

Community High School District 99 – South Campus
Mustang Band Boosters
October 5, 2009 – Minutes

- I. **Call to Order:** The meeting was called to order by President Cathy Jama at 7:06 p.m. Board members in attendance were Cathy Jama, Kathy Gabric, Karen Rooney, Alene Ackerman, Paul Meek, Laura Sorce, Jill Pruett, Alice Luetger, Terri Vanderjack, Wally Olewinski, Mike Klimczak, Lynn Filla-Clark, Cathy Olewinski, Gary Kral, Craig Roselieb, Ron Hornish, Kathy Perez, Barb Popelka, Jan Petrukovich, Maria Garza, Mary Ann Hays, Mary Jane Worek, Lora Behnke, Joe Strantz, Mike Hutton, Bob Schreck, and Matt Luetger.

Guests: Andrea Swick, Student Band President; and Brian Vanderjack.

- II. **Student Band President Report:** Andy Swick updated the Board on the Band's activities of the past month which included the members of the Wind Symphony were re-seated; everyone was impressed with Brian Balmages' visit; the Jazz bands are having a lot of fun this year and got great feedback from the crowd at the pep assembly; Marching Band is pumped up with their performances; and she will enlist the assistance of band members to distribute flyers to the neighborhood for Music Bowl and to help set up and take down at the banquet.

- III. **Approval of Minutes:** The approval of the August 31, 2009 meeting minutes were tabled until the November meeting.

- IV. **Treasurer's Report:** Paul Meek reported the following:

All current activity is occurring through the new MbFinancial account. A transfer of \$50,000 was made from National City to MbFinancial in early September to open this account. The National City account remains open and will continue to remain active while some old outstanding checks continue to clear through it.

Total cash receipts during the month of September were \$17,919, while total cash disbursements were \$23,360. The primary sources of cash were as follows: Music Bowl Receipts - \$7,995; Candy Sale Payments - \$7,100; Merchandise Sales - \$640; Color Guard Fundraiser - \$1,000; DVD Sales - \$180.

These DVD sales are from the 2008 season, but the income will fall into this year since we've already closed out the 2008-2009 year.

The major categories of payments during the month were: Minnesota Youth in Music Trip - \$8,904; Candy Purchases - \$5,000; Uniform Cleaning (2008-2009) Year Activity - \$1,497; Percussion Supplies - \$1,397; Merchandise Purchases - \$1,072; Staff Apparel - \$980; Group Meals - \$625; Brian Balmages Fee - \$1,000; Orlando Trip Refunds - \$150.

Some balances are where you typically wouldn't find them or have opposite balances of what you'd normally expect, primarily because of timing issues. Among these are: Candy Sales – in Funds Held for Others - \$2,100. We've deposited payments of \$7,100 thus far and paid \$5,000. Any profits from this activity will be transferred into Student Accounts at the conclusion of the sales. Orlando Trip – we've paid out \$300 in excess of the amounts taken in thus far due to the Trip deposit required a few months ago. Market Day shows a loss of \$535 – we have transferred into Student Accounts the amounts they have been credited with, but have just received the payment for June, July, August & September. \$2,169 will be deposited on Tuesday. The Minnesota Youth in Music trip amount doesn't include any items placed on the Charge Card – this includes primarily the Hotel rooms.

Total Cash On Hand at September 30 = \$67,999.

- V. **Secretary of Student Accounts:** Laura Sorce reported the following:

The balance in Student Accounts, as of August 31, 2009, was \$11,547.12. Revenue in September came from September Market Day and Music Bowl Program Ads, totaling \$641.03. Expenses in September

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were for fundraising expectation, music lessons and expenses and booster fees. Total deductions in September were \$938.70.

The balance in Student Accounts, as of September 30, 2009, is **\$11,249.45**.

