

**Community High School District 99 – South Campus**  
**Mustang Band Boosters**  
**November 30, 2009**

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I. **Call to Order:** The meeting was called to order by President Cathy Jama at 7:04 p.m. Board members in attendance were Cathy Jama, Kathy Gabric, Karen Rooney, Alene Ackerman, Paul Meek, Laura Sorce, Cheri Kirkpatrick, Lynn Filla-Clark, Gary Kral, Craig Roselieb, Ron Hornish, Mary Ann Hays, Joe Strantz, Bob Schreck, & Lora Behnke.

II. **Student Band President Report:** No report.

III. **Approval of Minutes:** The November 2<sup>nd</sup>, 2009 meeting minutes were presented to the Board for their approval. Karen Rooney made the motion to approve, seconded by Lynn Filla-Clark, and the Board unanimously approved the minutes at 7:04 p.m.

IV. **Treasurer's Report:** Paul Meek reported the following:

Total cash receipts during the month of November were \$7,241, while total cash disbursements were \$12,470. The primary sources of cash were as follows: Fall Banquet Receipts - \$3,857; Samel Donation - \$1,000; Music Bowl Receipts - \$508; Market Day Payments - \$503; Misc. Income (Fall Banquet) - \$405; Jazz Band Performance - \$300.

The major categories of payments during the month were: Fall Banquet Expenses - \$2,576; Music Bowl Payments - \$1,803; Color Guard Mat - \$1,730; Staff Payments - \$1,500; Orlando Trip Refunds - \$1,025; 2<sup>nd</sup> Banner Purchase - \$925; Minnesota Trip Expenses - \$812.

Total Cash On Hand at November 30 = \$78,011

V. **Secretary of Student Accounts:** Laura Sorce reported the following:

The balance in Student Accounts, as of October 31, 2009, was **\$11,518.62**. Revenue in November was from Music Bowl Program Ads, totaling \$57.00. Expenses in November were for Music Lessons & Expenses, Band Booster Fees, and the Purdue Jazz Festival. Total expenses were \$141.75.

The balance in Student Accounts, as of November 30, 2009, is **\$11,433.87**.

VI. **Band Directors' Report:** Craig Roselieb reported on the following:

**A. Original composition for Wind Ensemble**

Mr. Roselieb formally requested to pay 50% of the costs from the Directors' Discretionary Fund, for an original music composition for Wind Ensemble, for a total of \$425.

**B. Bob Jacobs – Kiwanis Member**

Mr. Jacobs, who instituted the German exchange in 1985, passed away in late November. Flowers from the Directors and Boosters have been sent. A joint donation with Downers Grove North in the amount of \$100 (for South), taken from the Directors' Discretionary Fund, will be made to an appropriate organization, likely the University of Illinois Flight School.

**C. Holiday Concert Information**

- Combined Bands Rehearsal – Tuesday, December 8, 2009 from 7–9 pm (Band Room)
- Combined Bands Rehearsal – Wednesday, December 9, 1<sup>st</sup> & 2<sup>nd</sup> Periods (Field Trip to Large Gym)
- District 99 Orchestra – Wednesday, December 9, 6<sup>th</sup> & 7<sup>th</sup> Periods (Field Trip to Large Gym) (Percussion 3<sup>rd</sup>)
- Concert – Thursday, December 10, 2009 – 7:00 pm in the Large Gym (call time 6:15pm)
- Assembly Concert – Friday, December 11, 2009 (call time 8am in concert dress)

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**D. Florida Trip – Intent Form – Deposit & Payment Information**

