

Mustang Band Boosters  
Meeting Minutes  
October 4, 2010

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**I. Call to Order (Cathy Jama): 7:02 p.m.**

The meeting was called to order at 7:02 p.m. by President Cathy Jama. Attending from the Executive Board were Cathy Jama, Craig Roselieb, Kathy Gabric, Laura Sorce, Deb Kimminau, Lynn Filla-Clark, Alene Ackerman, Paul Meek, Kathy White, Carol Ann Fatora, Mary Coley, Linda Lange, Mike Klimczak, Jeanette Burton, Suzanne Armato, Wally Olewinski, Cathy Olewinski, Bonnie Peterson, Terri Piekarski, and Howard Kotlicky. Also attending were Andrea Swick, Ali Meek, Kristen Meek, Kathryn Perez, Tom Roth, Maria Garza, Mary Ann Hays, Ginny Hood, Mary Clare Kastenholz, Bob Schreck, Jenn Reimer, Nancy Segredo, and Will Brocker.

**II. Student Band President (Andrea Swick): 7:02 p.m.**

Andy reported that Music Bowl is coming up in a few days and student volunteers from the band have been secured. She said that the band has had a great season so far in Marching Band. The Jazz bands performed at the Homecoming Show and pep assembly while the Marching Band performed in the morning, at the afternoon parade and the football game in the evening. Preparations for the Music Bowl are coming along and student assistance will be needed for the following tasks: Several banners placed on fences and above the press box, field markers set up on the field and booth set up. Music will be provided for the pizza party at U of I by the students. The Fall Banquet will be held on October 28th and several student volunteers will be coordinated for set up and for clean up. Seniors and section leaders are to begin working on the Senior video presentation and mock awards.

**III. Band Merchandise/Music Bowl Volunteers (Kristen Meek): 7:10 p.m.**

Kristen mentioned that we are still in need of more parking lot volunteers and some concession volunteers for the Music Bowl. Sales of patches and programs will take place at the music bowl also.

**IV. Approval of Minutes-Recording/Corresponding Sec. (Kathy White): 7:14 p.m.**

Motion to approve the revised June 7, 2010 and August 2 minutes was made by Lynn Filla-Clark and seconded by Linda Lange and approved unanimously by the Board at 7:14 p.m.. The August 30th minutes will be corrected and recirculated for review with a vote to approve tabled until the November 1st meeting.

**V. Treasure's Report (Paul Meek) 7:15 p.m.**

Paul responded on the financials of the Boosters as follows: Total cash receipts during the month of September were \$17,967, while total cash disbursements for the month were \$12,933. The primary sources of cash were as follows:

2010 Music Bowl Receipts	\$8,785
Candy Sales	5,400
Market Day Receipts	1,416
Color Guard Fundraiser & Purchase Repayments	1,020
Merchandise Sales	837
Booster Fees	250
Shoe Payments	210

The major categories of payments during the month were:

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Candy Purchases	\$3,933
Staff Payments	1,500
Composer Clinic	1,495
Merchandise Purchases	745
Band Camp Meals	744
Group Meals	694
2010 Music Bowl	640
Staff Apparel	625
Marching Shoes	293
Color Guard Bags	188

Total Cash On Hand at September 30 = \$62,833

Most accounts are within their budget. The Kiwanis peanut profit will be reported in November.

**VI. Secretary of Student Accounts Report (Laura Sorce) 7:19 p.m.**

The balance in Student Accounts, as of August 31, 2010, was \$7797.24.

Revenue in September was from Music Bowl Program Ads and the Candy Sales. Total Revenue for September was \$2539.50.

Expenses in September were for Band Booster Fees, Marching Band Payments, Music Lessons & Expenses, one transfer to Scholarship and the Fundraising Expectation.

Total Expenses for September were \$2344.88.

The balance in Student Accounts, as of September 30, 2010, is \$7991.86.

**VII. Band Directors Report (Craig Roselieb & Ron Hornish) 7:21 p.m.** Craig reported the following:

**German Exchange – Budgetary Considerations:**

- Band Booster support for April, 2011 visit by German band students will be in the range of \$500 to \$1,000 and is needed to pay for bus transportation.
- Donations from sources including District 99, 99 Plus Foundation, Kiwanis, Rotary and FOFA a tremendous success.
- 2011 Dates will be April 16 – 22, 2011 – approximately 75 students will need to be placed with Host families.