VI. Band Directors' Report: Craig Roselieb reported on the following:

A. Florida Trip:

Ron Hornish will be on point for the Orlando band trip. The Director's would like to have more students participate in the trip and are encouraging all students to speak to their friends. The itinerary and payment coupons are posted on the website. An application will be made for the Disney performances – we need to submit tapes of all bands in order to be considered.

There is good balance of students for the concert band at this point. All participants will march and a jazz ensemble will be assembled.

Rehearsal dates for the Orlando band will be as follows:

- Concert Band: 1/19/10 - 6:00 to 9:00 pm; 2/9/10, 3/16/10 & 3/23/10 - 7:00 to 9:00 pm.
- Marching Band: 3/2/10 & 3/9, 3/23, – 6:00 to 7:00 pm.
- Both Bands: 3/24/10 – 6:00 to 9:00 pm.

B. 2009 Marching Mustangs

The Brent Turner clinic/rehearsal will be held from 11:30 to 1:30 on the day of Music Bowl after the PSAT test, for those students who will be taking the test. Tuesday, November 3, 2009 is the scheduled fall banquet. Craig thanked everyone for a great Minnesota trip and indicated that other schools are jealous that we are able to use the University of Minnesota facilities. The 2010 Marching Band Season kick-off will be held on Tuesday, February 2, 2010.

C. BandSource Updates – The \$1,000 BandSource in-kind donation is being depleted quicker than anticipated.

D. Band Boosters – There is a need developing for Marching Band instrument maintenance (i.e. mellophones, sousaphones and baritones) utilizing Music Bowl funds.

E. Student Activities Office Updates - DGS will help fund winter guard this year.

F. Fund Raising Policy – Football Game Clarification - John Belskis cleared up the misunderstanding between Bob Burdi (water parents vs. tent parents). The Band tent issue has never been discussed with this year or last years' football booster parents. No one in the administration will ask for an apology from Mr. Burdi and Mr. Roselieb was not invited to a Football Boosters meeting.

G. 2010 Winter Guard – The following details were shared regarding the formation of a Winter Guard competitive team:

- Lace School will charge \$25 per night (insurance covered) for the use of their gym. The Winter Guard will practice two (2) nights per week beginning in December and continuing through March.
- Fees for the competition are pending in the Student Activities office.
- Staff Stipend pending approval from Student Activities office.
- The Mini-Bus has been approved for use for the competitions.
- The tarp will be purchased utilizing color guard funds.
- Auditions & rehearsals will begin in mid-November.

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- The Winter guard will be competing in the area.

H. 2010 Basketball Pep Band – The schedule for a large pep band will be 12/4/09, 1/15/10, 2/6/10 with a special game being held at the United Center on 12/19/09. Other dates scheduled for a small band are scheduled for 12/5/09, 1/30/10, 2/12/10 and 2/19/10.

VII. President's Report: Cathy Jama reported that FOFA has actively been participating in the candy fundraiser and will also participate in the cheesecake fundraiser. After the Holidays, they will be having a gourmet lollipop sale which is open to all organizations for participation. She has received five (5) scholarship applications for fall private lessons, all of which have been approved, however, the scholarships will not be paid out to four (4) of the five (5) students until the students accumulate the necessary service points. To date, several people have volunteered to either shadows or replacements for certain Board positions for the 2010/2011 school year. She thanked Glen and Linda Williams for a job well done, once again, on the Minnesota trip.

VIII. Vice President of Membership's Report: Alene Ackerman reported the following:

- A. Marching Mustangs: As of 09/30/2009, 122 students are registered for the 2009 Marching Mustangs. A total of \$46,225.78 in payments has been collected. A total of \$10,124.22 remains to be collected. 122 Intent forms, 122 contracts, and 122 health information forms have been submitted. Alene anticipates collecting the remaining funds within the week.
- B. General Band: As of 09/30/09, a total of \$3,350.00 in Booster membership dues have been submitted for the 2009-10 school year. She submitted the amount of \$400 for Membership fees to the treasurer. There are currently 58 students whose families have joined the Mustang Band Boosters.
- C. Orlando: Currently have eighty (80) students and two (2) adults have turned in intent forms for the Orlando trip. All but one has made their initial deposit.

