

**Community High School District 99 – South Campus  
Mustang Band Boosters  
April 6, 2009 – Minutes**

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- I. The meeting was called to order by President Cathy Jama at 7:01 p.m. Board Members in attendance were Cathy Jama, Kathy Gabric, Karen Rooney, Alene Ackerman, Paul Meek, Laura Sorce, Lynn Strantz, Jill Pruett, Deb Stanger, Cheri Kirkpatrick, Mike Klimczak, Lynn Filla-Clark, Cathy Olewinski, Gary Kral, Craig Roselieb, Ron Hornish, Renate Allelujka, Amy Masek, Jan Petrukovich, Joe Strantz, Lita Proksa, Tina Jones, Matt Luetger, and Glenn Clark.

Guests: Student Band President, Jennifer Dust, Andrea Swick, 2009/2010 Band President, Gloria Salazar, FOFA President, Bob Schreck, Wally Olewinski & Nina Fortin.

Cathy Jama introduced Gloria Salazar, FOFA President, who addressed the Board on FOFA (Friends of Fine Arts) are and what their role is. During her presentation, Gloria highlighted the following:

- FOFA's mission is to assist in collaborative efforts to help Fine Arts at DGS.
- The organization was formed 10 years ago, and supports all entities that comprise Fine Arts, including Choir, Orchestra, Band and DGS Art programs.
- FOFA promotes collaboration between all Booster organizations for the betterment of all.
- There are few actual members of FOFA and the organization depends largely on fundraisers and donations for revenue.
- FOFA revenue is used to contribute towards the cost of various initiatives, examples of which are: guest appearances of music ensembles; IMEA all state ticket underwriting; co-sponsoring custom compositions for wind ensemble and the choir's a capella group.
- FOFA also provides scholarship support: Needs-based scholarships for lessons or classroom fees, as defined by the school district, which \$1,100 was donated in 2008/2009 (these scholarships are distributed "blind"); merit based scholarships, for which there has been a 33% increase in applications this year; and summer study programs &/or equipment purchases.
- FOFA distribute around \$3,500 in funds, with major allocation of these for capital expenditures.
- The organization works with the Fine Arts Chair on wish lists. Examples of music related contributions include: the iPod recorder mixer; music stands; projection systems, etc. Over the past 2 years FOFA has contributed to the Booster music fund in the amount of \$500 per year towards the purchase of instruments.
- FOFA sponsors the Holiday concert, which features all of the fine arts departments. This is supported by concert CD & poinsettia sales.
- On average 52 families make donations each year to FOFA, bringing in \$8-10,000 in revenue.

Cathy Jama thanked Gloria for her illuminating presentation and encouraged all Booster members to support FOFA's efforts.

II. **Student Band President Report:** Jennifer Dust reported on the following:

- a. Jennifer introduced Andrea Swick, clarinetist who will be taking over as Band President next year.

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- b. The Symphonic Band recently performed at Vandercook.
- c. Rehearsals for the musical were in progress.
- d. The Marching Band is already in rehearsal for the 2009/2010 season.
- e. Jennifer was asked to promote the Marching Band t-shirt design for this year's show. Specifications included: a 5 color limit and the graphic not be too detailed and need to be transferable. Submissions need to be dropped into the digital drop box, with hand-drawn scanned.
- f. Student volunteers will be needed in early-May to help with a Music Bowl mass mailing; and for helping with the Plant Sale delivery and distribution on May 2<sup>nd</sup>. Service points will be awarded for each event.

III. **Approval of Minutes:** The March 9, 2009, meeting minutes were presented to the Board for their approval. Karen Rooney made the motion to approve, seconded by Mike Klimczak, and the Board unanimously approved the minutes at 7:20 p.m.

IV. **Treasurer's Report:** Paul Meek reported the following:

Total cash receipts during the month of March were \$13,162, while total cash disbursements were \$6,288. The primary sources of cash were as follows: 2009 Marching Band Payments - \$8,350; NIU Jazz Event Ticket Payments - \$1,299; & Butter Braids Payments - \$1,947.

The major categories of payments during the month were: Purdue Jazz Trip Hotel - \$1,482; Scholarships for Student Lessons - \$600; Spring Banquet Deposit - \$827; Butter Braid Payment - \$1,250; & Student Account Payments – 660.

Total Cash On Hand at March 31 = \$70,612

**2009/2010 Budget:** Paul Meek presented the proposed budget for both General Band and Marching Band, including an additional budget column based on an enrolment level of 130 students to Marching Band. Discussion followed on the line items for Uniforms and Water, and the President shared information that the Youth In Music Coordinator had secured a hotel rate of \$89 per night for this year's competition. The budget was then presented for approval by the Executive Board. Lynn Strantz made the motion to approve the 2009/2010 Marching Mustangs budget at the 130 student enrolment level, seconded by Lynn Filla-Clark, and the Executive Board unanimously approved the motion at 8:37 p.m.

