

**Community High School District 99 – South Campus  
Mustang Band Boosters  
January 4, 2010**

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- I. **Call to Order:** The meeting was called to order by President Cathy Jama at 7:02 p.m. Board members in attendance were Cathy Jama, Kathy Gabric, Karen Rooney, Alene Ackerman, Paul Meek, Laura Sorce, Lynn Strantz, Jill Pruett, Cheri Kirkpatrick, Terri Vanderjack, Wally Olewinski, Mike Klimczak, Lynn Filla-Clark, Cathy Olewinski, Gary Kral, Craig Roselieb, Nadine Bahaveolos, Maria Garza, Mary Ann Hays, Joe Strantz, & Bob Schreck.

Guests: Andrea Swick (Student Band President), Brian Vanderjack & Linda Lange.

- II. **Student Band President Report:** Andrea Swick reported on how all the band students enjoyed participating in the Holiday Concert and also the Pep Band. They are looking forward to the beginning of the 2010/11 Marching Band season. Andrea was alerted that student volunteers would be sought for the following: clean-up help following Jazz Café on January 21st & for the NIU Jazz Festival on February 4th; the Freshman Open Houses on January 25<sup>th</sup> and 27<sup>th</sup>; the Marching Band Recruitment meeting on February 2<sup>nd</sup>; and help with Butter Braid samples on the concerts on February 18<sup>th</sup> & March 4<sup>th</sup>.

- III. **Approval of Minutes:** The November 30, 2009 meeting minutes were presented to the Board for their approval. Karen Rooney made the motion to approve, seconded by Jill Pruett, and the Board unanimously approved the minutes at 7:06 p.m.

- IV. **Treasurer's Report:** Paul Meek reported the following:

Total cash receipts during the month of December were \$28,536, while total cash disbursements were \$9,905. The primary sources of cash were as follows: Orlando Trip Payments - \$17,367; Cheese Cake Receipts - \$7,858; Purdue Jazz Trip Payments - \$2,660; Booster Fees - \$550.

The major categories of payments during the month were: Cheese Cake Payments - \$5,421; Tickets for Purdue Jazz Trip - \$936; Orlando Trip Refunds - \$850; Marching Band Uniform Cleaning - \$783; Private Lesson Scholarships - \$600; Student Account Payments for Equipment - \$448; Directors' Discretionary Usage - \$425

Total Cash On Hand at December 31 = \$96,642

This balance will be reduced within the next week when the payment of the balance of the first half of the Orlando trip must be made. This payment is expected to be approximately \$42,100.

Discussion on closing the National City bank account took place. There is only one outstanding non-cashed check payable to Kendor Music. Craig Roselieb will look into why it is still outstanding. Once this is resolved, the account will be closed.

Cathy Jama inquired about the current amount available for Scholarships and Paul Meek responded that there was \$1,500 left in the scholarship account.

- V. **Secretary of Student Accounts:** Laura Sorce reported the following:

The balance in Student Accounts, on November 30, 2009, was \$11,433.87. Revenue in December came from November Market Day and from Poinsettia Sales. Total Revenue was \$374.89. Expenses in December were for Music Lessons & Expenses, the Orlando band trip, and one transfer to Choir Student Accounts. Expenses totaled \$1,334.49.

The balance in Student Accounts, as of December 31, 2009 was \$10,474.27.

- VI. **Band Directors' Report:** Craig Roselieb reported on the following:

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**A. Bob Jacobs – Kiwanis Member:** Craig reported that the \$100 approved last month will go towards a District 99 Foundation Brick at both North and South campuses. Mr. Jacobs was instrumental in the development of the German exchange which began in 1985. Mr. Jacobs passed away in late November.