- Ron Hornish updated the Board on efforts made to reduce the cost of the Florida trip. He has been in contact with Bob Rogers travel and discussed using coach buses to transport the students to Florida, as opposed to using commercial airlines. Busing to Florida would reduce both transportation and hotel costs, as there would be one less night's hotel cost in Florida, as well as the elimination of a 1-day park hopper pass.
- Using coach bus
- es, the itinerary would change as follows: depart the school on Thursday, March 25<sup>th</sup> at around 4 p.m., arriving in Florida late afternoon on March 26<sup>th</sup>; leaving on Thursday March 31<sup>st</sup> at around 9pm, arriving back at DGS on April 1<sup>st</sup> at approximately 8:30 p.m.
- The original trip cost was \$1,500 per student. With the changes outlined, this cost will be reduced anywhere from \$280-\$360 per student. Mr. Hornish will be getting a firm cost from Bob Rogers Travel within the next few days. Once the new cost is firm, the Directors and Boosters will again advertise the trip and also encourage students who have dropped since it was first announced, to reconsider joining the Band trip.
- Rehearsal Dates – Tuesday January 19<sup>th</sup>, All 6-9 pm; Tuesday February 9<sup>th</sup> - CB 7-9 pm; Tuesday March 2<sup>nd</sup> & 9<sup>th</sup> – Marching Mustangs 6-7 pm; Tuesday March 16<sup>th</sup> – Concert Band 7-9 pm; Tuesday March 23<sup>rd</sup>, Marching Mustangs - 6-7, Concert Band 7-9; Wednesday March 24<sup>th</sup> - All 6-9 pm.

**E. Marching Mustangs**

- 2010 Kick-off date is Tuesday, Feb 2, 2010.
- Thanks were given to all who helped with the football playoffs.

**F. Band Source Updates**

There is an urgent need for marching band instrument maintenance for the following: 8 mellophones, 6 sousaphones and 8 baritones. The cost for cleaning and flushing of these instruments has been quoted at \$1,555 by Band Source, plus any repair that may be needed.

A motion was made by Lynn Filla-Clark, seconded by Gary Kral, to fund this expense from the un-used line item from last year's budget of \$3,400 that was earmarked for new computing equipment. The Board unanimously approved the motion at 7:30pm.

**G. Student Activities Office Updates**

**2010 Winter Guard**

- Practice & rehearsals will take place at Lace School 2 nights per week, December through March, at a cost of \$25 per night (insurance covered)
- Fees have been approved
- Staff Stipend has been approved
- Mini-bus has been approved for competitions
- Tarp has been purchased through the Color Guard fund
- 2 Girls Basket ball games set for performances, January 16<sup>th</sup> and February 6<sup>th</sup> (North/South game)
- The calendar mostly set

**H. 2010 Basketball Pep Band**

- The Basketball Coach/Boosters have made a donation of 60 super-fan shirts for the pep band students
- The calendar is set: Games with the full group will take place on Friday, December 4<sup>th</sup>; Friday, January 15<sup>th</sup>; Saturday, February 6<sup>th</sup>; and Friday, February 26<sup>th</sup>.
- A Special Game at the United Center is scheduled for Saturday, December 19<sup>th</sup>.
- Other dates with the smaller group: December 5<sup>th</sup>; January 30<sup>th</sup>; February 12<sup>th</sup>; & February 19<sup>th</sup>.

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- Girls Basketball dates confirmed are: December 15<sup>th</sup>; January 8<sup>th</sup>; January 23<sup>rd</sup>; and February 6<sup>th</sup> (combined with boys)