**2010 Marching Mustangs:**

- Craig circulated the new uniform information and sketches showing the new design. We are nearing the end of the tenth year of using our current Marching Band uniforms that have a ten-year life expectancy. Constant maintenance and cleaning along with careful use rules followed, have allowed us to keep the uniforms presentable enough to keep for future use, and also will be used as alternate uniforms during home football games when the weather is wet or muddy restricting the band from marching on the field. Older uniforms will be stored in

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the loft. Consideration should be given to redesign of the loft to allow neat storage of the new uniforms and existing uniforms. The anticipated need is for 200 band uniforms, 40 color guard uniforms and 240 new raincoats lined with thinsulate lining. Costs have been detailed with an approximate total cost of \$87,000 for the complete band uniforms, \$6,440 for the color guard uniforms and \$16,320 for the raincoats. A sample uniform will be available soon (November). Fittings will take place beginning in January 2011 with delivery scheduled for July of 2011.

- October competition itineraries for U of I and ISU will be completed and posted on the blog when available with a goal of no less than 10 days prior to the competitions.
- Carly Levan, our newest Color Guard helper, has joined the staff and her contract was completed with compensation of \$1,500.

**Student Activities Office Information:**

- Activity fee collection is almost completed. There are a few outstanding that the Fine Arts Department is tracking down.
- John Aldworth was thanked for the purchase of the two drum major podiums.

**Band Director “To Do” List:**

- Update Smart Music on all school computers and verify MM membership – not yet.
- Order Awards for Music Bowl – Done and here.
- Check out and update school band website and Midwest Marching Pages – not yet.
- Order flash drives for each school for judge’s comments—this week.
- Competition Info sheets out—10 days in advance—Yes.
- Order Show Patches—Cathy O’s new vendor.
- U of I itinerary out by Wednesday, October 6.
- Music Bowl and Show patches to be distributed.

**Special Thanks:**

- Tom Roth – planning U of I trip.
- Parent volunteers at games and competitions.
- Meal moms – great food as always.
- Water Parents – always there with hydration needs.

A question was raised about Color Guard warm ups and if there was a budget for new ones. There are fundraisers for this in the budget and further discussion will take place at the end of the Marching season with regards to this subject.

**VIII. President’s Report (Cathy Jama) 7:44 p.m.** Cathy reported the following:

- Glenn Williams, Gloria Salazar, Jim Gracey (new choir president) held the monthly Executive meeting in which the following was discussed:
  - Since there are several students who are in more than one Fine Arts program, the bookkeeping of their student accounts has become somewhat convoluted. We discussed several issues that had occurred last year and are having ongoing discussions as to how to make the process consistent amongst the groups. With

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Laura Sorce's input, the process of Student Account reimbursement will be captured in the revised Bylaws. The intent is to eliminate the bookkeeping confusion of transferring between accounts. A student will need to choose one account in which to deposit their fundraising contributions.

- FOFA would like us to consider either starting the candy sale before Labor Day or 1 week later due to the fact that they are just starting the school year and the students and/or parents are not in "fundraising" mode yet. There was discussion with the group that the sale started when it did because it tied in with our fundraising expectation deadline and those students selling candy would be able to use those contributions towards the Marching Band fundraising expectation. Cathy took note of this discussion and will relay it back to Gloria and Jim.
  - She has requested they reach out to the Orchestra and Choir parents to solicit volunteers for Music Bowl especially for Unit Movement and Parking.
  - The Orchestra concert is scheduled for October 14<sup>th</sup> and is being held at DGS in the Auditorium at 7:00 p.m.
  - Their upcoming fundraising activities will include poinsettia plants in November, artistic note cards in December and lollipops in January.
- She conveyed that she had received some information for a fundraising opportunity at a Bears football game and when she spoke with a contact at the Bears stadium, the fundraiser would not be a good fit for our organization at this time as we would need to commit approximately 20 people to 14-17 events.
  - She has received two (2) scholarship applications for fall private lessons which are in the process of being reviewed for approval.
  - She will be looking for volunteers to be on the nominating committee for the 2011/2012 Booster year. It will be a transition Board so we need to start early (beginning in November if possible) to find people to fill all of the positions and allow for a 60 day period of transition. Please consider being on this committee.
  - Thank you goes out to Mary Clare Kastenholtz for assisting Cathy with the sewing of the pit equipment panels. She couldn't have finished them without her help.
  - Another thank you goes to Mike Klimczak and Jill Pruett for once again heading up, working and following up on another successful Kiwanis peanut weekend. She would like to ask Mike or Jill to reach out to the Kiwanis to see what opportunity we would have to assist the Kiwanis next year with the Grove Fest if there is another Fest scheduled.