**B. Florida Trip – Intent Form – Deposit & Payment Information**

- It has been agreed to use coach buses to transport the students to Florida. This will result in lower costs and 1 less hotel room night for the trip.
- Participation numbers have dropped to 65 students, but the instrumentation is still good.
- Rehearsal Dates – Tuesday January 19<sup>th</sup>, All 6-9 pm; Tuesday February 9<sup>th</sup> - CB 7-9 pm; Tuesday March 2<sup>nd</sup> & 9<sup>th</sup> – Marching Mustangs 6-7 pm; Tuesday March 16<sup>th</sup> – Concert Band 7-9 pm; Tuesday March 23<sup>rd</sup>, Marching Mustangs - 6-7, Concert Band 7-9; Wednesday March 24<sup>th</sup> - All 6-9 pm.

**C. Marching Mustangs**

- 2010 Kick-off date is Tuesday, Feb 2, 2010.
- 2010 Music Bowl has been slated for October 9, 2010 (approved for school calendar).
- 2010 tentative calendar will be developed during January by staff members.
- Tentative Minnesota trip is being developed for October 1-3, 2010 (same as last year with a preview cup performance in the dome, and an evening contest at an area high school).
- Almost 50 students have indicated an interest in section leader positions.
- Leadership Training date – Monday, January 18, 2010 from 8am – 5:30 pm. This event helps students understand their responsibilities and gives them a practice session for leadership training and evaluation.
- Guest clinician – Peter Ferrito (Team-Building Education, Inc) fee is \$1,923.00 including fees, and training manuals for each participant, and an additional \$628.84 for travel expenses.
- Fees can come from 2009 Marching Band Budget, and/or music bowl funds (clinic happens long before 2010 budget planning) or we can charge the students \$20 each for participation.

A vote from the Board to approve the use of budgeted funds not yet used was needed. A motion was made by Wally Olewinski to use such funds for the guest clinician Peter Ferrito's Leadership Training from a combination of Music Bowl Funds and the remaining balance of the 2009/10 computer equipment line item funds in the amount of \$2,500. The motion was seconded by Gary Kraland the Board unanimously approved the motion.

- ISU Marching Competition: There will be some changes for the 2010/2011 season.

**D. Solo and Ensemble Info**

- March 6, 2010 – IHSA Solo and Ensemble Festival – open to all students by registration deadline - January 25, 2010.
- March 23, 2010 – DGS Instrumental day (1<sup>st</sup> and 6<sup>th</sup> periods for concert band and symphonic band only). Switched from March 18 on calendar.
- A Wind Ensemble clinic conducted Steve Steel of ISU, will take place prior to ISU competition.

**VII. President's Report:** Cathy Jama reported the following:

- **FOFA:** The most recent FOFA newsletter is available on their web site. Amongst other articles, the news contains information regarding the availability of extra Holiday Concert CDs, note cards and upcoming lollipop and cookie dough fundraisers. Special thanks were given to the Boosters for their contributions towards the \$7,500 raised in FOFA fees which will go towards scholarship funds for student in the Fine Arts programs.
- **Band Room Clean Up:** Cathy plans to clean up the loft within the next month and will be looking for volunteers to assist. Mary Ann Hays and Maria Garza informed Cathy that the Color Guard would be in on Saturday, January 9<sup>th</sup> to clean-up their area.

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- **Fundraising Committee:** The Fundraising Committee met a few weeks ago and discussed several ideas. The Committee is looking into having an “Adult Only” event and will get back to everyone with the details once they are worked out.
- **Jr. High Concerts/Recruitment:** Cathy attended the Lakeview Concert and Sonia Neumann attended the O’Neill Concert on December 15<sup>th</sup> along with several freshmen to talk about the benefits of joining Marching Band. Both went very well and we are looking forward to seeing these 8<sup>th</sup> grade students again at the Open Houses. The Jefferson Concert will be held on January 20<sup>th</sup> and Cathy will be looking for a Jefferson parent and Jefferson freshman to go to their school to do the same thing. An email will be forthcoming. Bob Schreck said he would speak with Joe Perillo about contacting Eisenhower to see if something similar could be set up for that school.
- **Spring Scholarships:** The application period for spring private lesson scholarships will begin on January 15<sup>th</sup>.
- **Bylaws Committee:** In the next couple of months, Cathy will be looking for a couple of people to work with her, Bob Schreck and the Directors to review the existing Bylaws and make recommendations for changes. If you have any suggestions, please send them to Cathy Jama.

