

**Community High School District 99 – South Campus  
Mustang Band Boosters  
March 3, 2008 – Minutes**

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I. **Call to Order:** The meeting was called to order by President Marla Hoffmeyer at 7:06 p.m. Board Members in attendance were Marla Hoffmeyer, Margaret Legel, Mike Legel, Ann Del Bene, Tom Danko, Laura Sorce, Cathy Jama, Jill Pruett, Tracy Danko, Terri Vanderjack, Diane Mendoza, Alice Luetger, Renata Allelujka, Lynn Filla-Clark, Gurmeet Chavla, Craig Roselieb, Kathy Gabric, Lynn Strantz, Monika Cunningham, Karen Rooney, Debbie Spiewak, Ed Kopytko, Dan Stanger, Deb Stanger, Michael Hutton, Janice Petrokuvich, Debbie Larson, Glen Williams, Diane Hundseder and Diane Kowalski.

Executive Board Members not in attendance were Lou Bury, Roy Linden and Terry Kopytko. Guests included Laura Scatena, Jennifer Dust, Joe Strantz, Kristen Meek, Lita Proksa, Cheri Kirkpatrick, Belinda Dust, Ken Dust, Neal Shipton, Tina Jones and Alene Ackerman. Mr. Shipton is a new Band staff member hired to teach in Ron Hornish's absence and Jennifer Dust is the Student Band President who will be attending all Booster Meetings as the student liaison between the Boosters and the Marching Band.

II. **Treasurer's Report:** Tom Danko reported the following:

**A. Marching Band:** Income received included an additional shoe payment which reduced the miscellaneous uniform equipment line item. Expenses incurred included supplies for the 2007 season DVD's. There was a typographical error in amount reported last month for expenses which should have reflected \$2,758.00 not \$2,958.00. The year to date **Marching Band** budget stands at \$7,521.00. As mentioned at February's meeting, Tom suggested that a refund of \$40.00 per student be refunded to 119 **Marching Band** students due to the **Marching Band** being under budget for the season. Tom made a motion to approve this refund. Diane Hundseder seconded the motion and it was unanimously carried at 7:16 p.m. Scholarship recipients will not be eligible for a refund.

**B. General Band:** Income consisted of Membership fees along with the \$426.00 profit from the Steak & Shake Fundraiser. Expenses included the meal served at the NIU Jazz Festival and the deposit for the Spring Banquet. The year to date **General Band** budget stands at \$2,116.00 with a combined band balance of \$9,637.00.

**C. Checking Account:** Checking account activities consisted of a payment for the hotel bill for the Purdue Jazz trip; \$28,000 paid to the travel agency for the Germany trip; and \$2,759.00 paid to Ferrito Education for the Leadership Training Workshop. The checking account balance is in the amount of \$44,371.00.

**D. Miscellaneous:** A returned check was received and the family was notified. The National City transition is going as expected with a few minor issues still to work out.

III. **Approval of Minutes:** Since the January minutes were not ready for a vote at February's meeting, a motion to approve them was made by Laura Sorce and such motion was seconded by Mike Hutton. The January minutes were unanimously approved by the Board at 7:18 p.m. The February minutes have not been reviewed by the entire Board therefore, the minutes will be circulated and approved via e-mail.

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**IV. Secretary of Student Accounts' Report:** Laura Sorce reported that the balance in the Student Accounts as of January 31, 2008 was in the amount of \$10,861.86. There was no revenue in February. Expenses in February were for Germany trip payments and for music lessons and expenses totaling \$600.00. The balance in Student Accounts as of February 29, 2008, is \$10,261.86. No word from the Samels regarding the Bike & Hike for Mike money for the student accounts.

**V. Band Director's Report:** Craig Roselieb had the following report:

**A. Concert Band:** The Metamora trip has been cancelled and in lieu of this trip, Craig will hire someone to work with the Wind Symphony at the School in April.

**B. Band Banquet:** The award information for the band banquet needs to get to Craig as soon as possible and the forms for the banquet will go out with the newsletter.