**IX. Vice President of Membership (Alene Ackerman) 7:54 p.m.**

**Marching Band** - As of 9/30/10 we have received 117 intent forms, contracts, and medical forms for the 117 Marching Mustangs. A total of \$41,106.71 has been collected and \$5,693.29 remains to be collected.

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Marching Band Shoes for 2010 - As of 09/30/2010, 29 students were fitted for shoes. Twenty-four have paid for their shoes and a total of \$840 has been paid. Also, a total of \$100 has been paid for shoes for the 2009 season.

**General Band** - As of 9/30/10, a total of \$2,685.25 in Booster membership dues has been submitted for the 2010-2011 school year. There are 57 students whose families have joined the Mustang Band Boosters.

**X. Vice President of Ways and Means (Lynn Filla-Clark) 7:55 p.m.**

1. Market Day Profits: Reported by Jenn Reimer 7:55 p.m.
  - a. \$646 profit from September
  - b. October – Note: Band does not participate in Market Day in October.
  - c. Next Band Market Day – November
  
2. Candy Bar Sales: Reported by Kathy Perez 7:56 p.m.
  - a. Candy Sales went well, although it seemed to be a slower year.
  - b. The students sold a total of 132 boxes, which is down 68 boxes from last year (and that was with an extended week of sales!).
  - c. The total earned for band student accounts was \$2,467.50.
  - d. The total earned for choir student accounts was \$282.00.
  - e. The total earned for orchestra student accounts was \$352.50.
  - f. We still have 18 boxes left. Concessions are planning on selling some of the candy at the Music Bowl. Payless Fund Raising will take back 10% (15 boxes) as long as they are unopened, so we need to discuss how much will be used for Music Bowl.
  - g. Thanks to all who participated in Candy Sales!
  - h. The Board discussed the possibility of using World's Finest Chocolate next year.
  
3. Buffalo Wild Wings (on Route 53 in Woodridge) Fundraiser Scheduled for Monday, November 8 (per Debbie Spiewak)
  - a. All Day – Lunch, Happy Hour, Dinner, Snacks, Beer, Wine, Liquor, Eat In, Carry Out (but no gift certificates)
  - b. BWW will donate 20% of purchases when accompanied by the flyer; Debbie Spiewak just got the flyer a few days ago and will be distributing it shortly.
  - c. Debbie will talk to the manager about the coupons they gave us and how they'd affect our fundraiser if used during the same visit.
  
4. Ladies Shopping Sale: Reported by Charlene Kubik 8:03 p.m. We're still on track for the "Ladies Shopping Sale" on Sunday, 11/21 from 2 pm – 4 pm at Eye4Style in Burr Ridge, with a portion (10%) of the profits going to the band boosters. Charlene Kubik will be sending out invitations about a week or so after Music Bowl. Sale will be open to both adults and teens. People will need tickets to attend (no charge for the tickets). No volunteers are necessary. Merchandise is sold at "warehouse prices". There also may be a raffle.

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5. Volunteers will be needed for band concerts in November to sample cheesecakes. There was some discussion about the possibility of selling dinners before the concert for students and interested families. It was mentioned that Noodles and Company provides spaghetti and sauce for free to organizations. More details on this later.

**XI. Vice President of Communications Report (Kathy Gabric) 8:08 p.m.** No report.

**XII. Website (Mike Klimczak) 8:09 p.m.**

**Website – General** - No Issues to report and he is continuing to provide updates as needed to the Music Bowl and Boosters websites and to the Blog.

