

**Community High School District 99 – South Campus  
Mustang Band Boosters  
May 4, 2009 – Minutes**

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- I. The meeting was called to order by President Cathy Jama at 7:07 p.m. Board Members in attendance were Cathy Jama, Kathy Gabric, Karen Rooney, Alene Ackerman, Paul Meek, Laura Sorce, Lynn Strantz, Jill Pruett, Deb Stanger, Terri Vanderjack, Mike Klimczak, Lynn Filla-Clark, Gary Kral, Craig Roselieb, Ron Hornish, Jan Petrukovich, Maria Garza, Joe Strantz, Lita Proksa and Tina Jones.

Guests: Student Band President, Jennifer Dust and Andrea Swick, 2009/2010 Band President.

- II. **Student Band President Report:** Jennifer Dust reported on the following:

- a. Students are excited about the 2009/2010 Marching Mustangs season and all like this year's show
- b. Students are preparing for the upcoming band and choir concerts.
- c. All enjoyed the recent Jazz concert at DGS.
- d. Jennifer was asked to recruit student volunteers for the Band Room clean-up on June 3<sup>rd</sup>, following the final examinations. A lot of help is needed as the project will include instrument inspection and completion of the music library.
- e. Student volunteers will be needed the week of May 11th to help with a Music Bowl mass mailing. Lynn Filla-Clark will email details of the exact date & location once these are firm.

- III. **Approval of Minutes:** The April 6, 2009, meeting minutes were presented to the Board for their approval. Karen Rooney made the motion to approve, seconded by Jill Pruett, and the Board unanimously approved the minutes at 7:12 p.m.

- IV. **Treasurer's Report:** Paul Meek reported the following:

Total cash receipts during the month of April were \$43,587, while total cash disbursements were \$22,601. The primary sources of cash were as follows: 2009-2010 Marching Band & Booster Fees - \$21,185; Orlando Trip Deposits - \$2,400; Plant Sale Payments - \$19,227.

The major categories of payments during the month were: Plant Sale Payments - \$16,936; Spring Banquet Payments - \$2,358; Letter Awards for Spring Banquet - \$1,232; 2009-2010 Marching Band Advance Payments - \$1,300.

Total Cash On Hand at April 30 = \$91,599.

- V. **Financial Secretary's Report:** Laura Sorce reported the following:

The balance in Student Accounts, as of March 31, 2009, was \$11,075.95. Revenue in April came from the Poinsettia Sale and the Plant Sale, totaling \$4082.54. Expenses April were for Music Lessons/Expenses, Marching Band Payments, the Spring Banquet, Orlando trip deposits, Booster Fees, one transfer to Choir, and one IHSA entry fee. Total deductions were \$1,305.64.

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The balance in Student Accounts, as of April 30, 2009, is **\$13,852.85**.

Laura reported that she is still awaiting the Bike & Hike funds from the Samels.

**V. Band Directors' Report:** Craig Roselieb & Ron Hornish reported on the following:

1. Florida Trip – Intent Form – Deposit & Payment Information:

- a. Deposit collection of \$75 per student currently stood at 70 students (\$5,250). In order to confirm the trip at the advertised price, it would be necessary to send a deposit of \$50 per student, for 129 students, totaling \$6,450.

Following discussion, Jill Pruett made the motion to confirm the trip with Bob Rogers and submit a \$6450 deposit, seconded by Lynn Filla-Clark. The Board unanimously approved the motion at 7:24 p.m.

- b. Bike & Hike Scholarships to those who raised over \$150. These scholarships were originally earmarked for the Hawaii trip, now cancelled. Mr. Roselieb will follow up with the Samels to confirm if these scholarships are transferable to the Orlando trip.
- c. School Board approval for the trip will be requested in September.

2. 2009 Marching Mustangs:

- a. Numbers holding steady at 135 and counting. Alene Ackerman reported that there were 9 students who had signed the Intent form but who had not submitted the remaining paperwork nor any payments. Mr. Roselieb undertook to call the parents of these students, encouraging them to complete the paperwork and submit payment.
- b. Plans for June Mini-Camps and Brian Balmages participation at these are now final.
- c. The final calendar is now on the web site.
- d. Arrangements have been made for a special clinician, Dave Tippet, to be on hand on May 6<sup>th</sup> to help the horn line with sound and breathing. The fee is \$200 and will be paid from the 2010 Band Camp extras budget line item.