IX. Vice President of Ways & Means Report:

- A. **Band Merchandise** (Kristen Meek): No report.
- B. **Candy Bars** (Kathy Perez & Barb Popelka): Candy sales are going well with currently over \$4,000 being deposited into Student Accounts.
- C. **Cheesecakes** (Lynn Strantz):
 - a. Mini cheesecakes are still available for this year's fundraiser.
 - b. No increase in cost of either the mini or large cake.
 - c. An article regarding cheesecakes has been delivered for inclusion into the FanFare.
 - d. Cheesecake samples have been ordered from Gourmet's Delight (will be delivered November 10 at school - Eileen will take delivery)
 - e. Sampling will take place on the concert night's (November 10 & 12). Lynn will be sending out an "Everyone" email in early November for volunteers, both adult and student for assistance with the sampling of the cheesecakes.
 - f. Brochures will be available for distribution to the Band, Choir and Orchestra students in early November. These will be scanned for uploading to the Booster and Choir websites
 - g. Orders will be due December 1, 2009.
 - h. Delivery and pickup is scheduled for December 11, 2009 in the Cafeteria.

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- D. **Market Day** (Tracy Danko): The next Band Market Days November 7th and December 5th. Tracy is still looking for a shadow.
- E. **Restaurant Fundraisers** (Debbie Spiewak and Sue Seelander): No report.
- F. **Store Fundraisers** (Ellen Casey): No report.

X. Vice President of Communications Report: (Kathy Gabric)

- A. Mustang Band Fanfare: Fanfare was published and distributed on Sunday, October 4th.
- B. Website:
 - a. Various Updates to Music Bowl and Boosters sites.
 - b. Rolled out Updates/Alerts link on Boosters Home page, linking to new Blog page, listing all competition-related info. Also using new capability to add updates for real-time for competition results, expected return times, etc.
 - c. Arranged to add our revised Music Bowl schedule info to ILMarching.com and MidwestMarching.com websites.
 - d. Email problem: Last week Mike thought that there was a problem with the email system rejecting messages to our Distribution Lists. He eventually discovered that the website provider made a policy change regarding email Distribution Lists and large email attachments. Emails sent to any of the Distribution Lists cannot be sent with attachments larger than 500kb. Instead, they suggest we post the attachment online to our website, and then send an email with a link to the attachment. (This is the way we used to communicate to our subscribers, and especially makes sense for those people who are subscribed to multiple lists or with multiple addresses.) If anyone needs to circulate a large attachment (Fanfare, multiple page documents, etc.), please contact Kathy or Mike and they'll publish the information and then send you a link for your email message.

XI. Uniform Coordinators' Report – (Cheri Kirkpatrick and Terri Vanderjack)

- a. Uniforms went off for mid-season cleaning on Saturday, October 3 and will be returned on Thursday, October 8.
- b. They still have a number of outstanding payments on MTX shoes ordered this year by incoming freshmen. They've sent out a general notice that shoe money needs to be sent in by October 16th. After that date, they will send out individual notices to the people from who they still need to collect.

XII. Color Guard Coordinator's Report: (Jan Petrukovich, Mary Ann Hays & Maria Garza):

- a. Costumes were sent home for cleaning.

XIII. Youth in Music: (Glen Williams)

Glen Williams sent the following information via email: "He would like to congratulate our Marching Mustang students on what he thought was a very successful and enjoyable weekend at Youth in Music and Irondale. Thank you to the hard working staff, and all of the volunteer parent chaperons and pit crew. Without their help, this trip would have been impossible. Also, he would like to thank all of the parents and family members that made the drive out to Minneapolis to support the Marching Mustangs - thank you."

