

**Community High School District 99 – South Campus  
Mustang Band Boosters  
April 7, 2008 – Minutes**

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**I. Call to Order:** The meeting was called to order by President Marla Hoffmeyer at 7:09 p.m. Board Members in attendance were Marla Hoffmeyer, Margaret Legel, Ann Del Bene, Tom Danko, Laura Sorce, Cathy Jama, Jill Pruett, Diane Kowalski, Tracy Danko, Terri Vanderjack, Diane Mendoza, Alice Luetger, Mike Hutton, Lynn Filla-Clark, Craig Roselieb, Neal Shipton, Kathy Gabric, Lynn Strantz, Karen Medek, Amy Masek, Larry Masek, Monika Cunningham, Diane Hundseder, Janice Petrukovich, Glen Williams, Debbie Spiewak, Terry Kopytko, Ed Kopytko, Karen Rooney, Mike Klimczak, and Deb Stanger.

Executive Board Members not in attendance were Lou Bury, Mike Legel and Roy Linden. Guests included Lita Proksa, Alene Ackerman, Maria A. Garza, Joe Strantz, Rita Casper, Adrianna Calabria, Rita Bair, Ken Dust, Brian Vanderjack and Student Band President, Jennifer Dust.

**II. Student Band President:** Jennifer Dust reported that at the first Marching Band meeting, the returning Marching Band students met the incoming freshmen students. Next year's band will have several large sections including the pit.

**III. Approval of Minutes:** The March 3, 2008 minutes were presented to the Board for approval. Lynn Strantz made a motion to approve such minutes and Laura Sorce seconded the motion. The Board unanimously approved the minutes at 7:10 p.m.

**IV. Treasurer's Report:** Tom Danko reported the following:

**A. Financial Report:** (i) **Marching Band:** Income received was from checking account interest, Jewel shopping rebates and Market Day. \$4,760.00 was transferred from Marching Band fees into Student Accounts which was approved last month. There were no expenses for the month but there is an anticipated expense for end of the year uniform cleaning. The current Marching Band balance is \$3,279.00; (ii) **General Band:** Income consisted of Membership fees, Band Calendar, Band Specialties, DVD/CD and Butter Braid sales. Expenses included Chamber Music Staff payments and the NIU Jazz Festival payment. The year to date General Band budget stands at \$1,933.00 with a combined band balance of \$5,212.00; and (iii) **Checking Account:** The checking account balance is in the amount of \$66,912.00 which includes the February Germany payments and some 2008/2009 Marching Band payments.

**B. Proposed 2008/2009 Budget:** The proposed budget was presented to the Board for review. It will be voted on at the May 5, 2008 meeting. The **Marching Band** budget is based on 110 members with fees at \$450.00 per student. Music Bowl profits are being used to purchase percussion equipment and supplies. A portion of the profits will be allocated towards a leadership camp being held at NIU for Section Leaders. Band Camp has been budgeted for and will be held again on the property owned by District 99 in Woodridge. The Indianapolis BOA trip has been eliminated but the band will still travel to Minneapolis for the Youth in Music Festival. There are no major changes to the **General Band** budget. With regard to Staff payments, it is separated by the staff who write the show, and those who are instructors. If you have any questions, please let Budget Committee know prior to the May meeting.

**V. Secretary of Student Accounts' Report:** Laura Sorce reported that the balance in the Student Accounts as of February 29, 2008 was in the amount of \$10,261.86. Revenue in March was from February Market Day, Butter Braids and Marching Band refunds to all participants in the

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2007 Marching Band season. Total deposits made to Student Accounts in March: \$5,560.07. Expenses in March were for Germany trip payments, Marching Band payments, music lessons and expenses and one (1) request for the \$40.00 Marching Band refund. Total deductions from Student Accounts: \$995.49. The balance in Student Accounts as of March 31, 2008, is \$14,826.44. The Bike & Hike for Mike money will be given to the Boosters at the Spring Banquet. The student's will get one-half of the money they raised for their student accounts.

**VI. Band Director's Report:** Craig Roselieb reported the following:

**A. Germany Trip:** There will be an additional fee of \$130.00 per person due to an airfare surcharge and dollar de-value. The final payment of \$130.00 will be due at the end of May. All participants will get a letter explaining the extra charges.

**B. Marching Band:** Color Guard Instructor Sarah Hengesh will assist when Beth Murray is getting married. A Marimba has been purchased and there will be an additional purchase of two (2) snare drums (with carriers and cases included) and (1) quint drum. Rehearsals are going very well with the 5A rehearsal being very beneficial. The staff will be meeting on Wednesday to brainstorm the show concept. To date there are 118 members signed up and the application has been submitted to use the Woodridge property again for band camp.

**C. Bands Update:** Wind Ensemble and Wind Symphony will travel to ISU on April 26, 2008; Chamber Concerts will be held on April 22 and May 12 (with Honors Credit Soloists); Spring Concerts are scheduled for May 20 and May 22 and the Jazz Concert will be held on May 1, 2008.

**D. Miscellaneous:** Craig passed around a car flag as a potential fundraising item. Also, the Athletic Department has approached us and has given us the option to purchase a golf cart that we could use periodically. A decision to purchase this item has been tabled until the May meeting.