Mike expressed that he is vicariously enjoying this year's Marching Season and congratulate the band, the directors and staff on this year's success so far. He has worked on educating as many of the parent/fan base to look to the Blog Site for current updates on the competitions - there is a dramatic spike in hits (site visits) each Saturday evening right around the times we've told people that updates would be posted. While this isn't quite the same as actually watching the band perform, it's fun watching the excitement that the band is generating as measured by the interest in the Blog Site.

**Website - History/Tradition** – He is working with Mike Legel regarding uploading Marching Mustang videos for this year; expect to start uploading later this week. He is also looking into an alternative website provider that can support our Booster & Music Bowl webs as well as our videos. (Currently our web-managed information is split between two website providers. The Booster website provider cannot handle our videos, and our video site cannot support our email traffic.) On a side note, as Music Bowl approaches, Mike Legel also reports a significant increase in the traffic for viewing our past Music Bowl videos -- now up to between 60-80 hits per day!

**XIII. Uniform Coordinators Report (Mary Coley) 8:12 p.m.**

Uniforms were returned from the mid-season cleaning on Thursday, September 30<sup>th</sup>. There were a few issues with the cleaners that they are working through. For the new uniform cleaning, a sample of the new fabric will be tested prior to sending the new uniforms (when received) for cleaning. One current uniform is currently being repaired. Dry cleaners were discussed including bids for costs of cleaning. There are cleaning services that will pick up and drop off uniforms.

**XIV. Color Guard Coordinator's Report (Maria Garza, Mary Ann Hayes & Ginny Hood) 8:14 p.m.**

The Color Guard wishes to thank Howard Kotlicky for his beautiful cart for the umbrellas! It works perfectly. We also wish to thank Jeanette Burton for making the hair ribbons and her expert uniform repair. One last thank you to Nancy Segredo for taking pictures in our show uniforms. Bring on U of I and ISU!! Color Guard uniforms this year are made of inferior fabric and are not durable. Possible cleaning ideas were discussed including dry cleaning and dryer steam cleaning.

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**XV. University of Illinois Competition (Tom Roth) 8:19 p.m.**

Hotel Accommodations -

- Supplied a final room list to the hotel.
- Trying to arrange a conference call with the hotel to discuss:
  - Status of our tax exempt request.
  - Room number and key availability.

Dinner / Dance -

- Food menu has been finalized:
  - Pizza
  - Salad
  - Peanut butter and jelly sandwiches
  - Pop
  - Water
- Tom has a group of 5 current University of Illinois students eating at 4 pizza places to let him know which pizza place is the best. He should have an answer by Monday (10/4/2010).

Chaperone / Pit / Parent Help

- He sent out an email to all of the parents who have volunteered to help with this outing and supplied a volunteer list summary as well as a location list for:
  - U of I Memorial Stadium
  - Hotel
  - VFW Hall
- He also told them that additional info will follow once the Music Bowl is over.

Miscellaneous Info

- He would like to confirm that the students have supplied “appropriate” music to play at the post competition party. (Mr. Roselieb to work with the students on this task)
- The sound system for the party needs to get packed in either the trailer or equipment truck after the competition. When gear is being packed post competition, Tom will make sure it gets moved to a vehicle that is going to the VFW Hall.

**XVI. Music Bowl Coordinator’s Report (Cathy Olewinski) 8:24 p.m.**

Music Bowl 2010 is now 5 days away! The weather forecast looks B-E-A- U tiful- and Cathy hope it stays this way! With regard to volunteers, the group has been busy begging, borrowing and stealing and she is confident we will be okay with volunteers! There were 2 volunteer meetings scheduled – 1 on Saturday 10/2 a.m. and the 2nd for Tuesday 10/5 at 7:30 p.m. The program books are at printers while we speak, as are the name tags for the Committee, directors and judges. The patches are in and have been separated into smaller “packs” to sell the day of the Music Bowl. The ticket team and all their volunteer students combed the neighborhood on Sunday delivering the letters to “inform” the neighbors of the competition and offer discounted tickets to those neighbors. Concessions have been busy working with Al’s – who has been most generous to us and also they have been busy ordering supplies to get from Sam’s Club on Thursday. The judges were all notified about their rooms- as needed and the dinner to be provided and the schedule for the day. The Marching Band students were given their “assignments” for the day- via a sign up that was posted in the band room. The finance people have figured out all the money, and how much of it they need to get for the day! Unit Movement and Stadium have their maps and people all figured out. Sponsorship has our guests lined up to present trophies. Publicity people worked very hard on getting info to the newspapers, and also hung posters, signs around the Village. Breakfast