XIV. Music Bowl Coordinators' Report: (Lynn Filla-Clark & Cathy Olewinski)

- 1. **Bands:** As of 10/05/09, 15 bands have confirmed, as follows:

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- AAA: Lake Park; Lincoln Way Central; Lemont; Maine West; Lincoln Way East; & Lockport
- AA: United Township; Reavis; Eureka; McHenry; Glenbard West & Huntley
- A: Calumet; Notre Dame/Resurrection; & Brother Rice/St. Laurence

2. There are four (4) bands competing in both the Music Bowl as well as Naperville Central's competition – Lincoln-Way Central, United Township, Lockport, and Huntley. Cathy and Lynn worked with Naperville Central, which has had to change their schedule because of an unexpected soccer game at Benedictine. As a result, they've scheduled all four (4) of the bands competing in the Music Bowl to perform first for them.
 3. Stadium will open at 4 p.m. National Anthem and Opening remarks will begin at 4:45. First band to compete will begin at 5 p.m.
 4. The next Music Bowl Committee meeting is this Wednesday, October 7 at 7:30 at DGS. Outdoor and indoor walk-throughs are scheduled for Monday, 10/12 and Wednesday, 10/14, respectively, at 7:30 p.m.
 5. Two volunteer meetings have been scheduled this year to ensure as many volunteers as possible have the opportunity to attend. The first will be Saturday, 10/10, at 10 a.m. The second will be next Tuesday, 10/13, at 7:30 p.m.
 6. There is still the need for an additional 22 adult volunteers.
 7. Band Noise and Program Ad sales: Band Noise - At least 71 messages = \$710.00. This is an increase from last year. Program Ads: At least 74 ads, for a total of \$6050.00. Comparisons: 2009 = \$6050 and 74 ads (estimated totals); 2008 = \$7860 and 98 ads; and 2007 = \$5285 and 70 ads.
 8. Our sponsors this year are: Village of Downers Grove: \$5000; MB Financial - \$975; Village of Bolingbrook - \$500; Band Source - \$500; and Bob Rogers Travel - \$500.
 9. The meeting with the school administration went well – one of the key points being that we'll be able to close Norfolk to through traffic between Norfolk and Springside.
 10. Parking is being re-configured this year so the large lot near the stadium will be used for buses, trucks, vans, etc. All traffic entering the parking lots will need to enter the campus at the entrance off of Dunham.
 11. Concessions are lined up so that Doggie Diner will be grilling hot dogs, brats, and burgers, and Roundheads will be supplying pizza. The Concession stand will be used for nachos, hot chocolate, and coffee, and the rest of Concessions will be set up on tables, outside of the Concessions stand as has been done in the past.
 12. For Hospitality, Zanders will be providing meals for judges, as well as our vendors for video and the judges' recordings.
 13. McKendree University will have a booth to promote their music program.
- XV. Fall Banquet:** May Jane Worek & Lora Behnke reported that Zanders will be catering the banquet with the same menu as last year's banquet. Ticket price will be \$15 per person. Forms will be distributed and posted on the website.

XVI. Equipment Coordinators' Report: Gary Kral reported the following:

The following equipment/items maintained/repaired:

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Equipment:

- a. Replaced handle clips on timpani cart.
- b. Purchased and replaced tire tube on timpani cart.
- c. Purchased and installed new tube in spare timpani cart wheel; spare wheel and two extra tubes stored with Pit supplies.
- d. Replaced all wheels on timpani drums. Repaired cracked wheel frames as necessary.
- e. Fabricated and painted two tambourine mounting brackets on tenors.
- f. Repaired wheels on small drum/cymbal pod (emergency repair)

Trailer:

- a. Annual Maintenance – checked all lights and wiring, lubed door hinges and locks
- b. Washed; polished sides (with Big O Citrus clearer) to remove black (aluminum streaks); removed tape residue; hand-waxed trailer; glazed trailer with silicone (after wax); washed interior walls and floor (Kevin).
- c. Sanded and painted exterior rear lower panel (rusted)
- d. Installed aluminum panel on side entry door to repair hole in wood
- e. Painted rear tail gate; installed anti-slip strips
- f. Sanded and repainted trailer hitch (Kevin)
- g. Sanded and repainted hitch receiver (Kevin)
- h. Scrubbed wheels and applied dressing on tires (Kevin)
- i. Replaced all missing bolts and misc. hardware
- j. Purchased bungee cords as extra tie-downs for equipment

Color Guard:

- a. Painted performance platforms (stools) yellow and blue – 2 coats each color; with anti-slip on top surface (1 coat paint and sand), per color guard coordinator. (qty. 27)
- b. Extracted four panels from storage area (closet behind stage)
- c. Disassembled panels, reused materials to fabricate eight fronts (AKA “thing-a-ma-bobs) – replaced canvas with purchased 1/8” plywood, fabricated new legs and carrying handles, applied two coats flat-black paint. – Howard Kotlicky completed majority of project – great assistance with his skill and woodworking tools.

The following equipment/items pending:

Color Guard:

- a. Platforms (stools) may need “touch up” before end of season
- b. Cart to transport “shades” may need modifications to ease transport.

XVII. Volunteer Coordinators’ Report: Wally Olewinski had the following report:

He thanked all volunteers for helping at the Friday football game on September 18th and for the bus chaperones, pit movers or both at the Lake Park Joust and Morton Invitational.

- a. A big thank you goes out to Mike Klimczak for leading the chaperones and pit people at the busy weekend in Minneapolis. People in the stands saw one well oiled machine.
- b. Thanks to all the volunteers who came out on a cold and rainy night to help out with the pit on October 2nd. With the performance changing between each cloud burst it was great to see a group of parents offering their assistance to make the event and evening run smoothly.
- c. Upcoming events

October 9, 2009 – Friday football against Hinsdale South – Pit Movers

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October 10, 2009 – Lincoln Way Invite – Bus Chaperones and Pit Movers
October 17, 2009 – DG Music Bowl – Pit Movers
October 23, 2009 – Friday football against Morton – Pit Movers
October 24, 2009 – ISU State Championships – Bus Chaperones and Pit Movers

- d. Thanks to everyone who participated as a bus or hotel chaperone, a Pit Crew volunteer, or a member of the cheering stands during last week's very successful trip to Minneapolis last weekend. This truly was a memorable weekend for the band and parents alike. Congratulations to the students for conducting themselves like the young adults they are, and for making the chaperones' job easy. If you haven't yet chaperoned a trip, you really don't know what you're missing. For a glimpse, please check out the parent articles in this month's issue of the Fanfare Newsletter.

XVIII. Social Activities Coordinators' Report: Alice Luetger reported her report as follows:

- a. "Dress Rehearsal" Food: Barone's pizza liked for a change of pace.
b. DGN/DGS food: Apology - Doggie Diner forgot to bring one ½ trays of chicken.
c. Homecoming Food: Cozzi Corner was a hit. Hot dogs were hot & delicious. She will order more veggie dogs next time.
d. ISU: She spoke with Avani's and she will place the final order as soon as she knows what they will eat. They will deliver for free & she'd like is going to use this option for convenience.

After ISU, Alice and Alicia will be finalizing and writing up our notes for the next Social Coordinator.

XIV. Videography Report: Matt Luetger has created a video for every event and he is still working out the glitches of getting them all posted. He thanked everyone who has pitched in to take videos, thus far, when he could not be available. They have all done a wonderful job. He is also working with Mike Legel to get video posted.

XIX. Marketing/Public Relations Report Jill Pruett indicated that this month two (2) stories were placed in the Triblocal regarding the Marching Mustang season. One of the stories was run in the Triblocal hard copy on September 24th. She also has made many contact for Music Bowl PR. Thus far, the Reporter, Sun and Triblocal papers/editors are interested. Online version of the release was posted on September 29th. In addition the event was placed on two (2) online calendars. She would like to get posters for distribution for the downtown businesses.

