

Community High School District 99 – South Campus
Mustang Band Boosters
March 9, 2009 – Minutes

- I. The meeting was called to order by President Cathy Jama at 7:04 p.m. Board Members in attendance were Cathy Jama, Karen Rooney, Alene Ackerman, Paul Meek, Laura Sorce, Lynn Strantz, Jill Pruett, Deb Stanger, Terri Vanderjack, Mike Hutton, Mike Klimczak, Lynn Filla-Clark, Gary Kral, Craig Roselieb, Nadine Bahaveolos, Jan Petrukovich, Maria Garza, Rita Bair, Jan Colip, Joe Strantz, Lita Proksa, William Glenn Clark, and Matt Luetger.

Guests: Student Band President, Jennifer Dust, Nina Fortin, & Wally Olewinski

Cathy Jama introduced Wally Olewinski, who will be taking over as Volunteer Coordinator next year, and Nina Fortin, who will be working with the Stadium Co-Chairs for the 2009 Music Bowl.

II. **Student Band President Report:** Jennifer Dust reported on the following

- a. The first Marching Band meeting of the 2009/2010 season had taken place and students were looking forward to beginning practices.
- b. Concerts for all bands had taken place in February and students are confident with their growth.
- c. IHSA performances took place on March 7 and students who participated enjoyed the experience.
- d. Jennifer is organizing the Band Library and expects this to be completed prior to her graduation.
- e. Andrea Swick, clarinetist, will be taking over as Band President next year.

III. **Approval of Minutes:** The January 5, 2009, meeting minutes were presented to the Board for their approval. Terri Vanderjack made the motion to approve, seconded by Laura Sorce, and the Board unanimously approved the minutes at 7:12 p.m.

The February 2, 2009, meeting minutes were presented to the Board for their approval. Karen Rooney made the motion to approve, seconded by Gary Kral, and the Board unanimously approved the minutes at 7:12 p.m.

IV. **Treasurer's Report:** Paul Meek reported the following:

Total cash receipts during the month of February were \$610, while total cash disbursements were \$3,943.

The primary sources of cash were as follows: Purdue Jazz Trip Student Payments - \$210; Booster Dues - \$300.

The major categories of payments during the month were: Concert Microphones - \$1,723; NIU Jazz Event - \$1,750; Scholarships for Student Lessons - \$200.

Total Cash On Hand at February 28 = \$63,575.

2009/2010 Budget: Paul Meek presented the proposed budget for both General Band and Marching Band to the Board and explained how various line item estimates were

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determined. The budget will be presented to the Board for formal discussion and approval at the April 2009 meeting.

Thanks were given by Cathy Jama to the Budget Committee for their hard work.

V. Financial Secretary's Report: Laura Sorce reported the following:

The balance in Student Accounts, as of January 31, 2009, was \$11,701.35. Revenue in February came from the December Market Day sale, totaling \$172.41 in deposits. Deductions were taken for Marching Band payments, NIU Jazz Concert Tickets, and for Music lessons/Expenses. Total expenses in the month of February were \$180.

The balance in Student Accounts, as of February 28, 2009, is **\$11,693.76**.

VI. Band Directors' Report: Craig Roselieb & Ron Hornish reported on the following:

A. Spring Break 2010 Trip: A tentative schedule for a trip to Florida was presented to the Board and Mr. Roselieb invited members to comment on it before the end of the meeting. Costs will be available later in the month and presented to the Board at the April meeting to approve the plans and to present to students and their families. A fully refundable airline deposit of approximately \$50 per student will be needed to secure airline price. School Board approval for the trip will not be given until September and Mr. Roselieb does not think there will be any issues with obtaining this approval.

B. 2009 Marching Mustangs: Recruitment for the 2009/2010 Marching Mustangs currently lies at 135 students, with the possibility that more students will enroll. There has been great enthusiasm shown at the initial rehearsals. Calendar Date Changes so far are:

- September 3 rehearsal has been moved to Friday, September 4, 2-5 p.m. due to Open House;
- September 17 rehearsal is limited from 6-7:30 p.m., and after school Friday; September 18, 3:30-5 p.m., with dinner provided;
- October 13 rehearsal moved to October 16 – 3:30-6:30 p.m. due to IMEA Auditions;
- Possible date rehearsal date change from October 20 to October 19 due to the fall choir concert; and
- All dates will be finalized by end-April/mid-May.