V. **Financial Secretary's Report:** Laura Sorce reported the following:

The balance in Student Accounts, as of February 28, 2009, was \$11,693.76. Revenue in March was from February Market Day and Butter Braids, totaling \$392.18. Expenses in March were for music lessons/expenses, field trips to Northwestern and Vandercook, Marching Band payments, and the spring banquet, totaling \$1,009.99. The balance in Student Accounts, as of March 31, 2009 is **\$11,075.95**.

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Laura reported that she was working with Paul Meek to resolve a \$20 discrepancy; deposits from poinsettia sales were awaiting a check to be cut; and that the 2008 monies from Bike & Hike for Mike has not yet been received.

**V. Band Directors' Report:** Craig Roselieb & Ron Hornish reported on the following:

**Upcoming Concert Dates**

1. April 30<sup>th</sup> Jazz Concert: The concert begins at 7:00 PM in the Auditorium, admission is free, and will feature the Jazz Lab Band, Jazz Ensemble and Jazz Combo. Additionally, the DGS Fine Arts Honors Program student musicians will have their original compositions and arrangements featured as part of this performance.
2. May 26<sup>th</sup> Jazz In Fishel Park: All four District 99 Jazz Bands perform - the DGN Lab Band and Jazz Ensemble, and the DGS Lab Band and Jazz Ensemble will each perform a 20-25 minute set. The evening will culminate with an All-Star Band from both schools performing two selections together.
3. April 26<sup>th</sup>, 2009 at 3:00 p.m. Northshore Concert Band: The Northshore Concert Band will perform in the DGS Auditorium. Free tickets are available from Mr. Hornish, Mr. Roselieb, or Mr. Williams. The performance, jointly sponsored by schools and music teachers from District 58 and District 99, will conclude with 12 student musicians from North, South, Herrick and O'Neill joining the NSCB on stage for a culminating selection.
4. April 21<sup>st</sup> District 99 Instrumental Recital: To be held in the DGS Auditorium and small theatre with students from both North & Sough High Schools.
5. April 25<sup>th</sup> ISU Festival: The Wind Ensemble will perform at the ISU Festival contest at either 6:30 p.m. or & 7:00 p.m.
6. Spring Break 2010 Trip: The following information was shared:
  - Cost - \$1,500 per student
  - Trip presented in Band Registration Packet
  - May 4<sup>th</sup> deadline for airline refundable deposit collection of \$75 per student to secure airfare
  - School Board approval to be requested in September
7. 2009 Marching Mustangs: Recruitment for the 2009/2010 Marching Mustangs is holding steady at 135 students. Plans are in the works for June mini-camps and Brian Balmages will be firmed up pending budget approval. Calendar date changes so far are:
  - a. September 3 rehearsal has been moved to Friday, September 4, 2-5 p.m. due to Open House;
  - b. September 17 rehearsal is limited from 6-7:30 p.m.
  - c. September 18 after school from 3:30-5 p.m., with dinner provided for AA night;

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- d. October 13 rehearsal moved to October 16 – 3:30-6:30 p.m. due to IMEA Auditions;
  - e. Still TBA - Possible date rehearsal date change from October 20 to October 19 due to the fall choir concert.
8. Concert Band Calendar Addition:
- Saturday, May 9: Wind Ensemble will **not be** travelling to Super State Band Fest at U of I.
9. 2009 Concert Band Registrations & Auditions Results:
- Emails will be sent to Middle School Directors along with information on registration packets.
  - Wind Ensemble/Wind Symphony results will be posted on the band room door by April 10<sup>th</sup>.
10. Band Banquet Plans:
- Plaques and numeral letter awards have been ordered and received.
  - Specialty awards and class awards will be voted on and ordered from Award Emblem Company.
  - Medals from IHSA will be presented at the banquet.
  - Scholarship information will be announced/awarded at the banquet. The Marching Band deadline is April 15<sup>th</sup> and the Shoemaker Scholarships will still be awarded.
  - Senior Video – Jennifer Dust is facilitating the Senior Award presentation and will delegate others to do the mock awards.
11. Fall Capital Budget Plans: The Directors will gathering quotes to present to the Board for approval of Music Bowl funds for the purchase of 3 Bass Clarinets, 1 Bari Sax and 1 Bassoon.