**VII. President's Report:** Cathy Jama reported the following:

- **FOFA:** FOFA is down on orders for poinsettias. Please consider buying at least one plant which will contribute to their scholarship fund. \$4.00 from the first plant sold is allocated towards the scholarship fund and for every plant sold thereafter the profit goes into the student account. Delivery will be at the Holiday concert on December 10<sup>th</sup>. Last month Cathy mentioned that FOFA also will be offering note cards featuring work from the art students. Samples were circulated at the meeting and the cost will be \$15 per box – these would make great stocking stuffers. These too will be offered for sale at the Holiday concert. FOFA experimented with selling roses at the Jr. High Invitational concert held on November 10<sup>th</sup>. The success of this fund-raiser has yet to be assessed but the Board agreed that they would like to see FOFA rose sales at future band concerts.
- **Village of Downers Grove:** Cathy has been following the progress of budget talks for the Village of Downers Grove. They have been eliminating what they call “second tier” expenses and have been having serious discussions about eliminating Heritage Fest this year or scaling it back significantly. Whatever decision they make, it will affect the Band because we are paid for the vendor monitoring services. Cathy doesn't believe the Village has mailed out any contracts yet until they finalize the budget, but she is concerned that if they do keep it on a smaller scale, they might reduce the fee they pay the Band. She will wait to see what transpires, but wanted to forewarn the Board that Village funds cannot be relied upon for the budget next year. Last year, the Village \$1,000, which was \$500 less than 2008 and if it goes any lower, the Board will need to discuss whether or not continuing to provide vendor monitoring will be worthwhile. There is an opportunity with the Lions Club that may be available and will be discussed once more information is available. Another item that needs to be verified by the Village is whether or not they will pay for marching participation in the 4<sup>th</sup> of July parade. The article in the paper indicated that the Village was going to eliminate “performers” from the parade. Again, the Boosters will need clarification before any commitment is made for 2010.
- **Fundraisers:** Discussion have taken place on revamping the Boosters fundraising activities and the committee that was formed a month or so ago will be meeting within the next couple of weeks to start talking about how we best utilize our resources for the best return. Cathy has collecting ideas herself and from other people that she will share with the committee. The goal is to capture one or two fundraisers that will be profitable and best for the organization. More information will follow.
- **Season DVD's:** Alice & Matt Luetger asked Cathy to pass along information with regard to the season DVD's. The price this year for a double DVD set will be \$10.00. Additionally, there is a DVD that has split screens that will be available for \$5.00. An email will be sent out regarding the purchase of these DVD's and orders will be due on Friday, December 4<sup>th</sup> and be available for pick-up on Friday, December 11<sup>th</sup>, at the Student Café from 6:30-7:30pm.
- **Jr. High Holiday Concerts:** Cathy has contacted The Music Directors at both Lakeview and O'Neill Junior High Schools requesting a few minutes during their holiday concerts on December 8<sup>th</sup> to address 8<sup>th</sup> grade students and parents about the Mustangs Marching Band. Both schools have accepted. Cathy will be accompanied by a few freshmen and the “pitch” will be approximately 10 minutes. Flyers for the Marching Band open house scheduled in February will also be distributed.
- **Loft Cleaning:** Cathy announced that the annual loft cleaning will take place between Christmas & the New Year. She will send out an email requesting volunteers to assist in this project.

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- **President:** Cathy reminded the Board that, per the By-Laws, her term as Booster President ends at the end of this school year and invited all to forward to her the names of any they may know who may be interested in being Booster President next year.
- **Thank You:** As the year draws to a close, Cathy wanted to thank everyone for making the first half of her second term run smoothly. She appreciates everyone's support and the job they do, and emphasized that she couldn't do her duties without them.

**VIII. Vice President of Membership's Report:** Alene Ackerman reported the following:

- A. **Marching Mustangs:** As of 11/30/2009, 122 students were registered for the 2009 Marching Mustangs. A total of \$56,316.58 in payments has been collected. A total of \$32.50 remains to be collected. 122 Intent forms, 122 contracts, and 122 health information forms have been submitted. Alene anticipated collecting the remaining funds within one week.
- B. **General Band:** As of 11/30/09, a total of \$4,200.00 in Booster membership dues has been submitted for the 2009-10 school year. \$400 for Membership fees has been submitted to the Treasurer. There are currently 81 students whose families have joined the Mustang Band Boosters.
- C. **Orlando:** In November, seven students decided not to participate in the Orlando trip. There are currently 70 students and 2 adults who will participate.
- D. **Jazz:** Of the 51 students scheduled to travel to Purdue with the Jazz Ensemble and the Jazz Lab Band, 25 have submitted forms and payment. An additional 9 payments and forms were received today, November 30<sup>th</sup>.