C. Concert Band Additions:

- **Sunday, April 26, 2009** - Concert by the North Shore Concert Band here at DGS in the auditorium at 3 pm. Tickets are free.
- **Saturday, May 9** – Wind Ensemble to Super State Band Fest at U of I – depending on acceptance of Audition Tape.

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- **Friday, March 20** – Wind Symphony clinic date was changed to Friday, from Saturday, March 21 by the NU people - 2 or 3 chaperones are needed if possible.
- **Tuesday, March 24** - Symphonic Band Field Trip to Vandercook College of Music in Chicago during the school day from 8 am to 3 pm. 2 parents chaperones would be helpful if available.

D. 2009 IHSA Solo & Ensemble Festival:

- A Press Release for the 17 students who received ratings of I II and III at the IHSA Festival on March 7, held at Bolingbrook High School will be submitted to the local papers. Medals were awarded who received ratings of I & II.
- The students will be asked to share their experience in an article for the Fanfare.
- DGS Solo & Ensemble will be limited to just classroom grades and not ratings. Pins will not be given in order to save on budget in lieu of IHSA event availability in the future.
- Chamber Music and groups added also to allow further opportunities for student chamber music other than DGS and IHSA event.

E. 2009 Concert Band Registration & Auditions Nearly Complete:

- The first round of Wind Sympathy/Wind Ensemble auditions have been completed and the scores are posted by Student ID # on the Band door.
- The second round will be completed at the end of March.
- Registration numbers for band are up from last year for Freshman and Upperclassman students.
- The 8th grade auditions have all been completed.

VII. President's Report: Cathy Jama reported the following:

- A. FOFA: Glenn Williams, Gloria Salazer, President of FOFA, Margaret Buhtanic, Choir Booster President and Cathy Jama met on February 26th to calibrate on the upcoming Fine Arts activities. For fundraisers, the Band Boosters will be receiving a check for those students who participated in the Poinsettia sale and the funds will be deposited into the Student's accounts. FOFA has started their cookie/popcorn fundraiser on Friday, March 6th. This is FOFA's largest fundraiser which goes towards their scholarships. FOFA is currently accepting applications for scholarships for summer study programs or equipment purchases and the application may be found on the FOFA website. The deadline for submission is March 24th. Gloria Salazar would like to enlist the help of Mike Klimczak, at his convenience, to assist her in setting up some e-mail distribution lists. FOFA's membership dues are down this year and discussion took place on ways to somehow combine the Booster Fees with the FOFA membership dues. The suggestion was to add a line to our form for a contribution to FOFA. The Board discussed this and suggested it be considered again before next year's band applications process takes place. The choir will be planning a fundraiser at Carrabba's later this year and the Band would also like to

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- host another fundraiser there too. Dates will need to be coordinated with Choir in order that that both groups can reap the benefit of this fundraiser.
- B. Voting of 2009/2010 Board Members. Cathy Jama thanked the Nominating Committee, Alene Ackerman, Karen Rooney and Tina Jones for doing an outstanding job in recruiting members for next year's Board and Music Bowl Committee.
- C. Band Scholarships: Applications for 8 Scholarship have been received for private lessons. All families have been notified of their award. The scholarships will not be paid out until proof of the private lessons is received and student credits are achieved. Congratulations were given to all recipients. Marching Band scholarship applications opens on March 15, with applications being due on April 15.
- D. Post Office Box: In order to streamline the process for Music Bowl paperwork, the Band Boosters have rented a post office box at the Downers Grove Post Office for one year. It was felt that this would help alleviate the missing payments for sponsorships, program ads and band applications that were experienced last year. The Board will receive a report on this new process after this year's Music Bowl. If it works, it may make sense to expand it for all of the Booster mail.
- E. Fundraisers: Thanks were given Nadine Bahaveolos for another successful butter braid fundraiser and also to Debbie Speiwak for arranging the Noodles & Company fundraiser.
- F. 2009/2010 Budget: As discussed earlier, the budget for next year was somewhat of a challenge due to income being reduced in all aspects of the organization and the increase in student participation in Marching Band. However, the Budget Committee was able to develop a budget that will meet the needs of our organization for the upcoming year.