**VII. President's Report:** Cathy Jama reported the following:

- A. FOFA: Glenn Williams, Gloria Salazer, President of FOFA, Margaret Buhtanic, Choir Booster President met on March 27, 2009. Sue Utesh will be shadowing Margaret this year and will take over as Choir President for the 2009/2010 year. When we solicit volunteers for plant sale, please be sure to include them in the e-mail distribution when seeking volunteers for that day. April and May is when Choir is very busy with the Musical "Anything Goes" scheduled for April 16 – 19<sup>th</sup> and their show concert on May 14<sup>th</sup> and 15<sup>th</sup>. Choir is in the process of selling ads that will be placed in the Musical's Playbill and the Concert Show Programs. In order to show our support, the Band Boosters have purchased a half page ad. FOFA is discussing as a future fundraiser the selling of mulch to compliment and take place at the same time as the plant sale.

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- B. Marching Band Scholarships: There is still time to apply for a Marching Band scholarship for the 2009/2010 school year. The application may be found on the website.
- C. Shadows for Board Members: Now that the 2009/2010 Board is in place, Cathy would like to continue seeking volunteers to shadow the current members for this upcoming year. There will be a new Board for the 2010/2011 school year and if we can get people to work with us now, it'll be an easier transition. If you work with volunteers who you think may want to join the Board, please ask them to shadow. If you are uncomfortable with asking, please let Cathy know and she will reach out to them.

**VIII. Vice President of Membership's Report**: Alene Ackerman reported the following:

- A. Marching Mustangs: As of 04/06/2009, 137 students were either registered or expected to register for the 2009 Marching Mustangs. A total of \$17,299.06 in payments has been collected. A total of \$44,350.94 remains to be collected. 128 Intent forms, 111 contracts, and 98 health information forms have been submitted. Another 9 intent forms are expected to be submitted.
- B. General Band: As of 4/6/09, a total of \$4,800.00 in Booster membership dues has been submitted for the 2008-09 school year. One deposit totaling \$100.00 in Membership fees was submitted to the Treasurer for March. There are currently 95 students whose families have joined the Mustang Band Boosters. All officers of this organization have paid the band membership fee for this school year.

As of 4/6/09, a total of \$50.00 in Booster membership dues has been submitted for the 2009-10 school year. I submitted one deposits totaling \$50.00 in Membership fees to the treasurer for March. There is currently 1 student whose family has joined the Mustang Band Boosters

**IX. Spring Banquet**

The deadline for reservations and payments is Monday, April 14<sup>th</sup>. 40 registrations were received before Spring Break. The Banquet will be held in the Cafeteria on Thursday, April 23<sup>rd</sup> with check-in at 6:00 p.m. and dinner at 6:30 p.m., followed by awards and presentations in the Auditorium.

**X. Vice President of Ways & Means Report**:

- A. Market Day (Laura Feste/Genelle Williams): The last Band Market Day this school year is Saturday, April 18<sup>th</sup>, with orders due by Wednesday, April 15 at 10:00 p.m. online. We're still looking for a co-chair to work with Tracy Danko ~ let Karen know if you're interested or know someone who may be.
- B. Restaurant Fundraisers (Debbie Spiewak/Marilyn Bottorff): The last fundraiser of the year will be held at Panda Express on 75<sup>th</sup> Street on Wednesday, April 22nd. School ends early that day due to Prairie State Exam.

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- C. Plants: Order deadline has been extended to Friday April 10<sup>th</sup>, pick up is Saturday May 2<sup>nd</sup> from 9:30 – 11:30 am. If you're available to help, please contact the plant chairs soon. Volunteers needed around 6:30 a.m.-11:30 a.m. Order forms were posted on the website (under the Fundraiser link) and made available at the February Concerts. Through March 27 (Friday before Spring Break) received 108 orders for approx. \$7500. Order deadline was extended through this week; orders are due to the vendor by Thursday, April 16.
- D. Amazon.com: This program has been discontinued and Mike Klimczak was asked to remove the link from the web site.

**XI. Music Bowl Coordinators' Report:** (Lynn Filla-Clark & Cathy Olewinski)

1. Bands

- No new applications have been received since last month's meeting, so the 3 bands participating so far are Lake Park, Lincoln-Way Central, and Lemont. Reavis emailed intent to participate & the application has been sent.
- Mass mailing to bands on the mailing list (that have not participated in the past) went out on 3/23, with 10 – 11 students helping for which each will receive 1 service credit.
- Work on updating letters for the last mass mailing to go out with applications in early May is in progress. This will be to all bands on the mailing list. Another envelope stuffing party for students will be held and service hour credits can be earned.
- U of I's competition is also on Oct 17 – this makes 3 competitions that day – DGS, Naperville Central, and U of I. This could affect the number of bands we have participating. [During discussion, the Band Directors mentioned that they did not consider this a problem as many bands who attend the Music Bowl are unlikely to also want to attend the U of I competition due to the differences in format and judging system.](#)

2. Judges - Judges' commitment letters were sent out last month; several (around 6) have signed and sent them back. Requests have been made to send them back by the end of this week.