**IX. Vice President of Ways & Means Report:**

- A. **Cheesecakes** (Lynn Strantz): As orders will not be processed until December 1<sup>st</sup>, a full report of this fundraiser will be presented to the Board at the January meeting.
- B. **Market Day** (Tracy Danko): The next Band Market Day is December 5<sup>th</sup>, with orders due online by December 2<sup>nd</sup> at 10 pm.
- C. **Restaurant Fundraisers** (Debbie Spiewak): The next fundraiser will be at Chilli's restaurant on 75<sup>th</sup> Street, running from December 6<sup>th</sup> through December 8<sup>th</sup>. 10% of the cost of meals purchased using the fundraiser coupon will be credited to the DGS Band fund.
- D. **Store Fundraisers** (Ellen Casey): Jewel Shop & Share Days for band are: November 30<sup>th</sup> through December 2<sup>nd</sup>, and December 28<sup>th</sup> through December 30<sup>th</sup>.

**X. Vice President of Communications Report:** (Kathy Gabric)

- A. **Mustang Band Fanfare:** The December Fanfare will be published on December 1<sup>st</sup>. This edition is trying out 2 new items: a crossword puzzle (band oriented of course) and a Dear Mary advice column.
- B. **Website:** The website has added photo-memory slide shows. The first ones posted are from this year's Band Camp & Senior Night. These may be accessed on the website via the Audio Visual button.

**XI. Fall Banquet** – (Mary Jane Worek & Lora Behnke)

Over 300 people attended the Fall Banquet, with most Marching Band students in attendance. Final costs are still being worked on with the Treasurer and should be available by the January meeting. Thanks were given to Barb Popelka for providing the slide show images.

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**XII. Music Bowl Coordinators' Report:** (Lynn Filla-Clark & Cathy Olewinski)

1. Preliminary financial reports indicate that Music Bowl made just over \$2,600 before the \$5,000 grant from the Village of Downers Grove. Lynn Filla-Clark has prepared a draft of the grant evaluation and will be submitting it to the Village within the next couple weeks – this is due 60 days after the date of the event, or December 17.
2. A wrap-up meeting for this year's Bowl was held on November 13 to go over what went well and lessons learned for next year. Lynn will summarize the notes from the various committee chairs and circulate as appropriate.
3. Because there were profits left over from last year that were not spent, there is funding to work with, in addition to the Music Bowl profits to work with this year. The Music Bowl Finance Committee meets as part of the budget process to develop recommendations for how Music Bowl funds are to be used.
4. Cathy Olewinski submitted the grant application to the Village of Downers Grove. However, the Village has suspended the grants for next year for the time being but will notify applicants if they decide to reinstate the process. As a result, the Village has cancelled the next step in the process – presentations. If this is reinstated, the Village will notify Cathy.
5. Cathy Olewinski will need to recruit people to shadow various Music Bowl committee chairs for next year. There are people in place as chairs for most of the positions, but a number of Music Bowl Committee members are currently parents of juniors and will not have students in Marching Band after next year. The key is still to recruit a shadow for Cathy Olewinski to take over for 2011.
6. Craig Roselieb intends to work with the school to fix the date for next year's Music Bowl. The earlier he begins these discussions will raise the chances of the Bowl being held earlier in the calendar. Craig would also like to explore with the school the possibility of imitating the Lake Park model for next year's Music Bowl, i.e. preliminary performances, awards by division, and invitations to qualifying Bands to perform in a final competition. This would, of course, lengthen the Bowl in terms of time, but might attract more bands and also encourage the length of time Bands stay at the event, thus increasing the potential for higher profits from concessions, etc.
7. There is currently approximately \$20,000 in the Music Bowl fund. Mr. Roselieb would, at a future meeting, like to discuss how these funds could be used.
8. Music Bowl patches have been ordered and will be shipped soon. The cost for these is between \$250-\$350.

**XIII. Color Guard Coordinators' Report:** (Jan Petrukovich, Maria Garza, & Mary Ann Hays)

Mary Ann Hays reported on the progress of Winter Guard. Practices started in mid-November and there are 14 girls participating. The competition team will be comprised of 5 flags and 5 rifle winter guard. On November 23<sup>rd</sup>, the Guard travelled to Chesterton IN to practice with Chesterton's Winter Guard, who are ranked 20<sup>th</sup> in the nation. It was a tremendous experience for all who participated. Six competition dates have been set for early 2010.