**C. Don Owens Commission:** Don will be working with the Wind Ensemble and Symphonic Band on March 13, 2008.

**D. Germany Update:** The mandatory parent meeting will be held on March 10, 2008. The complete itinerary and all forms will be distributed and the students will be able to sign up for hotel roommate assignments.

**E. ISU:** The Wind Symphony and Wind Ensemble are still scheduled to perform at ISU on April 26, 2008. Mr. Shipton is working directly with the Wind Symphony.

**F. Marching Band:** He passed out the 2008/2009 preliminary budget amounting to \$27,000.00. Rehearsals will begin on March 18, 2008 and the membership numbers are encouraging with 40 new students signed on. The Student Leaders may have an opportunity to attend a Leadership Workshop at Northern Illinois University from June 29, 2008 through July 1, 2008. Craig introduced Jennifer Dust as the newly appointed Band President. In this leadership capacity, she will act as the communication liaison between the students and the Boosters. Jennifer is excited to be in this position and let everyone know that as a result of one of the breakout sessions from the Ferrito Leadership Workshop, all Student Leaders came together and drafted a Mission Statement that will be memorized by the entire band. They are still in the process of drafting this Statement and it will be unveiled at a later date.

**G. 2009 Band Trip:** The prices are considerably higher at the end of the year versus another time, so Craig is having two travel agencies price out a Hawaii trip to Honolulu from February 25, 2009 through March 3, 2009. The band would leave after school on Wednesday, February 25th and return late on March 3rd.

**H. Jazz Report:** Craig reported Glenn Williams' Jazz Report as follows:

**(i) Kudos:** Special thanks to everyone who worked to make the Jazz Café a success. Jeff and Jennifer Horvath led the team that provided hospitality for the NIU Band and helped to turn our Cafetorium into a "Café" for the evening performance. This event is only possible through the work of parents – on behalf of the students, please accept our sincere gratitude.

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**(ii) Build a Band Recap:** Between North and South High Schools, we were able to donate 114 instruments valued at just \$34,225. District 99 was by far the largest single donor of instruments to the project. The New Trier High School Jazz Ensemble will take these instruments to New Orleans during Spring Break. From there, The Tipitinas Foundation will ensure that these instruments get into the hands of deserving student musicians. Thanks to everyone who participated in this existing program – together, we truly will make a significant difference.

**(iii) New Trier Jazz Festival & Evanston Township High School Jazz Festival:** **The Jazz Lab Band**, directed by Glenn Williams, performed at the New Trier Jazz Festival. In addition to hearing performances by the Indiana University Jazz Ensemble and the Chicago Jazz Ensemble directed by Jon Faddis, the group was adjudicated by and given a clinic by world-renowned drummer Steve Houghton. Musicians Elliot Bild (trumpet) and Justin Proksa (tenor saxophone) were recognized by the judges as outstanding musicians and soloists. **The Jazz Ensemble and Jazz Combo**, directed by Craig Roselieb, performed at the Evanston Township High School Jazz Festival. The group heard legendary saxophonist Phil Woods and was adjudicated and given a clinic by DePaul University Faculty member Mark Colby. Musicians Darren Horvath (tenor saxophone), Matt Kowalski (trombone), Kelly Lamorena (trumpet), Zach Munoz (bass), Lauren Wood (baritone saxophone), Ben Sorce (trombone), Casey Patton (vocalist), Nate Van Asselt (trumpet) and Dave Luetger (vibes), were recognized by the judges as outstanding musicians/soloists.

**(iv) DuPage County Democrats Performance:** The Jazz Ensemble performed to rave reviews at the gathering of DuPage County Democrats on Sunday, February 10, 2008 at Drury Lane Theater. This performance is relevant for our student musicians because it is a real life “gig”, and it provides wonderful exposure for our students and our band program. Well done to Mr. Roselieb and the student musicians for such an outstanding performance.

**(v) Future Planning:** Hold these dates to hear our DGS Jazz Musicians:

May 1, 2008, 7:00 p.m., Jazz Concert, DGS Auditorium –  
Special guests include Phil Crews (drums), Stacey Jackson (bass),  
Nate Jackson (guitar) and Frank Menzies (piano).

May 21, 2007, 6:30 p.m., Jazz Concert, Fischel Park – This  
annual event is a crowd and community favorite.