3. College Band – Neither NIU nor ISU are available. One option is NW, but we'd be open to suggestions from other universities. Suggestions: Monmouth & McKendree, Lebanon IL – Dave Boggs, Director of Music

4. Music Bowl Committee –

- A Concessions Co-Chair is still being sought and someone to shadow Jill Pruet for Publicity.
- The first Music Bowl meeting was held on Monday, March 23. The primary purpose was to introduce new members, and recap our wrap-up notes from last year's Music Bowl. The meeting went well. Probably the biggest issue to work out this year is to work out coordination between Unit Movement, Stadium, and Parking. Last year

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was the first Music Bowl to be held following the new road and parking lot configuration, and some issues were encountered, including safety issues, that need to be addressed this year.

- The next meeting will be in May to plan the Parent Social. An email will be sent to check on those dates this week. Prior to meeting, committee members will be asked to think on the number of volunteers they will need for their sections.
- 5. School Administration - The first meeting with the school administration needs to be planned and should include directors, school administrators, the Music Bowl Co-Chairs and Cathy Jama.
- 6. Program ad materials are in the preparation stage, and are close to completion.

**XII. Uniform Coordinators'/Color Guard Coordinators' Reports**

- A. Uniforms (Terri Vanderjack/Cheri Kirkpatrick): Uniform fittings & re-fittings will start this week during 5A lunches and Marching Band rehearsals. The tentative plan was to have the freshman fitting day be on Saturday, May 2, but this will need to be rearranged due to Lakeview's trip to St. Louis. The schedule will be worked out with Mr. Roselieb.

The price of shoes has increased to \$35.00 for new shoes this year.

Many hat boxes will need to be purchased due to all of the rain last year. The process of replacing the ruined boxes has begun. It is estimated that 72 at \$3 each will be needed.

Student help with raincoats is needed & service credits will be awarded.

There is a need for a shadow for Terri Vanderjack, to take over 2010/2011.

Drum major uniforms: these need to be decided on before end of June as 6 weeks is needed between the time between order and delivery.

- B. Color Guard (Jan Petrukovich/Maria Garza): No report.

**XIII. Equipment Coordinators' Report (Gary Kral): No report.**

**XIV. Videography Report (Matt Luetger): No Report.**

**XV. Vice President of Communications Report: (Kathy Gabric)**

- A. Mustang Band Fanfare: The April Fanfare went out late March before spring break began.

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- B. Website: Minor modifications to the Main website continue to be made, and also to the newly added 2009 Music Bowl site, as issues are identified. A page was added to the Music Bowl site to list last year's Sponsors & Community Supporters.

A test page was added for online consolidated calendar using Google Calendar application. Web page calendar incorporates five (5) individual calendars, for Performing Bands, Jazz, Color Guard, Marching, and Band Boosters. Viewers can select which of the five calendars to show/exclude (default is to show all five). An email was sent to all Board Members to take a look at calendar page -- all positive reviews so far with some responders asking for additional details (how to incorporate into Outlook Calendar, etc.) Also being tested is a function to email calendar reminders; additional testing needed, and there may be a need to subscribe to the calendar to get event reminders.

**XVI. Volunteer Coordinator's Report** (Mike Hutton):

Thanks were given to the following parents for chaperoning the Wind Symphony performance at Northwestern University on March 20<sup>th</sup>: Howard Kotlicky, Anna Sojka & Rita Casper; and to the following parents for chaperoning the Symphonic Band performance at Vandercook College of Music in Chicago on March 24<sup>th</sup>: Nina Fortin & Amy Bonczkowski.

**XVII. Social Activities Coordinator** (Deb Stanger): No report.

**XVIII. Marketing/Public Relations Report** (Jill Pruett): No report.

**XIX. Parent Coordinators' Report**

A. Jazz (Joe Strantz): No report.

B. Kiwanis Peanut Day (Mike Klimczak/Mike Hutton): No report.

**XX. History/Traditions Secretary's Report** (Mike Klimczak): No report.

**XXI. Miscellaneous, Unfinished Business & New Business**: No report.

**XXII. Announcements**

The next Booster meeting will be held on Monday, May 4<sup>th</sup>, 2009 at 7:00 pm in the Orchestra Room.

**XXIII. Adjournment**

The meeting adjourned at 8:58 p.m.