

**Community High School District 99 – South Campus
Mustang Band Boosters
January 5, 2009 – Minutes**

- I. The meeting was called to order by President Cathy Jama at 7:01 p.m. Board Members in attendance were Cathy Jama, Kathy Gabric, Paul Meek, Laura Sorce, Lynn Strantz, Jill Pruett, Terri Vanderjack, Lynn Filla-Clark, Gary Kral, Craig Roselieb, Ron Hornish, Alice Luetger, Nadine Bahaveolos, Monika Cunningham, Jan Petrukovich, Maria Garza, Rita Bair, Jan Colip, Joe Strantz, Lita Proksa, Tina Jones, William Glenn Clark and Matt Luetger.

Guests: Student Band President, Jennifer Dust.

- II. **Student Band President Report:** Jennifer Dust reported on the following:

A. Band students were looking forward to attending the Carrabbas fundraiser on January 10, 2009.

Jen will undertake the following:

- a. Recruit student volunteers to help with the Butter Braid sampling at the February concerts.

- III. **Approval of Minutes:** The December 1, 2008 minutes were presented to the Board for approval. The only change the minute needed will be a revision to item (1) under the Music Bowl report to delete the phrase “and about \$12,000 higher than last year”. Cathy asked for a motion to approve the minutes and Jill Pruett made such motion. Lynn Filla-Clark seconded the motion and the Board unanimously approved the revised minutes at 7:09 p.m.

- IV. **Treasurer’s Report:** Paul Meek reported the following:

Total cash receipts during the month of December were \$8,165; total disbursements were \$14,600.

The primary sources of cash were: Cheesecake payments - \$6,092; Parade Fees - \$525; Market Day and Jewel Shop & Share - \$646; and Steak ‘n’ Shake Fundraiser - \$368.

The major categories of payments during the month were: Minnesota Hotel partial payment - \$6,500; Cheesecake purchases - \$4,158; Marching Band ice & water - \$516; Hawaii Trip refunds - \$900; and Patches - \$1,187. There are still outstanding charges for the Minnesota hotel bill.

Total cash on hand as of December 31, 2008, equals \$60,575.

- V. **Financial Secretary’s Report:** Laura Sorce reported the following:

The balance in Student Accounts, as of November 30, 2008, was \$11,794.48. Revenue in December was for November Market Day (\$201.62) and Cheesecakes (\$564.25). Total revenue for the month of December was \$765.87. There were no expenses in the month of December.

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The balance in Student Accounts, as of December 31, 2008, is **\$12,560.35**.

VI. Band Directors' Report: Craig Roselieb & Ron Hornish reported on the following:

- A. Washington DC Trip: The Board of Education did not approve the proposed trip to Washington DC due to an issue involving incoming 8th graders travelling with the Band in June 2009. The trip has, therefore, been cancelled. Mr. Roselieb invited Board members to email him any suggestions for a future Band trip and these will be discussed at the next Booster Board meeting, along with any additional trip proposals the Music Department may have.
- B. 2009 Marching Mustangs: Section leader clinics will take place on Saturday, January 10, 2009. The 2009 program will feature music by Brian Balmages, subject to contact agreement. Marching Mustangs recruitment night is Tuesday, February 3rd.
- C. Concert Bands: Following are concert band calendar additions:
- Monday, January 26 – Guest Band from Doane University with Jay Gilbert, Director: Wind Ensemble 4th Period.
 - Thursday, February 12 – Guest Conductor Ron Polancich with Wind Ensemble & Concert Band. Mr. Polancich will run clinics with Wind Symphony & Symphonic Band.
 - Saturday, February 21 – Midwest Music Festival: Wind Ensemble.
 - Saturday, February 21 – Metamora Festival: Wind Symphony. This is a non-competitive festival where the band will play for a panel of 4 judges (all Band Directors) followed by a ½ hour clinic conducted by one of the judges. There will also be a performance either by the top band from Eastern or the second band from ISU.
 - Saturday, March 2 – IHSA Solo & Ensemble Festival for selected students
 - Saturday, March 21 – Northwestern/North Shore Music Festival: Wind Symphony. A non-competitive festival with 10-12 bands performing in the concert hall on the Northwestern campus followed by a clinic with one of the 3 Northwestern Band Directors. The North Shore Concert Band, a professional band, will perform at the festival. The North Shore Concert Band annually invites nominated High School students to perform with them at their concert. Lauren Wood, Danny Jama, Matt Kowalski, Emily Guy & Caitlyn Foley are the students who will perform with the Band on February 15 at Northwestern University at 3:00 p.m. Student tickets cost \$5.00. Further information will be shared with Band students.
- D. Mr. Roselieb thanked the volunteers who helped clean up the Band Room in December.
- E. Monika Cunningham asked the Band Directors to consider designating one of the Marching Band practices as Picture Day and advising her of the date decided upon.