3. Fall Capital Budget Plans: At last month's meeting, mention was made regarding possible instrument purchase using Music Bowl 2008 funds. This initiative is now on hold.

4. Smart Music process to begin in June. Smart Music will be purchased and installed on 3 computers in the school. Section leaders will work with this program.

5. Student Activities Office Update: Due to the school budget for activities being spent, the Boosters have paid in advance for the following 3 contests: ISU (\$500); Morton

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(\$175); and Irondale (\$100). A reimbursement check from the Student Activities office will be requested on July 1, 2009.

6. 2010 Winter Guard: Discussions have opened for school support for Winter Guard activity.

**VII. President's Report:** Cathy Jama reported the following:

- A. 2009/2010 Board: Cathy welcomed all incoming Board members.
- B. Thanks: Thank were given to Lita Proksa and Tina Jones for a very successful Spring Awards Banquet, and to Mike Klimczak, Linda Maremont and Karen Rooney for another great plant sale fundraiser.
- C. FOFA: No report.
- D. Work Order Forms: All work order form for submission Jenny Davis' office need to be processed through one of the Directors or through the Booster President and they will ensure it is forwarded to the Student Activities office. With all of the different booster organizations throughout the school, it's easier for Jenny to keep track of things when it is filtered through the appropriate department.
- E. Summer Camp Scholarships: Applications are being accepted for the 2009/2010 school year. The application may be found on the website.
- F. Orlando Trip: Emails will be sent to all Band student parents who have not yet enrolled for the trip, encouraging them to do so.
- G. Football Tent: Glenn Williams met with Todd Cassens, Athletic Director and Jenny Davis to discuss the football tent sales for this upcoming football season. Glenn will be having another meeting in the near future, but feels that we will be able to continue with the football tent, but we may need to partner with the Athletic Boosters to maximum sales for both groups.
- H. Email Addresses: The 2009/2010 Booster roster was circulated and Board members were asked to note any corrections to their email address.
- I. June 1<sup>st</sup> Meeting: Due to a schedule conflict, Cathy requested that the June 1<sup>st</sup> Booster meeting begin ½ hour later, at 7:30 p.m. No objections were raised in this change to the start time.
- J. Instrument Purchase & Music Bowl Funds: Last month Craig Roselieb and the Directors expressed a need for some concert instruments due to the number of new students and/or student switching instruments. Music Bowl money was discussed briefly for the use of these concert instruments. The Bylaws are written to allocate the Music Bowl money for certain items for the use by the Marching Band only. There is some resistance to use Music Bowl money for instruments for the concert bands because the concert bands are a credit class and part of the school's curriculum. A discussion with the Directors regarding the level of support the

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Marching Band gets from the Student Activities Department was very informative. The school pays for all Marching Band competition fees, the buses to get the band to and from the competition and stipends for the Directors and Staff. The money for Student Activities comes from investments and because of the economy, the school's investments are suffering and the Student Activities budget is also very tight. The Boosters support all bands, and when the Director's make a request for something they need, the Boosters should make a decision that is right for the band student regardless of what band they are in. Lynn Filla-Clark mentioned that, although Music Bowl funds should primarily be used for Marching Band needs, due to the fact that 2008 Music Bowl was very profitable and that band contributions from other sources are tight, it seems only right to allocate funds where needed in the band program.

**VIII. Vice President of Membership's Report:** Alene Ackerman reported the following:

- A. Marching Mustangs: As of 05/04/2009, 135 students were either registered or expected to register for the 2009 Marching Mustangs. A total of \$28,959.06 in payments has been collected. A total of \$31,790.94 remains to be collected. 129 Intent forms, 110 contracts, and 101 health information forms have been submitted. Another 7 intent forms are expected to be submitted.
- B. General Band: As of 05/04/09, a total of \$4,800.00 in Booster membership dues has been submitted for the 2008-09 school year. As of 05/04/09, a total of \$1,750.00 in Booster membership dues has been submitted for the 2009-10 school year. I submitted one deposit totaling \$1600.00 in Membership fees to the treasurer for March. There are currently 35 students whose families have joined the Mustang Band Boosters.
- C. Orlando: To date, 70 students who have turned in deposits and intent forms for the Orlando trip.