VIII. Vice President of Membership's Report: Alene Ackerman reported the following:

- A. Marching Mustangs: As of 03/09/2009, 135 students were either registered or expected to register for the 2009 Marching Mustangs. . A total of \$7,850.00 in payments has been collected. A total of \$52,900.00 remains to be collected. 119 Intent forms, 104 contracts, and 89 health information forms have been submitted. Another 16 intent forms are expected to be submitted.
- B. General Band: As of 3/9/09, a total of \$4,700.00 in Booster membership dues has been submitted for the 2008-09 school year. One deposit was submitted to the Treasurer totaling \$50.00 in Membership fees for February. There are currently 93 students whose families have joined the Mustang Band Boosters. All officers of this organization have paid the band membership fee for this school year.
- C. New Membership Business: Award of service credits was discussed and examples were given of students receiving one credit for light work versus students receiving one credit for "hard" work. It was agreed that the award of service credits, and the

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amount of that award, be at the discretion of the parent or Director who is awarding credits.

IX. Vice President of Ways & Means Report:

- A. Butter Braids (Nadine Bahaveolos): A total of 177 butter braid orders was received from 22 students. Top sellers were: Kristin Benes – 48; Mark Luetger – 22; and Kelly Lamorena – 12. Each will receive additional butter braids (3, 2, and 1, respectively) for their efforts. Total profit from this fundraiser is \$670. Order pick-up is on Saturday, March 14, from 8:30-10 a.m.
- B. Market Day (Laura Feste/Genelle Williams): The last Band Market Day this school year is Saturday, April 18th, with orders due by Wednesday, April 15 at 10:00 p.m.
- C. Store Fundraisers (Ellen Casey): December's Jewel .Shop & Share realized a profit of \$123.48 and January's Shop & Share realized a profit of \$71.90.
- D. Restaurant Fundraisers (Debbie Spiewak/Marilyn Bottorff): The Noodles & Company fundraiser realized a profit of \$286.25. The last fundraiser will be held at Panda Express on 75th Street on Wednesday, April 22.
- E. Plants: Order forms have been posted on the website (under the Fundraiser link) and were also made available at the February Concerts. Work is progressing on making final changes to the master order form and adding details about new plant offerings. It is expected that this will be completed by March 14.

X. Parent Coordinators' Reports:

- Jazz: Joe Strantz reported the following:
 - A. Mundelein Jazz Festival: On Saturday, March 14, 2009 the Jazz Ensemble, Jazz Lab Band, and Jazz Combo performed at the Mundelein Jazz Festival. In addition to receiving adjudicator feedback and a performance rating for the day, students enjoyed the music of the Mark Colby Quartet.
 - B. Spring Jazz Concerts: There are two up-coming spring jazz events to mark onto your calendars: Thursday, April 30, 2009 at 7:00 PM in the Auditorium; and Tuesday, May 26, 2009, at 6:00 PM at Fischel Park.

The above two events are annual audience favorites and will bring a “swinging” close to the musical year.

- C. Thanks: Glenn Williams who was not present at the meeting expressed special thanks to Joe Strantz for coordinating aspects of the Jazz Café and the Purdue University Jazz Festival. Thanks were also given to the myriad of parents who worked to set-up and tear down. These events are essential to the DGS jazz performance calendar and are made possible only through avid parent support.

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D. JAZZ FOR 2009-2010: During the registration process, 80 student musicians registered for the two jazz bands. Currently, the plan is to have two standard curricular jazz bands meeting every day early bird period. If student interest continues to be strong in the fall after auditions, a third ensemble, Jazz Workshop, will meet one day a week after school from November until April. Depending on performance viability of this ensemble, they could potentially perform at three concerts next year (December, Jazz Café, and April.) More details about this plan and the process will unfold *after* the auditions take place during the first week of school in August of 2009.

- Kiwanis Peanuts: Mike Hutton and Mike Klimczak confirmed that this year's Kiwanis Peanut sale date is same weekend as the Marching Band's Minnesota trip. Due to the trip and the possibility of less parents being able to volunteer, the Board discussed plans to start publicizing the effort further in advance and approach other non-marching band families and possibly to other groups to help out with the sale.