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VII. President's Report: Cathy Jama reported the following:

- A. FOFA: Due to the Holidays, Glenn Williams, Gloria Salazer, President of FOFA, Margaret Buhtanic, Choir Booster President and Cathy Jama did not have an opportunity to meet in person, however, with regard to FOFA activities, they will be starting their cookie fundraiser prior to Spring Break with delivery just shortly thereafter. Marilyn Bottorff will once again be assisting FOFA with this fundraiser. As soon as more information is received, Cathy will pass it along. With regard to IMEA profits, the day made approximately \$1,500 which will be split three (3) ways amongst the groups. Marilyn Bottorff has a senior student so looking for a replacement for the FOFA Representative position.
- B. Band Room Clean-Up: Several Booster members, along with a couple of students, cleaned, purged and organized the Band Room. All of the Booster items are now contained in the loft. Thanks were given to Lynn Filla-Clark, Alene Ackerman, Kristen Meek and Gary Kral for taking the time to work on this project. Gary Kral constructed a rack for the Color Guard Flags which houses all of the flags in an upright position. However, for the Color Guard "corner" it still needs to be determined what is still needed and Craig Roselieb will ask Beth to go through this merchandise - Color Guard Booster Members were asked to do the same. The Uniform Coordinators were asked to see if there is any way to consolidate some of the shelf space so that Music Bowl containers can be placed on the top shelf. Band Room Clean-Up is an ongoing project and most likely it will need to be done again next year. Thanks were also given to the following students who also assisted and they will be receiving two (2) service credits for a job well done: Kevin Kral, Jenny Clark, Danny and Marissa Jama.
- C. Job Descriptions: Thanks were given to those Board members who had already forwarded their position descriptions and those who have not yet submitted these were asked to do so as soon as possible.
- D. Carrabbas Fundraiser: The first (of hopefully many) fundraiser at Carrabbas is scheduled for Saturday, January 10th from 11:30 a.m. to 1:30 p.m. The price per person is \$15.00 (not including gratuity). Reservations need to be submitted, with payment, by Wednesday, January 7th. Bob and Kathy Schreck have graciously offered to host the event.
- E. Grant Commission: Cathy attended the Grant Commission's deliberation session and shared with the Board how they feel about Music Bowl - they like what we do and support our efforts.
- F. West Suburban Head & Neck Specialists: This Company has offered custom earplugs for Marching Band students. Studies show that the risk of hearing loss for Marching Band students is high, especially for Drum Line students. For those wishing further information, please contact Cathy Jama directly.

VIII. Vice President of Membership's Report: Alene Ackerman reported the following:

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- A. Marching Mustangs: As of 01/01/2009, 119 students were registered for the 2008 Marching Mustangs. A total of \$53,151.85 in payments has been collected. A total of \$0 remains to be collected. All contracts, health forms, and insurance card copies have been submitted.
- B. General Band: As of 1/1/09, a total of \$4,600.00 in Booster membership dues has been submitted for the 2008-09 school year. One deposit totaling \$250.00 in Membership fees was submitted to the Treasurer for December. There are currently 91 students whose families have joined the Mustang Band Boosters. All officers of this organization have paid the band membership fee for this.

IX. Vice President of Ways & Means Report:

- A. Cheesecake Fundraiser: Lynn Strantz informed the Board that a total of 408 cheesecakes were sold at this year's fundraiser, realizing a Band profit of \$978.75. Band student profit allocation totaled \$564.25, with Orchestra & Choir student profit allocation totaling \$391.50.
- B. Butter Braids Nadine Bahaveolos will be coordinating this year's butter braid fundraiser. Butter braid samples will be available at both of the February concerts. Orders will be due by February 25 with delivery scheduled for March 14.
- C. Market Day (Laura Feste/Genelle Williams): No report.
- D. Store Fundraisers (Ellen Casey): No report.
- E. Restaurant Fundraisers (Debbie Spiewak/Marilyn Bottorff): A luncheon fundraiser will take place at Carrabbas on January 10, 2009. Panda Express will be approached to see if they will agree to hosting a fundraiser.
- F. Band Merchandise (Kristin Meek): No report

X. Parent Coordinators' Reports: Joe Strantz reported on the following

- A. 2009 Pursue Jazz Festival: On Friday, January 16, 2009, both Jazz Lab Band and Jazz Ensemble will depart for Purdue University for the 20th Annual Jazz Festival. On Friday evening, the students will hear a concert with the renowned Mingus Big Band. On Saturday, both bands will compete in separate rooms and receive adjudicator feedback. More than 70 schools from 3 states will participate in this regional event.
- B. 2009 Jazz Café: Starting at 6:00 p.m. on January 22, 2009, audience goers will be treated to the annual Jazz Café. In addition to the two DGS Jazz bands, groups from Eisenhower, Jefferson, Lakeview and O'Neill will perform in a semi-formal atmosphere in the DGS Cafetorium. Charitable donations this year will be collected for Potter's for Peace and ceramics will be up for silent auction.