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for all the Music Bowl Committee has been scheduled for Saturday –the 9<sup>th</sup> at 9:00 a.m. at Downers Delight on 75<sup>th</sup> and Fairview.

Cathy expressed a THANKS to Mike Klimczak for all of his talents and time with doing all the Web stuff for the Music Bowl- and He is NOT even a Marching Band parent this year but he will **always** be a Band Geek! ☺ THANKS, THANKS and more THANKS to all the wonderful people that we have that give so much of their time and talent to make this all work. The Music Bowl would really NOT happen without all our wonderful volunteers, parents, alumni, and staff.

**XVII. Fall Banquet (Mary Jane Worek and Mary Clare Kastenholtz) 8:34 p.m.**

The Fall Banquet planning is underway with the date set for October 28th. Dinner will be served approximately 6:15 p.m. Some announcements and donated raffle baskets coordinated by Section Leaders to be raffled off as a fundraiser will be done during the dinner. Senior video and mock awards will follow the dinner.

**XVIII. Equipment Coordinator's Report (Howard Kotlicky) 8:39 p.m.**

Eight extra fronts for the Marching Band performances were completed. Howard requested that the Color Guard lay their flags on the field on the inside of the line please so that their equipment will not be disturbed during set up of the fronts. Howard will look into reorganization of the loft in the summer for placement of old uniforms.

**XIX. Volunteer Coordinator's Report (Wally Olewinski) 8:41 p.m.**

Wally expressed his thanks to all the volunteers who assisted the Marching Mustangs at the following events:

- Home Football games on the 3<sup>rd</sup>, 10<sup>th</sup> and 24<sup>th</sup> and all the volunteers who volunteered for the Cross Town Classic and were cancelled at the last minute.
- Competitions at Lake Park High School and Morton Illinois High School both bus chaperones and volunteers who drove to the competitions on their own and assisted in the pit crew.
- At all these events anywhere from a minimum of 15 to 18 volunteers are needed to chaperone and move the pit and equipment.

Volunteers will be needed for the following events:

- October 15<sup>th</sup> – Last home football game
- October 23<sup>rd</sup> – ISU Competition in Bloomington-Normal

Possible playoffs to be determined using field show if home and pep band if away

**XX. Social Activities Coordinator's Report (Jeanette Burton & Carol Ann Fatora) 8:45 p.m.**

The Marching Band will be performing last at ISU with awards 15 minutes after the performance. For U of I, students will leave after the awards ceremony and check in at the hotel. Once everyone has checked in, transportation will be provided to the conference center for the dinner and dance.

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**XXI. Videography Report (Nancy Segredo) 8:48 p.m.**

Videos of Marching Band performances are being downloaded to the website for viewing. Looking for still pictures for the website also. Will check publications and photos available from other band parents.

**XXII. Marking Public Relations Report (Deb Kimminau/Sue Armato) 8:49 p.m.**

Per Sue Armato, Articles were posted with the Triblocal and the Daily Herald. Information on the Prospect competition were sent to the Woodridge Patch, Reporter and the Bugle.

Per Deb Kimminau – There has been good marching coverage from Triblocal on the front page of the Downers Grove section and from the Woodridge Patch, including a video of the entire homecoming show. Music Bowl flyers were distributed to about 50 businesses for display and neighbors surrounding DGS that included discounted tickets. The Reporter added Music Bowl to the calendar section of the paper and Glenn Williams had it placed on the 63<sup>rd</sup> Street sign. Deb has requested that Music Bowl be advertised on Village signs.