**VIII. Vice President of Membership’s Report:** Alene Ackerman reported the following:

- A. **Marching Mustangs:** As of 11/30/2009, 122 students were registered for the 2009 Marching Mustangs. A total of \$56,316.58 in payments has been collected. 122 Intent forms, 122 contracts, and 122 health information forms have been submitted.
- B. **General Band:** As of 12/31/09, a total of \$4,400.00 in Booster membership dues has been submitted for the 2009-10 school year. \$200 for Membership fees has been submitted to the Treasurer. There are currently 86 students whose families have joined the Mustang Band Boosters.
- C. **Orlando:** In December, six students decided not to participate in the Orlando trip. There are currently 65 students and 2 adults who will participate.
- D. **Jazz:** Of the 51 students scheduled to travel to Purdue with the Jazz Ensemble and the Jazz Lab Band, 39 have submitted forms and payment.

**IX. Vice President of Ways & Means Report:**

- A. **Cheesecakes** (Lynn Strantz): Total sales in 2009 equaled \$7,854, compared to \$6,112 in 2008. Total profits equaled \$2,432.50, of which \$1,212 will be allocated to student accounts and \$1,220 to the Band fund. Thanks to all parents and students who helped in the cheesecake fundraiser. The 2009 cheesecake fundraiser has been the most successful one ever. Kathy Myles will take over the Cheesecake Fundraiser in 2010.
- B. **Butter Braids** (Nadine Bahaveolos): Sampling will take place at the concerts on February 18<sup>th</sup> and March 4<sup>th</sup>. There has been no price increase in the cost of Butter Braids this year - \$11 each giving a profit of \$4.50 per braid. Orders will be due soon after the March 4<sup>th</sup> concert, with delivery scheduled for March 20<sup>th</sup> at noon.
- C. **Market Day** (Tracy Danko): December numbers are not yet available.
- D. **Store Fundraisers** (Ellen Casey): December numbers are not yet available.
- E. **Restaurant Fundraisers** (Debbie Spiewak): The Chili's fundraiser held in December earned \$224.13 for the three days it ran.

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**X. Parent Coordinators' Report:** Joe Strantz reported the following Jazz Band news:

**JAZZ CALENDAR DATE CHANGES:** Date changes for the following jazz events: Purdue University Jazz Festival was changed from January 15-16, 2010 to January 22-23, 2010; NIU Jazz Festival (which will be hosted at DGS) – from Friday, February 5 to Thursday, February 4, 2010.

**NIU JAZZ FESTIVAL GUEST ARTIST ANNOUNCED:** DGS Jazz students will have the opportunity to work with legendary jazz trombonist John Fedchock during the February 4, 2010 NIU Jazz Festival. Since DGS is hosting this event, assistance will be needed in getting a meal for the NIU Band and staff, and for ticket sales and distribution.

**JAZZ CAFE' 2010 SLATED FOR JANUARY 21<sup>st</sup>:** Jazz Café 2010, which features the DGS Jazz Workshop, Jazz Lab Band and Jazz Ensemble, will also feature student performers from the four (4) sender schools: Eisenhower, Jefferson, Lakeview and O'Neill. The event will begin at 6:00 PM, and there will be plenty of opportunity for parent involvement in hospitality, set up and tear down.

**PURDUE JAZZ FEST 2010 LETTERS IN THE MAIL:** Performance times for the 2010 Purdue Jazz Festival are available: Jazz Lab Band 4:00 PM North Ballroom; Jazz Ensemble 2:00 PM Fowler Hall; Jazz Combo 11:30 AM Faculty Lounge.

**JAZZ ENSEMBLE AND JAZZ WORKSHOP TO ATTEND LINCOLN-WAY CENTRAL JAZZ FESTIVAL; JAZZ LAB BAND TO NEW TRIER JAZZ FESTIVAL:** The Jazz Ensemble and Jazz Workshop will participate in the Lincoln-Way Central Jazz Festival on Saturday, January 16, 2010. Jazz Workshop will perform at 11:00 AM; Jazz Combo at 1:55 PM and Jazz Ensemble at 3:50 PM.