XX. Parent Coordinators' Report

A. Jazz: Joe Strantz reported the following Jazz updates:

1. **JAZZ CALENDAR DATE CHANGES:** Please record these two date changes for jazz events: Purdue University Jazz Festival – from January 15-16, 2010 to January 22-23, 2010; and NIU Jazz Festival (hosted at DGS) – from Friday, February 5 to Thursday, February 4, 2010
2. **NIU JAZZ FESTIVAL GUEST ARTIST ANNOUNCED:** The DGS Jazz students will have the opportunity to work with legendary Jazz Trombonist John Fedchock during the February 4, 2010 NIU Jazz Festival. Mr. Fedchock was the long-time music director for the Woody Herman Big Band and has been nominated for a Grammy for his arranging and performances with his own New York Big Band.
3. **IMEA JAZZ AUDITIONS:** This year, the Fine Arts Department is pleased to have 24 student musicians auditioning for spots in the IMEA District I Jazz Ensembles. In previous years, D99

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generally places around 23% of the total audition winners into IMEA District Jazz Ensembles. The auditions are Tuesday, October 14, 2009 at Hinsdale Central High School. Audition results will be available in the week after the auditions.

4. JAZZ ENSEMBLE AND JAZZ LAB BAND ROCKED THE HOMECOMING SHOW: Our two curricular jazz bands, Jazz Ensemble and Jazz Lab Band, were highlights on the 2009 Homecoming Show. Performing *Walking on Sunshine* and *Minnie The Moocher*, both ensembles performed at a high level, and, entertained audience goers. Well done Mustang Jazz Musicians!

B. Kiwanis Peanut Day: Mike Hutton & Mike Klimczak informed the Board that For the third year in a row, the Mustang Band Boosters participated in the Annual Kiwanis Peanut Day Sale October 1-3, 2009. There was a phenomenal group of volunteers this year and they would like to recognize them for their commitment, enthusiasm and dedication: Chuck Bair, Jeannette Burton, John Burton, Tracy Danko, Barb Fuller, Glenn Fuller, Kathy Gabric, Mike Hutton, Cathy Jama, Roman Jama, Tina Jones, Deb Kimminau, Mike Klimczak, Howard Kotlicky, Gary Kral, Alice Luetger, Carlos Malave, Sonja Nuemann, Jim O'Dell, Wally Olewinski, Jill Pruet, Karen Rooney, Laura Sorce, and Joe Strantz.

Over a 3-day period the Mustang Band Boosters were able to collect \$2,982.88 and distribute 25 cases of peanuts. This is broken down as follows: Thursday \$971.41, Friday \$1,197.01 and Saturday \$814.46.

As per our agreement the Kiwanians will contribute one-half of the monies collected to the Mustang Band Boosters after the Mustangs Band Boosters pay the cost of \$7.50 per case of peanuts distributed. This agreement will result in an amount equal to \$1,303.94.

This marks the end of our third year assisting our local Kiwanis group. The Band Boosters efforts have produced collections of \$10,069.27. This represents total revenue of \$4,532.14 to the Mustang Band Boosters.

A special thanks goes to Mike Hutton. His efforts this year and the previous 2 years are the biggest reason we have had our great success.

We would also like to thank Gretchen Sauer of Kiwanis for providing the Mustang Band Boosters this opportunity to make a noticeable contribution to the communities of Downers Grove.

The next Kiwanis Peanut Day will be the last week of September 2010.

XXI. History/Traditions Secretary's Report (Mike Klimczak): Nothing new to report, other than we're enjoying this history-making season.

XXII. Miscellaneous, Unfinished Business & New Business: None

XXIII. Announcements: The next Booster meeting will be held on Monday, November 2nd, 2009 at 7:00 pm in the Orchestra Room.

XXIV. Adjournment: The meeting adjourned at 9:00 p.m.