**VI. President’s Report:** Marla Hoffmeyer reported the following:

Cathy Jama and I met with the FOFA President and Glenn Williams prior to the Band Booster meeting. Here are the highlights:

1. The FOFA Cookie Dough Sale is going on now. The deadline for ordering is March 15, 2008 with delivery date of April 10, 2008.
2. Few students applied for the FOFA scholarship so they are extending the deadline to April 4 so more students can apply. The scholarships are for \$250.00 and may be used for either equipment or a summer music experience.

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3. Glenn Williams and Gloria Salazar would like to compile a “fundraising calendar” that would capture all the Fine Art fundraisers, including the Band and Choir Booster fundraisers for the upcoming year. This calendar will help avoid overlapping and conflicting fundraisers.
4. FOFA has had an exceptionally good financial year and may be willing to make an extra contribution to the Band for the purchase of instruments for the upcoming year.

At the start of tonight’s meeting, Jill Pruett distributed the ballots for the election of next year’s Board Members. I ask that only the current General and Executive Board Members vote. Please fill out your ballots during this meeting, fold them and pass them to Jill or Kathy Gabric. They will compile the results and announce them at the end of the meeting. I do ask that everyone who is leaving their current office contact their successor and begin working with them on the transition. Please also encourage them to come to the next meeting and also read the bylaws so they have a better understanding of the Boosters and their expected responsibilities. We begin our transition to the new Board after tonight’s meeting. The new Board takes over at the close of the May meeting.

We received four (4) scholarship applications during the spring lesson scholarship window. One application was late and therefore denied, the others were approved. I am recommending that the application have a line added to indicate that *“Late applications will not be accepted unless the deadline falls on a day where there is an unscheduled closing of the school due to weather etc.”*.

**VII. Nominating Committee:** At the start of the meeting Marla pointed out that Jill Pruett had distributed the ballots for voting on the incoming Board Members. Results will be announced at the end of the meeting.

**VIII. Vice President of Communication Report:**

**A. Mustang Band Fanfare:** Lou Bury reported via e-mail to the Board that the deadlines for articles for the March Fanfare are to be submitted by March 11, 2008.

**B. Website:** Mike Klimczak reported via e-mail to the Board that the annual fee for the website hosting was scheduled for renewal in mid-March and has been paid by Mike Klimczak as a donation to the Band Boosters. The February website postings include updates to the following:

- Student Account Balances (through 2/28)
- Student Service Credits (through January 2008)
- Butter Braid and Plant Sale Fundraiser information

**IX. Vice President of Ways and Means’ Report:**

- **Winter/Spring Band Eats Out Promotions:** The Max & Erma’s fundraiser will be held on April 16, 2008.
- **Market Day/Plant Sale:** Karen Rooney reported that the next Band Market Day will be held on April 19, 2008.

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- **Plant Sale:** An e-mail was sent out regarding the Plant Sale. Orders are due by April 3, 2008 with delivery date of May 3, 2008.
- **Butter Braids:** Karen Medek reported that the Butter Braid delivery date is March 8, 2008.
- **Jewel Shop & Share:** Margaret Legel reported that profits for the November and December Shop & Share came in at approximately \$300.00.

**X. Vice President of Membership:** Ann Del Bene reported the following:

**A. Marching Band:** The 2008 Marching Band season kicked off on February 12, 2008, with a packed auditorium. Intent forms, contracts and deposits were due March 1, 2008. As of that date we have received 46 intent forms, 30 contracts and deposits from 34 students. Payments received so far total \$2,050.00. The second payment is due April 1, 2008 in the amount of \$100.00. Fourteen freshmen and six color guard have registered at this time. Rosters are being developed.

**B. General Band:** As of March 3, 2008, a total of \$5,300.00 in Band Booster membership payments have been submitted for the 2007/2008 school year. Registration forms for the 2008/2009 school year will be mailed out before spring break.

**C. Germany Trip:** As of March 3, 2008, a total of thirty three (33) students and two (2) paying adults from DGS are registered for the Germany trip. A total of \$62,700.00 in payments have been submitted. The next payment is due on March 14, 2008 in the amount of \$500.00. Most passport information has been submitted. A mandatory meeting for all tour participants and a parent will be held on Monday, March 10th at 7:00 p.m. in the DGS Auditorium.