**NEW TRIER JAZZ FESTIVAL:** The Jazz Lab Band is performing at the New Trier Jazz Festival on Saturday, February 6, 2009. Special guest artist on the Saturday evening concert is the Vanguard Jazz Orchestra from New York, NY. Performance time will be in the early afternoon on the auditorium stage at New Trier High School. The Lab Band will perform in the auditorium at 11:30 AM.

**XI. Vice President of Communications Report:** (Kathy Gabric)

A. Mustang Band Fanfare: Articles for the February edition of Fanfare are due by January 20<sup>th</sup>.

B. Website: No report.

**XII. Volunteer Coordinator's Report:** (Wally Olewinski)

Wally will send out emails for volunteers for the Freshman Open Houses and the upcoming Jazz events.

**XIII. Social Activities Coordinators' Report:** (Alice Luetger & Alicia Bild)

Arrangements for refreshments for the upcoming concerts on February 18<sup>th</sup> and March 4<sup>th</sup> will begin to be planned soon.

**XIV. Equipment Coordinator's Report:** (Gary Kral). No report

**XV. Marketing/Public Relations Report:** (Jill Pruett).

Two stories were placed in the DG Reporter in December. One for Music Bowl and 1 for IMEA district finalists.

**XVI. Videography:** (Matt Luetger)

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Matt is still working to deliver a few more DVDs. Another email will be sent to see if anyone who missed the first sale may still be interested in purchasing the season DVD. Pick up would take place at the February concerts.

**XVII. History/Traditions Secretary's Report** (Mike Klimczak): No report.

**XVIII. Uniform Coordinators'/Color Guard Coordinators' Report:**

- A. Uniform Coordinators' (Terri Vanderjack & Cheri Kirkpatrick): Cheri asked Craig Roselieb to provide her with a final list of students who will be going to Florida so that re-fits/new fits can be scheduled.
- B. Color Guard Coordinators' (Jan Petrukovich, Maria Garza & Mary Ann Hays): Mary Ann reported that Winter Guard's first performance will take place at the DGS Girls basketball game on January 16<sup>th</sup> and their first competition will be in Naperville on January 24<sup>th</sup>. Each winter guard student has purchased ballet shoes for their performances.

**XIX. Music Bowl Coordinators' Report:** (Lynn Filla-Clark & Cathy Olewinski)

- The 2009 grant evaluation was delivered to the Village of Downers Grove on December 22<sup>nd</sup> and the check should be forthcoming.
- 2010 Music Bowl – The date is set for October 9<sup>th</sup>. Cathy Olewinski has sent out "save the date" emails to past participating band directors last month in the week before the Winter Break.
- 2010 Judges – Although there may be a need for one less visual judge, Craig Roselieb approved one less judge (visual) than in 2009 being invited to judge the 2010 Music Bowl.

**XX. Miscellaneous, Unfinished Business & New Business:**

1. **Audit Committee:** Bob Schreck reported that, following the checks carried out on the National City account, the Audit has been completed and everything is in order.
2. **Nominating Committee:** Alene Ackerman, Laura Sorce & Lynn Filla-Clark volunteered to be the committee and will be in the process of replacing department Board members for the 2010/11 school year.
3. **Freshman Open House:** Freshman Open House is scheduled for Monday, January 25<sup>th</sup> and Wednesday, January 27<sup>th</sup>. Handouts will need to be updated with current dates/information/etc. If anyone has any information you would like to contribute, please send it to Cathy Jama electronically by Jan 24<sup>th</sup>. Six adult volunteers will be needed each of the nights to work in the Field House to answer any questions, recruit new members, etc.
4. **2010/11 Budget Committee Meeting:** January 14<sup>th</sup> was tentatively suggested as the meeting date.

**XXI. Announcements:** The next Booster meeting will be held on Monday, February 1<sup>st</sup>, 2010 at 7:00 pm in the Orchestra Room.

**XXII. Adjournment:** The meeting adjourned at 8:39 p.m.