

Community High School District 99 South - Mustang Bands

**Student Account Refund Request Form**

Students may obtain money from their student account for payment or reimbursement of expenses during the current membership year for the following: band fees, music activities associated with the DGS Fine Arts Department, private music lessons, required apparel, instrument purchase, instrument repairs, instrument accessories, sheet music, band banquet tickets, music camp tuition, and band trip costs (\$25 per day is the maximum allowed for trip expenses), or for any other approved music-related expenses. Payment may also be made directly to a private lesson instructor. If reimbursement for paid lessons or purchases is requested, copies of receipts or canceled checks should be attached to this form. Checks will be issued upon approval by the Mustang Band Booster Board.

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Amount requested: \_\_\_\_\_ Current account balance: \_\_\_\_\_ Date: \_\_\_\_\_

Reason for request: \_\_\_\_\_

Please make the check payable to: \_\_\_\_\_

- Mail check to home address
- Send payment directly to lesson instructor - *Please provide name and address of instructor if you select this option*