**XXIII. Jazz Report (per Glen Williams) 8:51 p.m.**

**Fall Jazz Concert slated for Friday, November 12, 2010**

Come and hear your award winning DGS Jazz Ensembles on Friday, November 12, 2010 at 7:00 PM in the DGS Auditorium. Featuring during the evening will be the Jazz Ensemble, Jazz Lab Band, and Jazz Combos. Admission is free, and the public is cordially invited to attend.

**Special viewing of the documentary film “Chops”**

Immediately following the November 12 DGS Jazz Concert, audience members will have the opportunity to stay and view the award winning film “Chops.” Each year, Jazz at Lincoln Center and its artistic director Wynton Marsalis host the Essentially Ellington Festival, a competition of high school jazz bands from across the country. Bruce Broder's documentary focuses on one Florida band's experience at the festival. Jazz Ensemble students and parents are expected to stay and check out this film so they can experience how one high school band succeeded in the Essentially Ellington Competition and Festival. All other audience members have the option to stay after the concert and view this ground breaking film.

**DGS Sending a strong contingent to IMEA Jazz Auditions**

DGS will once again send a strong audition contingent to the October 12, 2010 IMEA auditions at Hinsdale Central High School in the area of instrumental jazz. Auditioning students include: Elliot Bild, Carmy Calabria, Marjorie Fera, Sean Hux, Grant Jordan, Sam Kotlicky, Billy Moroney, Will O'Dell, Mike Ruth, Christian Siki, Danny Tedeschi, Ian Williams, Josiah Williams, Julia Wood and Peter Zlotnicki. Audition results will be available between 5-7 days after the auditions conclude on October 12. We congratulate these students for pursuing jazz performance excellence through the IMEA audition process.

**XXIV. Kiwanis Peanut Day Report (Mike Klimczak) 8:53 p.m.**

Mike reported that this is the 4th consecutive year that the Band Boosters have partnered with the Downers Grove Kiwanis to support their Annual Peanut Days fundraising drive. Band Boosters spent the weekend covering the intersection at 75th & Lemont, and also spent

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several hours outside the Jewel and on the intersection of 63rd & Main. Thanks to a dedicated group of hearty Booster volunteers (many veterans and a few newcomers), we distributed over 3,200 bags of peanuts and were able to collect a grand total of \$4,011.39 this year. In return, Kiwanis will make a contribution to the Mustang Band Boosters of approximately \$1,750.00 (50% of the net proceeds after the cost of peanuts).

The Coordinators would like to thank the following volunteers for devoting their time and energy over Homecoming weekend:

Ron Baade	Chuck Bair	Barb Fuller	Kathy Gabric
Maria Garza	Dan Hansen	Becky Hays	MaryAnn Hays
Ellen Heflin	Cathy Jama	Roman Jama	Mike Kastenholz
Deb Kimminau	Mike Klimczak	Howard Kotlicky	Gary Kral
Carlos Malave	Brian Moore	Sonja Neumann	Jim O'Dell
Wally Olewinski	Nick Pappanicholas	Carrie Pieczynski	Bill Pruett
Erich Pruett	Evan Pruett	Jill Pruett	Don Prusa
Tom Roth	Debbie Rumph	Laura Sorce	Joe Strantz
Andrea Swick	Dan Swick	Pam Swick	Brian Vanderjack
Genelle Williams			

Special thanks goes to Jill Pruett who, besides spending many hours collecting, also led a serious last-minute push for more volunteers.

**Next year's Peanut Days drive takes place again on the last full weekend of September, 9/22 - 9/24.** We'd like to include these dates on next year's Band Calendars in order to help gather as many volunteers as possible. (The amount we collect is directly related to the volunteer coverage we provide -- if we could get commitments for 200 volunteer hours, we could collect twice as much as this year.) More details, including pictures, Kiwanis information, and comments from some of our volunteers are included in the recent Blog and Fanfare articles.

**XXV. Mentoring Report (Bob Schreck)** 9:01 p.m. – No report.

**XXVI. Miscellaneous, Unfinished Business & New Business** 9:01 p.m. – Bob Schreck reported that the audit is coming along nicely.

**XXVII. Announcements:** 9:01 p.m.

Next meeting is scheduled for Monday, November 1, 2010 at 7:00 P.M. in Room B120.

**XXVIII. Adjournment:** Meeting adjourned at 9:01 P.M.