**XIV. Marketing/Public Relations Report:** (Jill Pruett). No report.

**XV. Parent Coordinators' Report**

- A. Jazz (Joe Strantz):

**NOVEMBER JAZZ CONCERT**

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Joe reported that the November Jazz concert was well received and he thanked all who donated snacks for the post-concert refreshments.

**JAZZ CALENDAR DATE CHANGES**

Date changes for the following jazz events: Purdue University Jazz Festival – from January 15-16, 2010 to January 22-23, 2010; NIU Jazz Festival (hosted at DGS) – from Friday, February 5 to Thursday, February 4, 2010.

**NIU JAZZ FESTIVAL GUEST ARTIST ANNOUNCED**

DGS Jazz students will have the opportunity to work with legendary jazz trombonist John Fedchock during the February 4, 2010 NIU Jazz Festival. Since DGS is hosting this event, assistance will be needed in getting a meal for the NIU Band and staff, and for ticket sales and distribution.

**IMEA ALL-STATE JAZZ AUDITIONS RESULTS**

Congratulations to senior Matt Kowalski for being selected as an All-State Jazz Musician for two years in a row.

**JAZZ CAFE' 2010 SLATED FOR JANUARY 21**

Jazz Café 2010, which features the DGS Jazz Workshop, Jazz Lab Band and Jazz Ensemble, will also feature student performers from our 4 sender schools: Eisenhower, Jefferson, Lakeview and O'Neill. The event will begin at 6:00 PM, and there will be plenty of opportunity for parent involvement in hospitality, set up and tear down.

**PURDUE JAZZ FEST 2010 LETTERS IN THE MAIL**

Letters announcing information about the 2010 Purdue University Jazz Festival will be in the U.S. Mail on December 1<sup>st</sup>. The out of pocket cost for the overnight trip is \$70 per student. Specific information about itinerary, etc. will be included in the mailing.

**JAZZ ENSEMBLE AND JAZZ WORKSHOP TO ATTEND LINCOLN-WAY CENTRAL JAZZ FESTIVAL;  
JAZZ LAB BAND TO NEW TRIER JAZZ FESTIVAL**

The Jazz Ensemble and Jazz Workshop will attend the Lincoln-Way Jazz Festival on Saturday, January 16, 2010. Specific performance times and repertoire will emerge in early January. The Jazz Lab Band will perform at the New Trier Jazz Festival on Saturday, February 6, 2009. Special guest artist on the Saturday evening concert is the Vanguard Jazz Orchestra from New York, NY. Performance time will be in the early afternoon on the auditorium stage at NTHS.

**XVI. Social Activities Coordinators' Report:** (Alice Luetger & Alicia Bild). No Report.

**XVII. Videography:** (Matt Luetger)

This was covered under the President's Report.

**XVIII. Volunteer Coordinator's Report:** (Wally Olewinski)

Wally thanked all who helped take down and store the tower on November 23<sup>rd</sup> as well as the over 75 parents and friends who volunteered their time for the Marching Mustangs 2009 season. Their support is greatly appreciated.

Cathy Jama informed the Board that Tom Roth has volunteered to shadow Wally as the Volunteer Coordinator next year.

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**XIX. Equipment Coordinator's Report:** (Gary Kral). No report.

**XX. Uniform Coordinators' Report:** (Terri Vanderjack & Cheri Kirkpatrick)

Cheri thanked Alice Luetger for the laminated card stock she had given to uniforms. New uniforms are scheduled for purchase for the 2011/2012 season.

**XXI. History/Traditions Secretary's Report** (Mike Klimczak): No report.

**XXI. Miscellaneous, Unfinished Business & New Business:** None

**XXII. Announcements:** The next Booster meeting will be held on Monday, January 4<sup>th</sup>, 2010 at 7:00 pm in the Orchestra Room.

**XXIII. Adjournment:** The meeting adjourned at 8:37 p.m.