**VII. President's Report:** Marla Hoffmeyer reported the following:

Cathy Jama and I met with the FOFA President, the Choir President and Glenn Williams prior to the Band Booster meeting. Cookie dough will be available for pick up on Thursday, April 10, 2008. If you have not had the opportunity to purchase some, there will be extra for sale. Also, the Musical is the next scheduled performance. Marla informed the Board that even though the tax exempt letter is dated 2005, it is valid through January, 2009 at which time it will be renewed. We will get a copy of the new letter once it is received by the school.

**VIII. Vice President of Communication Report:**

**A. Mustang Band Fanfare:** Lou Bury reported via e-mail to Marla that the March Fanfare went out on time and he will begin transitioning his responsibilities to the incoming Vice President.

**B. Website:** Mike Klimczak reported that the updates went out quickly and that the e-mail lists are being updated and will include both the outgoing and incoming board members.

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**IX. Vice President of Ways and Means' Report:**

- **Winter/Spring Band Eats Out Promotions:** Debbie Spiewak indicated that the Max & Erma's fundraiser will be held on April 16, 2008.
- **Market Day:** Karen Rooney reported that the next Band Market Day will be held on April 19, 2008.
- **Plant Sale:** Karen Rooney informed the Board that she has a total of 241 plant sale orders which is more than last year's total at this time. Orders came from 11 Choir students, 8 Orchestra students and 62 Band students. Pickup is scheduled for May 3, 2008.
- **Butter Braids:** Karen Medek reported that 306 Butter Braids had been sold, which is the best sale in three years. The profit from this sale is \$1,224.00 with \$612.00 going to the students and \$612.00 to the band. Nadine Bahaveolos will be assuming responsibility for the sale of Butter Braids next year.

**X. Vice President of Membership:** Ann Del Bene reported the following:

**A. Marching Band:** As of April 7, 2008, 118 students have registered for the 2008 Marching Mustangs. Of these students, five (5) have not yet paid but three (3) have submitted contracts or given verbal commitments. She will follow up with these families. The second payment was due on April 1, 2008 in the amount of \$100.00. Payments received so far total \$14,900.00. Thirty four (34) freshmen have registered and a freshman roster has been sent to the mentoring chairs. Color Guard consists of eighteen (18) members and this roster has been sent to the Color Guard parent coordinators.

**B. General Band:** The final total of Band Booster membership dues collected for the 2007-2008 school year was \$5,350.00. As of April 7, 2008, \$750.00 has been submitted in 2008-2009 in Booster membership dues for the upcoming school year. The registration form indicates a due date of April 10, 2008.

**C. Germany Trip:** As of April 7, 2008, DGS will be sending a total of thirty three (33) students and six (6) adults to Germany. She has contacted a few families for the outstanding paperwork and she will follow up with them this week. A total of \$79,700.00 in payments have been collected so far with a balance due of \$15,200.00.

**XI. Equipment Coordinator's Report:** No report at this time.

**XII. History/Tradition Secretary's Report:** No report at this time.

**XIII. Marketing/Public Relations Coordinator's Reports:** No report at this time.

**XIV. Mustang Music Bowl Coordinator's Report:** Lynn Filla-Clark reported that there are five (5) bands registered to date: Glenbrook North, Lincoln Way Central, Alan B. Shepard, Richmond-Burton High School and Glenbard West. Lake Park will also be attending. In May, follow-up letters will be sent to the bands she has not heard from. Band students will be able to earn service credits by assisting Lynn with the mailing. Ten (10) judges have been secured and she is working on the

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remaining two (2). She is waiting on confirmation from one (1) of the two (2) judges that are from the Youth in Music Organization. The YIM competition will receive advertising in the program. All Music Bowl Committee slots have been filled. The first meeting was held on March 17, 2008 to review the wrap-up notes from last year's bowl. They are also working on identifying and obtaining sponsors. If anyone has any ideas, please let Lynn or Gurmeet Chavla know. Lynn will be meeting with school administration on April 25, 2008.

**XV. Social Activities Coordinators' Report: A. Concerts:** No report at this time. **B. Spring Banquet:** Ed and Terry Kopytko informed the Board that they are expecting 350 people for the banquet. They are looking for volunteers to help set up and clean up. Extra reservation forms are available if needed.

**XVI. Volunteers and Chaperone Coordinators' Reports:** Mike Hutton sent an e-mail requesting volunteers for the ISU trip on April 26, 2008. The website has been updated for the upcoming volunteer season.

**XVII. Uniform Coordinators' Report & Color Guard Report: Uniform Coordinators' Report:** Diane Mendoza reported that the fittings for the Memorial Day parade will begin on Tuesday, April 8, 2008 from 4:00 to 9:00 p.m. for the returning band students and on Tuesday, May 6, 2008 for the freshman and upper classmen who are new to the band. After the parade, the uniforms will be cleaned and prepared for the fall season. **Color Guard Report:** No report at this time.

**XVIII. Parent Coordinators' Report:**

- **Jazz Report:** No report at this time.
- **Youth in Music:** Per Glen Williams, the tax laws haven't changed with the Minnesota Department of Revenue regarding tax exemption.

**XIX: Miscellaneous, Unfinished Business & New Business:** The Heritage Fest Contract needs to be signed for the vendor monitoring assignment. We have no word yet as to whether the parking assignment will be available for us to apply for it.

**XX: Announcements:** The next Booster meeting will be held on May 5, 2008 at 7:00 p.m. in Room D180 at Downers Grove South. All are welcome to attend.

**XXI: Adjournment:** The meeting was adjourned at 8:37 p.m.

[END OF MINUTES]