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- C. NIU Jazz Clinic/Concert: On Friday, February 6, 2009, in addition to the renowned NIU band interacting with DGS jazz musicians, internationally acclaimed trumpeter Lew Soloff will perform with the NIU Jazz Ensemble.
- D. DGS Jazz Ensemble to perform at Hackney's: On Wednesday, February 18, 2009 the DGS Jazz Ensemble have been invited to open for the professional group BRASS TRACKS JAZZ ORCHESTRA at Hackney's, located at 123rd & LaGrange. The DGS students will perform a short set, then students and parents will be able to sit and listen to the main act.

XI. Vice President of Communications Report: Kathy Gabric reported the following:

- A. Mustang Band Fanfare: Submissions for the February 2009 issue are due on January 15th.
- B. Website: No report.

XII. Volunteer Coordinator's Report (Mike Hutton):

No report.

XIII. Social Activities Coordinator (Deb Stanger):

Upcoming events: Jazz Café in January and Band concerts in February.

XIV. Equipment Coordinator's Report: Gary Kral reported the following:

The following equipment/items maintained/repaired:

Loft

Installed rack for storage of Color Guard equipment. Metal bracing, wood, and paint donated. Hardware and other supplies purchased.

The following equipment/items pending:

Equipment:

1. Replace wood decking on scaffold – plywood in trailer already
2. Repair extra tire for marimba cart

Trailer:

1. Install non-slip strips on trailer ramp
2. Skid plates for back of trailer

Miscellaneous

1. Repair two (2) tube amplifiers – done
2. Repair Rotary speaker

XV. Marketing/Public Relations Report: Jill Pruett reported the following:

- A. Empty Bowls Project: Articles have been placed in the Triblocal both online and hard copy on this project.

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B. Jazz Café: Jill reported she is working on a jazz teaser for the Jazz Café article written by Glenn Williams.

XVI. Videography (Ed Kopytko & Matt Luetger): Matt Luetger reported:

Following requests for Marching Band DVDs, Matt will send out an email with information on this format availability and cost.

XVII. History/Traditions Secretary's Report (Mike Klimczak)

No report.

XVIII. Uniform Coordinators' Report: (Terri Vanderjack & Cheri Kirkpatrick)

Mr. Roselieb informed the Uniform Coordinators that the Marching Band will need to wear their uniforms for the Woodridge Memorial Day Parade.

XIX. Music Bowl Coordinator's Report. Lynn Filla-Clark reported the following:

1. Grant evaluation and supporting documentation has been submitted to the Village of Downers Grove; just waiting for the check.
2. For next year's grant, the Grants Commission recommended that we receive the \$5,000 we requested. The Village Board will decide on all the grants at their meeting this month.
3. The date for next fall's Music Bowl is Saturday, October 17, 2009. "Save the date" emails to past participating bands that we have email addresses for have been sent. "Save the Date" postcards for all bands will be sent later this month.
4. Cathy Jama has agreed to contact past sponsors for next fall's Bowl to get those in process. Question came up last fall about students receiving the 10 percent in their accounts for sponsors, as they do for program ads. For new sponsors, the 10 percent will still be given, but not for past sponsors.
5. Last month, left off one position needing a shadow: Publicity. A Music Bowl Co-Chair still needs to be recruited.

XX. Miscellaneous, Unfinished Business & New Business

A. Nominating Committee: The Executive Board unanimously approved the following Board members as the Nominating Committee: Karen Rooney, Alene Ackerman & Tina Jones.

Cathy Jama polled the Board members present at the meeting on whether they would be continuing through the 2009/2010 season or if the Board needed to find a

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- replacement volunteer. This information will be forwarded to the Nominating Committee members along with any Job Descriptions received.
- B. Freshman Open House: Freshman Open House is scheduled for Monday, January 26th and Wednesday, January 28th. The necessary paperwork to pass out to the parents and students is being gathered and the Board members were invited to electronically submit to Cathy Jama any additional information they would like to see included in the packet. An email will be sent out closer to the dates asking for volunteers to work in the Field House to answer any questions, recruit new members, etc. A DVD player/TV to show the Season Video will be in place at the Open House. Mr. Roselieb agreed to submit a tentative calendar for inclusion in the packet.
- C. 2009/2010 Budget Committee Meeting: The Music Bowl Finance Committee, Alice Luetger, Laura Sorce, Cathy Jama, Craig Roselieb will meet prior to the Budget Committee's meeting to prepare next year's budget, for presentation at the March Booster meeting.

XXI. Announcements

The next Booster meeting will be held on Monday, February 2nd, 2009 at 7:00 pm in the Orchestra Room.

XXII. Adjournment

The meeting adjourned at 8:33 p.m.