**IX. Spring Banquet**

The Spring Band Awards Banquet, held at the Downers Grove South High School cafeteria and Auditorium on April 23, 2009 was a success. There were many positive comments regarding the event. 279 people attended the banquet. After expenses, a \$429.78 profit was made. A gratuity of \$80.00 was given to the Buona Catering staff for their excellent service. That leaves the final proceeds at \$349.78 to be used for band related needs. Thanks to all our helpers and volunteers as well as those who attended.

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**X. Vice President of Ways & Means Report:**

- A. Market Day (Laura Feste/Genelle Williams): No numbers on the April Market Day yet. Summer market day dates are: June 13th, July 11th, and August 8th. Since these are BAND only, helpers are needed.
- B. Restaurant Fundraisers (Debbie Spiewak/Marilyn Bottorff): The Panda Express restaurant fundraiser was held on April 22, and DGS bands received \$181.00. The check should be in the mail within a week or two.
- C. Plants: This year's Plant Sale was a success, with 293 pre-orders for a total of \$26,449, both increases over last year. Plant sale delivery was held May 2<sup>nd</sup>, and the day went very smoothly. A handful of individual issues are in the process of being resolved, and there are still a few extra plants available for sale. Final numbers for sales, student account contributions, and net profit will be available by month-end. Thanks were expressed to everyone who purchased, and especially to everyone who volunteered to help on Saturday morning.
- D. Store Fundraisers (Ellen Casey): No report.
- E. Next year's fundraiser initiatives need to be finalized as permission forms need to be submitted to Jenny Davis' office for approval.

**XI. Music Bowl Coordinators' Report: (Lynn Filla-Clark & Cathy Olewinski)**

1. Bands

- One new application since last month's meeting from Maine West was received, giving a total of 4 bands to date, plus Reavis, which plans to attend but hasn't submitted an application yet. Applications are down from last year at this point, but school budgets loosen on July 1<sup>st</sup> so the expectation is for more bands to sign-up following that date.
- There will be another mass mailing in early May. An email will be sent requesting students help for this mailing, along with the hard copy letter and application. Emails will also be sent to directors from past participating bands for whom we have email addresses. This amounts to about 70 directors (but not necessarily 70 bands since we have email addresses for more than one band director for a number bands).

2. Judges - All but one of the judges have signed commitment letters and returned them.

3. College Band – Cathy Olewinski has contacted Northwestern to see if they would be willing/available to perform, but hasn't heard back. The next band to be pursued is McKendree (Ron Hornish's suggestion last month). Mr. Hornish will speak with his contact at Eastern to discuss if they would be willing to participate.

4. Music Bowl Committee –

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- A Concessions Co-Chair is still being sought and someone to shadow Jill Pruett for Publicity.
  - Next Meeting: Wednesday, May 20 to plan for the Parent Social on June 11<sup>th</sup>.
  - There will be another meeting on Thursday, May 28<sup>th</sup> for Stadium, Parking, Unit Movement, and Tickets, to discuss logistics on warm-up fields, routing bands to the stadium, parking, and stadium.
5. School Administration - After identifying agenda items to discuss with the school administration, it was realized that most were more informational in nature as opposed to things needed to work out with them, with the exception of the safety issues along Norfolk. As some of those issues will be worked through on the May 28<sup>th</sup> meeting, and after some dialog with Glenn Williams, it was decided to hold off on meeting with the administration until early Fall.
6. The deadline for Music Bowl submission to the school is June 1<sup>st</sup>.

**XII. Uniform Coordinators'/Color Guard Coordinators' Reports**

- A. Uniforms (Terri Vanderjack/Cheri Kirkpatrick): All fittings for the Memorial Day Parade are complete.
- B. Color Guard (Jan Petrukovich/Maria Garza): No report.

**XIII. Equipment Coordinators' Report (Gary Kral):**

The following equipment/items maintained/repaired:

Equipment:

1. Repaired Vibe pedal (straightened pedal and welded new U bolt).
2. Fabricated and painted adjustable rack for new marimba cart.
3. Purchased two (2) extra tube tires for keyboards.