**XI. Equipment Coordinator's Report:** No report at this time.

**XII. History/Tradition Secretary's Report:** Mike Legel reported that all 2007/2008 Season videos have been delivered. Season videos from the past five years including 2007/2008 are available for purchase. Jazz Café is still a work in progress and should be completed in April. Mike will continue to transition to the new History Secretary and discussions will need to be had regarding transitioning the Mustang Band Images website which is paid for through June.

**XIII. Marketing/Public Relations Coordinator's Reports:** Jill Pruettt reported that she met with the Editor of the Downers Grove Reporter to thank him for his support of our students and programs. She also learned that even though the paper is going from two editions a week down to one, there will still be a much, if not more, opportunities for Mustang Band PR. The paper is going to focus more on Downers Grove than the surrounding communities. The paper will be delivered free on Friday to everyone, with a circulation of 50,000 giving more people access to the paper. They are also going to expand their web version of the paper and will be videotaping their interviews. She invited them to band camp and they expressed interest in interviewing the students as well as the directors.

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**XIV. Mustang Music Bowl Coordinator's Report:** Lynn Filla-Clark reported that they are still in need for a Co-chair for concessions. Seven judges are lined-up and they need to contact five more. The Music Bowl applications went out and Glenbrook North has already responded. The first Music Bowl meeting will be held on March 13 or March 17, 2008 to discuss the wrap-up notes from last year's Bowl and to begin planning the 2008 Music Bowl. The Finance Committee had no report at this time.

**XV. Social Activities Coordinators' Report:** **A. Concerts & Marching Band Leadership Training:** Tracy Danko reported that the refreshments served at the February concerts and the meals for the Leadership workshop went smoothly. **B. Spring Banquet:** Ed Kopytko informed the Board that the Auditorium, Cafetorium and Cafeteria have all been reserved for the Spring Banquet. Information regarding the banquet will be contained in the Fanfare and will be e-mailed to everyone.

**XVI. Volunteers and Chaperone Coordinators' Reports:** Mike Hutton thanked Ann Del Bene and Amy Reeter for volunteering as chaperones for the Midwest Music Fest. He will be sending an e-mail request later this month for volunteers for ISU on April 26, 2008. Even though the Fourth of July is several months away, he wants to remind everyone that DGS is responsible for distributing water at the end of the Darien leg of the parade and is also responsible for collecting and washing the band shirts after the Downers Grove parade.

**XVII. Uniform Coordinators' Report & Color Guard Report:** **Uniform Coordinators' Report -** No report at this time. **Color Guard Report:** Jan Petrukovich reported that on February 16, 2008 warm-ups were returned by the Color Guard. All warm-ups are accounted for with the exception of two jackets that were purchased. An inventory was taken of the sabers, rifles and flag poles and the sabers and rifles were placed into a locked storage unit.

**XVIII. Parent Coordinators' Report:**

- **Jazz Report:** No report at this time from Jeff Horvath.
- **Youth In Music:** Glen Williams has reserved 50 rooms at the Embassy Suites at \$119.00 per room. The Contract is drafted and will contain the following conditions: breakfast will be complimentary; incidentals will be turned off; we will have up to 90 days to decrease number of reserved rooms without penalty; the 50 rooms will be two room suites with two double beds; full payment will be due upon arrival; and there will be no signs in the lobby. He is also working with the University of Minnesota to utilize their facilities. Glen made a motion to have the Board approve the Contract as stated. Cathy Jama seconded the motion and it was unanimously carried at 8:24 p.m.

**XIX. Miscellaneous, Unfinished Business & New Business:** Jill Pruett is pleased to announce that the slate as presented to the Board has been unanimously voted in. Congratulations to all.

**XX: Announcements:** The next Booster meeting will be held on April 7, 2008 at 7:00 p.m. in Room D180 at Downers Grove South. All are welcome to attend.

**XXI: Adjournment:** The meeting was adjourned at 8:27 p.m.

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[END OF MINUTES]