XI. Vice President of Communications Report: (Kathy Gabric)

- A. Mustang Band Fanfare: Articles for the April Fanfare are due by March 15th. Please send your article(s) to Kathy Gabric.
- B. Website: Mike Klimczak reported that work continues to make minor modifications to Main website, and to the newly added 2009 Music Bowl site, as issues are identified. Mike has updated the website and email distribution program with names and addresses of the new Music Bowl chairpersons. Upon approval of new Board slate, he will add names and email addresses of new members to the current list and start preparations to remove retiring members after the May Boosters meeting.

XII. Spring Banquet (Lita Proksa/Tina Jones)

The Spring Banquet, scheduled for April 23rd in the Cafetorium, will be catered by Buona Beef. An email will be sent to everyone with the invitation and other information by March 13th.

XIII. Volunteer Coordinator's Report (Mike Hutton):

No report.

XIV. Social Activities Coordinator (Deb Stanger):

Deb Stanger has met with the incoming Social Committee Chairs and covered the responsibilities and duties of the position.

XV. Equipment Coordinator's Report (Gary Kral):

No report.

XVI. Marketing/Public Relations Report: Jill Pruet reported the following:

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Four articles were placed with TribLocal over the past month. These included three jazz stories – Jazz Café, Purdue Jazz Festival and the NIU Jazz Fest; and one Fine Arts story.

XVII. Videography (Ed Kopytko & Matt Luetger)

No report.

XVIII. History/Traditions Secretary's Report (Mike Klimczak)

No report.

XIX. Uniform Coordinators'/Color Guard Coordinators' Report: (Terri Vanderjack & Cheri Kirkpatrick) (Jan Petrukovich & Maria Garza)

No report.

XX. Music Bowl Coordinator's Report. Lynn Filla-Clark reported the following:

1. Letters and applications have been sent to past participating bands. To date, 3 applications have been returned – Lake Park, Lincoln-Way Central, and Lemont.
2. Letters to all bands on the Music Bowl mailing list are being updated and will be sent out with applications later this month. This is a fairly large mailing, so there will likely be an envelope stuffing party for students to help out with, for service hour credits. No date has yet been set.
3. Status of Judges – All of the judges slots have been filled. Ten of last year's judges are coming back. The 2 new ones are for Color Guard (Jeff Stout from the Minneapolis area) and Percussion (Kevin Lepper from Vandercook). Commitment letters will be sent to judges within the next week.
4. All Music Bowl correspondence will be mailed to the Post Office Box at the main Post Office in Downers Grove. Cathy Olewinski and Lynn Filla-Clark will be responsible for checking the PO Box logging the mail.
5. One change on Music Bowl Committee members – Kathy Gabric and Mike Klimczak will be handling the Music Bowl website and it is now a part of the Band Boosters Website.
6. There is still a need for a Concessions Co-Chair and someone to shadow Jill Pruett for Publicity.
7. The first Music Bowl meeting will be scheduled for sometime during the next 2 – 3 weeks (the plan is to hold it before Spring Break).
8. Recording of judges' comments, for the first time, will be done utilizing a digital recording system this year. The device used records to flash drive. This will save on the purchase of the micro cassettes that have been used in past years.

XXI. Miscellaneous, Unfinished Business & New Business

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- A. Nominating Committee: Ballots were passed out and Board members voted on the 2009/2010 slate of candidates for the Executive Board - both the Executive Board and General Board were allowed to vote. Twenty-one Board members were unanimously voted in – there was a single write-in. The Nominating Committee reported that the slate for the Executive Board, as presented, was approved.
- B. Bank: Cathy Jama told the Board that she will be bringing a proposal to them next month to change banks.
- C. Heritage Fest: Although Heritage Fest has been cut to three days for 2009, the Village of Downers Grove would still like the Marching Mustangs to help with vendor support during the event. The fee payable by the Village has been reduced from \$1,500 last year to \$1,000 this year but the Board agreed that it should go ahead and calendar Heritage Fest for the Marching Mustangs.

X. Announcements

The next Booster meeting will be held on Monday, April 6th, 2009 at 7:00 pm in the Orchestra Room.

XI. Adjournment

The meeting adjourned at 9:04 p.m.