 18, 2008. The "Save a Date" post cards were mailed last week and they are working on getting judges lined up and confirmed. They have four (4) judges to date and have voice mails and e-mails out to the others. They may need the assistance of the Directors to reach out to these other judges. We have also received notification of the Village Grant in the amount of \$6,500.00

**XIV. Social Activities Coordinators' Report:** **A. Concerts:** Tracy Danko reported that refreshments will be served at the February concerts. She will also be ordering Steak & Shake food to be served to the potential Student Leaders at their Leadership Workshop. **B. Spring Banquet:** Terry Kopytko investigated many other caterers for the Spring Banquet; however, she was disappointed that they were unable to find one that had a wait staff to assist in serving the food. They recommended that we hire Buona Beef to cater the event. The menu will be similar to the Fall Banquet menu and the pricing is within budget. A motion was made by Laura Sorce to approve hiring Buona Beef and it was seconded by Lou Bury. The motion was unanimously carried at 8:20 p.m.

**XV. Volunteers and Chaperone Coordinators' Reports:** The Wind Ensemble will be performing on February 23, 2008 at 2:30 p.m. and they need one (1) to two (2) chaperones for this event. Mike Hutton and Alice have been working with Marla to revise the Volunteer Form that will

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be distributed to incoming and existing Marching Mustang parents at the February 12, 2008 recruitment meeting.

**XVI. Uniform Coordinators' Report & Color Guard Report: Uniform Coordinators' Report -** No report at this time. **Color Guard Report:** Diane Hundseder and Jan Petrukovich sent their report via e-mail as follows: They have scheduled Saturday, February 16, 2008 from 1:00 to 3:00 p.m. as the date and time for returning all Guard uniforms and equipment. An e-mail has been sent to all Guard members. Reminders will also be sent. Due to Cathy Jama's efforts, Wal-Mart has contributed \$500.00 to the Color Guard from the car wash held last August.

**XVII. Parent Coordinators' Report:** Jeff Horvath was not able to attend tonight's meeting but sent his report via e-mail as follows:

- **Friday, February 8, 2008 – NIU Jazz Day:** All District 99 Jazz Bands will be participating in clinics with the NIU Jazz Ensemble. A public concert will be held at 7:00 p.m. in the DGS Auditorium featuring the NIU Jazz Ensemble and saxophone soloist Jimmy Heath. Tickets are on sale for \$8.00 for adults and \$6.00 for students. DGS is hosting the event and the Boosters are involved in arranging a dinner for approximately 35 musicians and Directors. Plans are going smoothly and no additional needs have been identified at this time. A special thanks to Laura Sorce for her help.
- **Saturday, February 9, 2008 – Evanston HS Jazz & New Trier HS Jazz Festivals:** The DGS Lab Ensemble will be participating in the Evanston HS Jazz Fest. The DGS Jazz Ensemble will be participating in the Evanston HS Jazz Fest.
- **Sunday, February 10, 2008 – Jazz Ensemble gig at Drury Lane For Democratic Party:** The DGS Jazz Ensemble has been hired to perform for approximately 1 hour at a Democratic Party event being held at Drury Lane, Oak Brook. This is a formal, private affair. Parents will not be allowed to be in the audience. Frank Fletcher-Broucek is coordinating this event with Mr. Roselieb.

**XVIII: Miscellaneous, Unfinished Business & New Business:** The nominating committee distributed the slate of candidates for the new Booster Board members. Everyone is to review the slate and come prepared to vote on the new Board at the March Booster meeting. Marla informed everyone that the official date for transition from the exiting Board Members with the incoming Board Members is at the end of the May Booster Meeting. June's meeting will consist of the new members.

Monika Cunningham requested having picture day for the Marching Band prior to school starting.

Rehearsals for Marching Band begin in March, with mini camps being held June 3, 2008 through June 5, 2008 before the Germany trip and then rehearsals will resume the week of June 24th. The Parent Social will be held on June 24, 2008 at 7:00 p.m. along with the mandatory meeting to be held immediately thereafter at 8:30 p.m.

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**XIX: Announcements:** The next Booster meeting will be held on March 3, 2008 at 7:00 p.m. in Room D180 at Downers Grove South. All are welcome to attend.

**XX: Adjournment:** The meeting was adjourned at 8:42 p.m.

[END OF MINUTES]