The following equipment/items pending:

Equipment:

1. Replace wood decking on scaffold. Plywood stored in trailer. Trailer must be emptied for Memorial Day morning.

Trailer:

1. Install non-slip strips on trailer ramp.

**XIV. Videography Report (Matt Luetger): No Report.**

**XV. Vice President of Communications Report: (Kathy Gabric)**

- A. Mustang Band Fanfare: Submissions for the June 1<sup>st</sup> edition of Fanfare are due May 20<sup>th</sup>.

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B. Website: Planning to roll out new Google Calendar this week. Color Guard now has a page on website too. No other updates.

**XVI. Volunteer Coordinator's Report** (Mike Hutton):

Thanks were given to the following parents for chaperoning the State Band Concert at Illinois State University April 25, 2009: Jeff Jovien, David Reeter and Mike Gabric.

**XVII. Social Activities Coordinator** (Deb Stanger): Emails will be sent requesting treats for the last two concerts of the year – May 19<sup>th</sup> and May 21<sup>st</sup>. After discussion, it was agreed that treats were not necessary for the night of the Chamber concerts.

**XVIII. Marketing/Public Relations Report** (Jill Pruett):

This month one (1) article was placed on triblocal.com and it was also run in the April 23, 2009 edition of Triblocal in the Tribune for Scholastic Art & Writing Awards. One (1) story was placed in new DG edition of Bugle Newspapers (Bolingbrook) for plant sale.

2008/2009 TOTALS

Newspaper and TV placements occurred in 6 of the 12 months this year. They include:  
12 for Marching Band, 9 online, 3 cable TV stations  
4 for general band, 3 online  
2 for Jazz bands, 3 online  
3 for Fine Arts, 3 online  
Total: 21 hard copy stories, 18 online stories, 3 TV stories

**XIX. Parent Coordinators' Report**

A. Jazz (Joe Strantz):

2009-2010 Jazz Auditions: Audition music and information is available, and, is being mailed to the junior high schools the week of May 6<sup>th</sup>. Specific dates and audition slots are:

Wednesday, August 26, 2009 – NO EARLY BIRD JAZZ  
Thursday, August 27, 2009 – All players rehearse audition material  
Friday, August 28, 2009 – All players rehearse audition material  
Monday, August 31, 2009 – Trombone Auditions  
Tuesday, September 1, 2009 – Trumpet Auditions  
Wednesday, September 2, 2009 – Saxophone Auditions  
Thursday, September 3, 2009 – Everyone/balance sections hearing  
Friday, September 3, 2009 – First day of rehearsal in set bands

Contact Glenn Williams ([gwilliams@csd99.org](mailto:gwilliams@csd99.org)) with any specific questions about the 2009-2010 jazz audition process.

Jazz at Fishel Park - May 26, 2009: All 4 District 99 Jazz Ensembles will be featured in the program order: 6:30-6:50 - DGN Jazz Lab Band; 6:55-7:15 - DGS Jazz Lab Band; 7:20-7:40 - DGN Jazz Ensemble; 7:45-8:05 - DGS Jazz Ensemble; &

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beginning at 8:10 p.m., the Combined Band. The combined band at the end will be an "All-Star" Band featuring seniors from both North and South performing together.

April 30, 2009 Concert: The performances went extremely well. Special recognition was given to the ballad performances of the three Fine Arts Honors Program students Matt Kowalski, Lauren Wood and Zach Munoz. Each student performed a solo ballad accompanied by Mr. Hernandez, staff accompanist.

B. Kiwanis Peanut Day (Mike Klimczak/Mike Hutton): No report.

**XX. History/Traditions Secretary's Report** (Mike Klimczak): No report.

**XXI. Miscellaneous, Unfinished Business & New Business:**

- A. Special thanks were given to outgoing Board member, Deb Stanger (Social Activities).
- B. Incoming Board members Bob Schrek (Freshman Mentor) and Nina Fortin (Music Bowl) were welcomed.
- C. Youth in Music. The Boosters are in receipt of the hotel contract and credit card form for signature for this year's Youth in Music competition, with the stated room rate of \$89.99 per night.

**XXII. Announcements**

The next Booster meeting will be held on Monday, June 1<sup>st</sup>, 2009 at 7:30 pm in the Orchestra Room.

**XXIII. Adjournment**

The meeting adjourned at 8:32 p.m.